



**Community
Development District**

April 21, 2022

**Regular Meeting
Agenda**



OFFICE OF THE DISTRICT MANAGER
250 International Parkway, Suite 208 • Lake Mary, Florida 32746
Phone: (321) 263-0132 • Toll-free: (877) 276-0889

April 14, 2022

ATTENDEES:

Meetings/Workshops are now held in person. During public comments, please state your name and address.

Residents may view via Zoom using the information below:

Link:

<https://vestapropertyservices.zoom.us/j/7055714830?pwd=dUFTN091cjVHZzluYUN0blEwUUYYdz09>

Meeting ID: 7055714830

District Website: <https://www.grandhavencdd.org/>

Board of Supervisors
Grand Haven Community Development District

Dear Board Members:

The Board of Supervisors of the Grand Haven Community Development District will hold a Regular Meeting on Thursday, April 21, 2022, at 9:00 a.m., in the Grand Haven Room, at the Grand Haven Village Center, located at 2001 Waterside Parkway, Palm Coast, Florida 32137.

- I. Call to Order/ Roll Call**
- II. Pledge of Allegiance**
- III. Audience Comments** – *(For non-agenda items-limited up to 3 minutes per individual)*
- IV. Staff Reports**
 - A. Amenity Manager: Robert Ross/ John Lucansky Exhibit 1
 - B. District Engineer: David Sowell
 - C. Operations Manager: Barry Kloptosky
 - 1. Presentation of Capital Project Plan Tracker Exhibit 2
 - 2. Monthly Report Exhibit 3
 - D. District Counsel: Scott Clark Exhibit 4
 - 1. Presentation of Ditch 10
 - E. District Manager: Howard “Mac” McGaffney/ David McInnes
 - 1. Action Item Status Exhibit 5
 - 2. Meeting Matrix Update Exhibit 6



OFFICE OF THE DISTRICT MANAGER
250 International Parkway, Suite 208 • Lake Mary, Florida 32746
Phone: (321) 263-0132 • Toll-free: (877) 276-0889

- V. Consent Agenda Items**

 - A. Consideration for Approval – The Revised Minutes of the Board of Supervisors Workshop Meeting Held February 10, 2022 Exhibit 7
 - B. Consideration for Approval – The Minutes of the Board of Supervisors Workshop Meeting Held March 3, 2022 Exhibit 8
 - C. Consideration for Approval – The Minutes of the Board of Supervisors Regular Meeting Held March 17, 2022 Exhibit 9

- VI. Business Items**

 - A. Consideration of Celera IT Services iPad Purchase Proposal - \$4,218.00 Exhibit 10
 - B. Consideration of Disaster Debris RFP Exhibit 11
 - 1. Presentation of Price Analysis Exhibit 12
 - C. Presentation & Discussion of Proposed FY 2023 Budget Exhibit 13
 - D. Consideration & Adoption of Resolution 2022-07, Approving Proposed FY 2023 Budget & Setting Public Hearing Exhibit 14
 - E. Continued Discussion of Resident Survey – Stan Smith with Snap Survey @ 10 AM
 - F. Consideration of Resident Survey Vendor
 - G. Discussion of Annual Evaluation of District Operations Manager

VII. Supervisors Requests

VIII. Action Item Summary

IX. Upcoming Meeting Agenda Items/ Meeting Matrix

X. Next Meeting Quorum Check: May 5th, 9:00 AM

John Polizzi	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> REMOTE	<input type="checkbox"/> NO
Dr. Merrill Stass-Isern	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> REMOTE	<input type="checkbox"/> NO
Kevin Foley	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> REMOTE	<input type="checkbox"/> NO
Michael Flanagan	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> REMOTE	<input type="checkbox"/> NO
Chip Howden	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> REMOTE	<input type="checkbox"/> NO

XI. Adjournment



OFFICE OF THE DISTRICT MANAGER
250 International Parkway, Suite 208 • Lake Mary, Florida 32746
Phone: (321) 263-0132 • Toll-free: (877) 276-0889

Should you have any questions regarding the agenda, please email me at hmac@vestapropertyservices.com

Sincerely,

A handwritten signature in blue ink, appearing to read "H. McGaffney", is written over a light gray rectangular background.

Howard McGaffney
District Manager

EXHIBIT 1



Monthly Amenity Update

Date of report: 4-15-2022

Submitted by Robert Ross/John Lucansky

Supervisors,

Please see the monthly Amenity update. March and the beginning of April have seen increased usage of the pools and amenities. Private parties at the Creekside pool are increasing.

The annual Tennis Tournament was held on April 9th and was another huge success. We are excited to announce the bringing back of the children's Easter Egg Hunt this year. The event will be held on April 16th starting at 12:00. Bingo and trivia nights are still very popular.

I have recalculated the Croquet usage numbers using daily sign in sheets and those results are below.

Once the Pickleball shade structures are in place a grand opening ceremony will commence followed by a Pickleball festival, that includes pickleball games and BBQ cookout.

Robert Ross's retirement open house will be held May 4th from 5:00-6:00pm in the Grand Haven room and Café. Traditional Scottish Hors D'oeuvres and dinner specials will be served.

If you have any questions, feel free to give me a call.

John

Programs/Fitness Classes:

Updated weekly schedules for both Creekside and Village center are available at the Village Center office, schedules are also posted on the website and bulletin boards at each Amenity center. We also offer hard copies for the residents to take home. These are updated weekly to reflect all CDD and HOA meetings, Rentals, CERT meeting days/times, and any other closures for renovations.

*Here's a list of everything offered to the residents and participation #'s as of 4/12/2022
(Supervisors Request)*

<u>Class/Program</u>	<u>Participation</u>	<u>Class/Program</u>	<u>Participation</u>
Ballet	15-20	Zumba	20-40
Tai Chi	10-15	Chess	2-6
Table Tennis	10-16	Move to Music	30-60
Pilates	4-12	Mahjong	4-8
Hearts	4-8	Dominos	4-8
Canasta	4-8	Rumi Kub	4-12
Bridge	4-12	Sit and Dance	10-18
Book Club	6-12	Cards	4-12
Bingo	100-110	Trivia	80-110
Kick line	8-16	Ballroom Dancing	4-10
Bunco	4-10	Aqua Zumba	15-40
Ladies Self Defense	18		

CREEKSIDE ACTIVITIES							APRIL 2022
TIME	MON 4-11	TUES 4-12	WED 4-13	THURS 4-14	FRI 4-15	SAT 4-16	SUN 4-17
8:00-9:00							EASTER
9:00-10:00	Yoga 9:30-11:00	Yoga 9:30-10:30		Yoga 8:30-9:30			
10:00-11:00			Sit & Dance 9:30-10:15	Yoga 10:00-11:30			
11:00-12:00							
12:00-1:00							
1:00-2:00	Mahjong 1:00-4:00	Mahjong 1:00-4:00 (Private Group) 3 Tables	Mexican Train 1:00-4:00 4 Tables	Mahjong 1:00-4:00 (Private Group) 4 Tables/Pads	Canasta/ Rummikub 1:00-4:00 (Private Group) 6 Tables		
2:00-3:00	(Private Group) 1 Table outside 4 Tables inside						
3:00-4:00	Book Club 3:00-5:00						
4:00-5:00							
5:00-6:00							
6:00-7:00	Mahjong 6:00-8:00 3 Tables						
7:00-8:00							

GRAND HAVEN ROOM ACTIVITIES

APRIL 2022

TIME	MON 4-11	TUES 4-12	WED 4-13	THURS 4-14	FRI 4-15	SAT 4-16	SUN 4-17
8:00-9:00	Ballet 7:50-8:50	Ballet 8:00-9:30	Ballet 7:50-8:50	Ballet 8:00-9:20	Kickline 7:50-8:50		EASTER
9:00-10:00	Zumba 9:00-9:50		Move To Music 9:00-10:00	Zumba 9:30-10:20	Move To Music 9:00-9:50	Pilates 8:45-10:00	
10:00-11:00	Tai Chi 10:10-10:55	Table Tennis 10:00-12:00	Table Tennis 10:15-1:00	Table Tennis 10:30-12:30	Tai Chi 10:10-10:55	Zumba 10:10-11:00	
11:00-12:00	Tai Chi 11:10-11:55				Tai Chi 11:10-11:55		
12:00-1:00							
1:00-2:00	Open Play 1:00-4:00 Mahjong	Paula F's Group (Private Group) 3 tables With pads		Rummikub 1:00-4:00	Open Play 1:00-4:00	Egg Hunt 1:00 Village Center	
2:00-3:00	Chess Bridge		CERT Meeting 2:00	(Private Group) 2 tables		Egg Hunt 1:00 Village Center	
3:00-4:00							
4:00-5:00							
5:00-6:00					Table Tennis 5:00-6:30 Private Group		
6:00-7:00			Table Tennis 6:00-8:00				
7:00-8:00							

Amenity Facility Sign Up Update

1. Croquet: *(Supervisors Request)*

- a. **The new calculated numbers show more residents using the croquet courts. They are averaging from 35-65 players per day starting at 8:30am and continuing until 7:00pm. Tournament days and Wine & Wickets are very busy days exceeding 75 residents attending.**
- b. We have encountered that one person signs up for a timeslot, but they get multiple players for those times. The number differs day to day so to get a more accurate count we have put sign-up sheets at each croquet court-the sheets will be collected at the end of each week and saved to an excel spreadsheet

2 Creekside gym *(Supervisors Request)*

- a. Resident usage-averages taking per day for 2 weeks
 - a. 6am-11am 25-30
 - b. 11am-4pm 10-15
 - c. 4pm-8pm 25-35

Tennis ball recycle program

(Supervisors Request)

—now charges a fee—please see below email to CDD office

The below statement was from the sales rep for the recycle program

We started this as a no-cost program in 2017. Unfortunately, with increased demand and operational expenses, we can no longer sustainably cover these costs. We hope to return to a no-cost program in the future once we have secured additional funding.

At this time, we are only providing replacement 10 packs to sponsored facilities. We have you on our no-cost replacement waitlist (now at least 6 months out) but this waitlist may be extended or canceled.

Jumpstart this program now!

We have changed our terms and have made it easier than ever for you to secure a sponsor and fund this program. [Get started here. Your replacements will ship immediately.](#)

- Now you can [Jumpstart this program](#) on a 3-month basis (\$195) and then acquire a sponsor (an individual, team, or business) to fully fund and extend this program.
- Folks in your community want to sponsor this! We have found that facilities that initiate either [STEP 1 or STEP 2 as outlined here](#), typically bring on a sponsor right away (more below).

We continue to monitor the survey and questionnaires
Café and Amenities surveys/questionnaires

1. *New café, restroom, and fitness center satisfaction survey questionnaires are available*
 - a. The survey is part of a new QR codes scanner system. This helps us stay on top of resident feedback and continue providing high quality food and service in the café.
 - b. Residents can scan the QR codes with their phones and can answer a short 5 question survey on their experience. Surveying is anonymous unless a customer elects to provide their contact info to have management follow back up with them individually.
 - c. The amenity manager receives the survey results/suggestions in real time.
 - d. We are continuing to strive to provide the best experience when visiting the café and feel strongly that this concept gives up the needed feedback to do so.

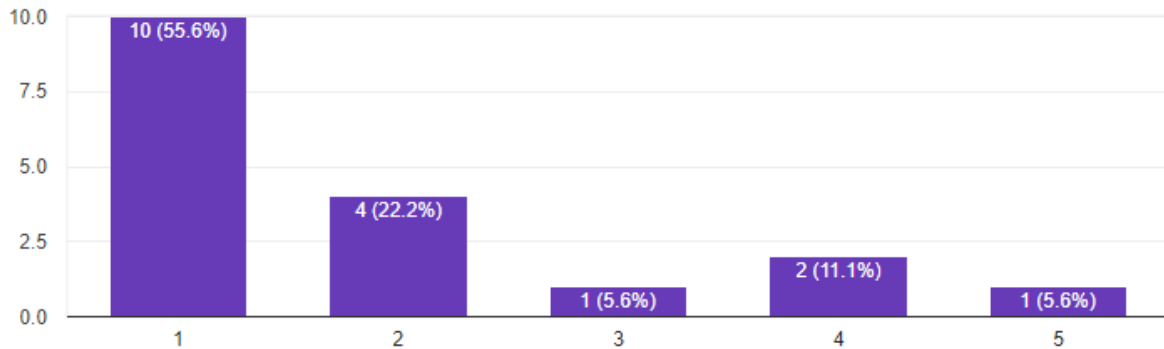


Recent results from the Café satisfaction survey as of 4-15-2022

Please rate your overall satisfaction with the café.



18 responses



Café Events

1. Trivia Night every 3rd Wednesday of each month, 6:00-7:30 in the Waterside Café
 - e. *Inside and outside seating available*
 - f. Prizes are Café gift cards for 1st, 2nd, and 3rd place.
 - g. No charge for the residents
 - h. Four dinner specials are available to trivia contestants. The full menu and specials are available for residents dining.
2. Bingo is back
 - a. Every 4th Tuesday of the month, 4-6pm in the Grand Haven room
 - b. 100 reservations max

Amenity Facility Checklist Management

QR Code Readers: This process will allow for instantaneous reporting from the Facilitators to management for each amenity (tot lots, bocce courts, restrooms, pickleball courts, etc.) and provides electronic validation that the amenity location was checked at the stamped date and

time. This will replace our current paper-based checklist process. The system uses QR codes that will be placed at each amenity (tennis, pickleball, basketball courts, restrooms, bocce, spas, pools, tot lots, croquet courts....)

1. The facilitator must go to each amenity and scan the codes, complete their inspection of relevant checklist items, their name, and write any comments needed (such as issues they could not immediately remedy).
2. The comments are immediately available to the amenity manager so that any issues can be resolved; any appropriate issues can be reported to the Operation Manager without delay.
3. *These amenity location checks will be done multiple times per day.*
4. *Major areas (restrooms, and high traffic areas) will be checked every 3 hours (5 times a day) and slower traffic areas every 6 hours (3 times a day)*
5. *Management will check reports once a week for all areas. Monthly reports will be given to the CDD board in the Amenity managers' report.*
6. Management will continue to spot check completed checklists and associated amenity locations to ensure quality is maintained and coaching is done as needed.

Observation reports

(These go directly to the Amenity Manager -daily- and if needed forwarded to the CDD office)

Pool Guest passes:

1. Over 500 **guest passes** have been issued by 4/12. All passes are numbered and registered by the resident, with a 2-week term limit.
2. **Over 250 guest passes issued in March alone (Spring break guest)**
3. Passes are logged and tracked at each amenity center.

Website Directory:

1. 852 registered residents as of 4/12/2022.

CDD Revenues:

Tennis and ball machine rental monies are now taken by CDD office

EXHIBIT 2

**GRAND HAVEN
COMMUNITY DEVELOPMENT DISTRICT
FY2021/2022 CAPITAL IMPROVEMENT PLAN PROJECT TRACKER
4/13/2022**

Line	Type	Description	Location	Budgeted Cost	Approved Cost	Additional Change \$ (+/-)	Invoiced Amount	Tentative Start Date	Comments/Notes
1	E	Concrete Curbing Replacement Plan	Community Wide	100,000	137,952	37,952	56,990		Contract fully executed. Waiting for scheduled start date.
2	C	Sidewalk Replacement Plan	Community Wide	50,000	23,429		14,596		List has been created for next round of repairs
3	RES	Paving Project: The Crossings, Village Center South Parking Lot	Village Center	272,000	198,950	(73,050)			Corrections complete. Final inspection approved by engineer
4	E	Village Center North-Parking Lot Expansion - 1x cost to construct	Village Center	250,000	-				The Board is currently reevaluating options before proceeding
5	E	Phase 3 Bathroom Renovation	Village Center	150,000	212,700	62,700	121,474		Contracts fully executed. Waiting for scheduled start date.
6	E	Additional Trailer	Maintenance Equipment	5,000	-				Acquiring proposals
7	E	Planned-Pool Heater Replacements (4)	Creekside/Village Center	45,000	25,940	(19,060)	25,940		4 units replaced at Village Center
8	E	Planned-Street Light Replacement (10)	Community Wide	60,000	60,000				In the process of ordering materials
9	E	High Speed Commercial Copier / Scanner / Printer-Replacement	CDD Office	11,425	1,073	(10,352)	1,073		Printer delivered and installed at Village Center office
10	E	Landscape Projects	Community Wide	100,000	21,675		21,675		In progress
11	C	Firewise Projects	Crossings	30,000	12,300		12,300		In progress
12		Aeration Installation - Pond 37			10,888	10,888	5,444		Contract fully executed. Waiting for date of installation
13		Pond Bank Reinforcement - Coquina			58,200	58,200	29,100		In progress. 4 out of 8 locations complete.
14			Total Capital Projects for FY 2022	1,073,425	763,106	67,278	288,592		
15									
16			FY2020/2021 Carryover Projects						
17	E	Croquet Court Expansion - Cost for Shade Canopies, etc.		20,000	15,500	(4,500)	15,500		Complete and open for resident use. Canopies on order
18	E	Pickleball Expansion		30,000	35,020	5,020	35,020		Complete and open for resident use. Canopies on order
19	RES	Rubber Tile Flooring - Creekside Fitness Center		8,600	8,600	(8,600)	-		
20	E	Phase 2 Village Center Bathroom Renovation			2,120	2,120	2,120		4 doors delivered. Scheduled to be installed the week of 4/18/22
21	C	Crossings Curb and Gutter Repair			84,547	84,547	84,547		Complete
22	C	Concrete Curbing Repair Allowance - CDD Property							
23			Total Carryover Projects from prior year	58,600	145,787	78,587.12	137,187		
24			GRAND HAVEN Total	1,132,025	908,894	145,865.06	425,779		

- Type**
C Critical
E Essential
R Request
RES Reserve Study

Budgeted cost	This amount is adopted at the public hearing. Board must approve projects
Approved cost	This amount is a refined/actual number based upon either estimates or proposals This could involve a contingency amount, usually a NTE amount.
Change \$ (+/-)	This is an amount above or below the approved amount. Sometimes referred to as a change order amount.
Invoiced Amount	This is the actual invoiced amount and should match the Approve/Change amount

EXHIBIT 3



Operations Manager's Report – April 21st, 2022

○ **DISTRICT ENGINEERING SERVICES**

- For the past two months, the Grand Haven community has been without engineering services.
- Many projects were put on hold due to this loss of service.
- The District has currently entered into a temporary agreement for engineering services to continue with the projects that were recently put on hold.
- On Tuesday February 22nd and Tuesday April 12th, Operations met with the District Engineer to review and continue the following projects:
 - Traffic safety solutions for crosswalks at both the Village Center and the intersection at Creekside and Marlin Drive.
 - A review of the recent paving project has been completed.
 - The North parking lot expansion.
 - Pond bank erosion.
 - Erosion around sanitary sewer manhole covers in various locations.
 - Stormwater bank erosion in Wild Oaks at Ditch 10 control structure.

○ **CURB AND GUTTER REPAIRS**

- The contract has been executed for the next list of curb and gutter repairs.
- Currently waiting for a scheduled start date from the contractor.

Barry Kloptosky • Operations Manager
Grand Haven CDD
2 N. Village Pkwy
Palm Coast FL. 32137
P: 386-447-1888 • F: 386-447-1131

Return to Agenda

GRAND HAVEN



COMMUNITY DEVELOPMENT DISTRICT

○ ROAD RESURFACING PROJECT

- Crossings and Village Center South parking lot resurfacing project has been completed.
- The District Engineer completed the final evaluation walkthrough of this project on Tuesday February 22nd, 2022.
- The approval of completion letter was issued by the District Engineer on April 6th, 2022.

○ POND BANK EROSION

- Eight locations have currently been evaluated for pond bank repairs.
- A proposal for the next round of repairs has been presented and approved by the Board.
- Project is progress and 4 out of 8 locations have been completed.

○ CDD OFFICE NETWORK/SECURITY UPGRADES

- Phase 1 upgrades nearing completion.
- Phase 2 upgrades in progress.

○ CONSTRUCTION OF TWO NEW PICKLEBALL COURTS AT VILLAGE CENTER

- Courts complete and open for resident use.
- Canopies on order. Waiting for scheduled installation date.

○ CONSTRUCTION OF NEW CROQUET COURTS AT CREEKSIDE

- Courts complete and open for resident use.
- Canopies on order. Waiting for scheduled installation date.

Barry Kloptosky • Operations Manager
Grand Haven CDD
2 N. Village Pkwy
Palm Coast FL. 32137
P: 386-447-1888 • F: 386-447-1131

GRAND HAVEN



COMMUNITY DEVELOPMENT DISTRICT

○ PHASE II VILLAGE CENTER BATHROOM RENOVATIONS

- Project has been completed with the exception of the 4 interior doors.
- The doors had to be returned and reordered because they were incorrect.
- Doors have been delivered and will be installed the week of April 18th.

○ PHASE III VILLAGE CENTER BATHROOM RENOVATIONS

- Proposals for Phase III, which include plumbing, tile, and shower renovations, have been received.
- Due to rising costs of materials, as well as supply restrictions, there have been numerous cost increases.
- The Operations Manager is in discussions with the contractors reviewing and modifying the scope of work for Phase III in an effort to help reduce the increased costs.
- Operations manager has negotiated a cost reduction for Phase III of this project and has presented options to the Board for review and consideration.
- The Board has authorized proceeding with Phase III of the project.

○ FISH KILL IN POND 37

- A fish kill occurred on October 23rd, 2021, in Pond 37 which is located behind Eastlake Drive, Hidden Lake Way, and Southlake Drive.
- The fish restocking has been completed on February 10th, 2022.
- A proposal for the addition of aeration to Pond 37 has been submitted and approved by the Board.
- The contract has been fully executed; the contractor will provide an installation date.

Barry Kloptosky • Operations Manager
Grand Haven CDD
2 N. Village Pkwy
Palm Coast FL. 32137
P: 386-447-1888 • F: 386-447-1131

Return to Agenda

GRAND HAVEN



COMMUNITY DEVELOPMENT DISTRICT

○ CREEKSIDE FISHING PIER REPAIRS

- For safety reasons, the Creekside fishing pier has been closed for repairs.
- Materials have been delivered.
- Structural repairs completed by staff.
- Decking material installation completed by staff.
- Posts and railing installation in progress by staff.

○ DAMAGE TO WILD OAKS GATE

- Recently a delivery truck attempted to enter Wild Oaks through the exit gate and damaged the gate in the process.
- Staff was able to straighten the gate enough for temporary use.
- A new gate has been installed.
- The individual responsible for the damage has been identified and will be reimbursing the District for the cost of damage repair.

○ PLANNED POOL HEATER REPLACEMENT

- 4 New AquaCal heating units installed at the Village Center.

Barry Kloptosky • Operations Manager
Grand Haven CDD
2 N. Village Pkwy
Palm Coast FL. 32137
P: 386-447-1888 • F: 386-447-1131

EXHIBIT 4

GRAND HAVEN MEETING ATTORNEY REPORT LIST (4/21/22)

1. Debris Contractor

The Disaster Debris RFP received only a single response. The response will be discussed at the meeting. The agenda contains a price comparison

2. Engineer RFQ

The RFQ notice has been published and responses are to be discussed at the June meeting.

3. Ditch 10 Information

The Board raised some questions at the March meeting regarding maintenance in and around the Ditch 10 area, which is a part of the drainage flowing from the West through Wild Oaks. Attached is an agreement that we entered into with the City to clarify maintenance and address responsibility for a weir that had failed. The agreement allocates maintenance responsibility between the city and the CDD. It also establishes the right of the CDD to provide an elevated level of aquatic maintenance such as that approved at the last meeting.

This instrument prepared by:
Scott D. Clark, Esq.
CLARK & ALBAUGH, LLP
655 W. Morse Boulevard, Suite 212
Winter Park, Florida 32789

PARCEL 10 - 48-11-31-1710-0000-00A0

The space above is reserved for recording.

GRAND HAVEN STORMWATER DRAINAGE MAINTENANCE AGREEMENT

THIS STORMWATER DRAINAGE ^{June} MAINTENANCE EASEMENT (the "Agreement") is made this ^{15th} day of ~~January~~, 2010, between GRAND HAVEN COMMUNITY DEVELOPMENT DISTRICT, a local unit of special purpose government organized and existing in accordance with Chapter 190, Florida Statutes, 6131 Lyons Road, Suite 100, Coconut Creek, Florida 33073 ("CDD"), and CITY OF PALM COAST, FLORIDA, a Florida municipal corporation, 160 Cypress Point Parkway, Suite B-106, Palm Coast, Florida 32164 ("City").

RECITALS:

A. Pursuant to the Plat of the Estates at Grand Haven, Phase 1&2 ("**Grand Haven**"), recorded in Map Book 35, Pgs. 43 - 54, of the Public Records of Flagler County, Florida (the "**Plat**"), the CDD is the beneficiary of multiple easements over the tracts of land described in the dedications as noted on the above referenced plat (collectively, the "**Tracts**"), to, among other things, maintain certain Stormwater Facilities (as defined below) located within the respective Tracts.

B. The Stormwater facilities consists of: (a) man-made lakes and ponds located within Grand Haven; (b) chanelized ditches more particularly known as "Ditch 10" (located in Tracts A, B and C) and "Mosquito Ditch" (located in Tract H), which are shown on Exhibit "A" attached hereto (Ditch 10 and the Mosquito Ditch are hereinafter collectively referred to as the "**Ditches**"); and (c) various weirs and other water level control structures installed within the Tracts to maintain Stormwater water levels within the Ditches (collectively, the "**Stormwater Facilities**").

C. Some of the Stormwater Facilities, particularly the Ditches, pre-existed the development of Grand Haven, and service the Stormwater drainage needs of off-site properties.

D. The CDD and City desire to enter into this Agreement setting forth their respective maintenance responsibilities over the Stormwater Facilities as more particularly described in Section 3 below.

E. The City agrees to continue its responsibility of maintaining portions of the Stormwater Facilities outside of the Plat, since the Stormwater Facilities service off-site properties in surrounding developments, by use of easements as dedicated by Plat Book 35 Page 48, "Dedication", Note # 11.

F. Grand Haven Developers, LLC (the "Developer") and City previously entered into an agreement for the repairs of a weir within Ditch 10 on Tract "A" which had failed (the "Weir"), and Developer had posted a letter of credit to secure the repairs to the Weir. The Developer failed to discharge its duties with respect to the Weir, and the City called the letter of credit due. City now desires to perform the repair and reconstruction of the Weir.

G. The parties desire to enter into this Agreement providing the City access over and across the Tracts dedicated to Stormwater facilities and drainage, as necessary for purposes of the City's maintenance of a portion of the Stormwater Facilities for the benefit of Grand Haven and adjacent properties that benefit from the Stormwater Facilities located on Grand Haven, including access to perform repair or reconstruction to the Weir.

NOW, THEREFORE, in consideration of the foregoing and of the mutual promises and covenants contained herein, the parties hereto agree as follows:

1. Recitals. The above recitals are true and correct and are incorporated herein as fully as if set forth hereafter.

2. Grant of Easement. By its execution hereof, CDD does hereby grant and convey to the City, a perpetual, non-exclusive, in-gross access easement ("**Access Easement**") over, upon, and across all Tracts associated with the Stormwater facilities and drainage, as set forth on the Plat, as and only to the extent necessary, to maintain the portions of the Stormwater Facilities that the City is assuming responsibility thereof pursuant to Section 3 below. The Access Easement granted herein shall also include the right of the City to enter upon Tract "A" (as depicted on the Plat Book 35 Page 54), to the extent necessary, to repair/replace the Weir located upon said Tract "A". In exercising the easement rights granted above, the City shall minimize the interruption or adverse impact on the activity and operation of the CDD, the real property, and the residents of Grand Haven. In the event the City disturbs or damages any improvements or real property (including, without limitation, landscaping or buffer areas) located within the Tracts during the exercise of the easement rights granted herein, the City shall be responsible for replacing and/or restoring the improvements or property to the same, or as good as, condition as existed prior to said disturbance or damage. The CDD shall have the right to use the Tracts for any purpose not inconsistent with the full use and enjoyment of the rights granted herein to the City.

3. Maintenance of Stormwater Facilities. Ditch 10 is located within Tracts "A", "B" and "C" as reflected on the Plat. Mosquito Ditch is located within and makes up all of Tract "H" as reflected on the Plat. All of Ditch 10 and all of Mosquito Ditch existed prior to the development of Grand Haven. During the development of Grand Haven, the Developer improved certain portions of Ditch 10 and Mosquito Ditch. The City hereby agrees, as evidenced by

execution below, to assume responsibility of the maintenance of Mosquito Ditch and that portion of Ditch 10 that was not improved during the development of Grand Haven, as shown in Exhibit A, at the City's sole cost and expense, subject to the terms and provisions of this Agreement. The City acknowledges that the CDD has provided the City with a set of engineering plans of the Stormwater Facilities and the City fully acknowledges the portions of Ditch 10 and Mosquito Ditch that the CDD desires the City to maintain, as shown in Exhibit A.

The City's responsibilities for maintaining Ditch 10 and Mosquito Ditch include, without limitation, addressing all matters pertaining to the control of weeds or aquatic plants. The City shall continue to conform to the maintenance standards adopted by the City for other Stormwater treatment facilities within the general area. The City further assumes operational control over the Weir located within Tract "A".

The CDD shall retain the responsibility for maintenance of all Stormwater facilities other than the **Ditches** within its platted boundaries, at the CDD's sole cost and expense, subject to the terms and provisions of this Agreement.

Nothing within this Section 3 shall prevent the CDD from implementing a higher level of maintenance, within its platted boundaries, than that established by the City; provided, however, that all such maintenance shall be in accordance with the requirements of any and all applicable governmental authorities and at the sole cost and expense of the CDD. However, to the extent that any maintenance or other activities within the Ditches or Tracts violate governmental requirements or cause conditions which create violations on the CDD Property, in accordance with the terms of this Agreement, the City shall have the right to remedy those conditions at the CDD's expense provided that the CDD fails to cure said default within ten (10) days after written notice by the City to the CDD setting forth in detail the alleged default. In the event that a portion of the Stormwater Facilities requires maintenance, repair or replacement due to the negligence or misuse of another party, or the CDD, the City shall retain the right to attempt, by legal means or otherwise, to compel such defaulting party who is responsible for maintaining said Stormwater Facilities pursuant to this Agreement to perform such maintenance, repair or replacement. The City shall retain the right, in such event, to perform such maintenance, repair or replacement itself and shall retain a cause of action against the defaulting party, which, through negligence or other misconduct, necessitates said maintenance, repair or replacement to be performed. In the event that the parties cannot agree that a particular activity requires maintenance, they shall attempt to obtain a determination in writing from SJRWMD as to whether the activity is required by the Permits. If no such determination can be obtained, or if the City believes that such required maintenance is necessary to protect the Stormwater Facilities, even though not strictly required by the permits, the parties shall jointly select a third independent mediator. The mediator shall consult with each party on the matter, and the decision of the mediator shall be binding.

Notwithstanding the foregoing, nothing herein by virtue of the granting of the Access Easement or assumption of rights by the City, is intended to, or shall be interpreted as to, create the right in favor of the City to construct or expand the Stormwater Facilities located on Grand Haven, or grant easements or other rights to additional parties to benefit from the Stormwater

Facilities located on Grand Haven, outside of the prescribed dedications found in Plat Book 35 Pages 43 – 54.

4. Parties Bound. This Agreement and the easements and the rights and obligations hereunder shall bind and benefit the parties hereto and their respective assigns, grantees, and successors in interest. All references herein to a "party" or the "parties" shall mean CDD, City and their respective assigns and successors in interest, as appropriate.

5. Notice. Any notice required or allowed to be delivered hereunder shall be in writing and be deemed to be delivered (whether or not actually received) when (a) hand delivered to the person hereinafter designated, or (b) upon receipt of such notice when deposited in the United States Mail, postage prepaid, certified mail, return receipt requested, or (c) upon receipt of such notice when delivered by overnight commercial courier (such as Federal Express), postage prepaid, all as properly addressed to the person at the address set forth opposite the party's name below, or such other address or to such other person as the party shall have specified by written notice to the other party delivered in accordance herewith:

CDD: Grand Haven Community Development District
6131 Lyons Road, Suite 100
Coconut Creek, FL 33073
Attn: District Manager

with copy to: Clark & Albaugh, LLP
655 W. Morse Boulevard, Suite 212
Winter Park, Florida 32789
Attn: Scott D. Clark, Esq.

City: City of Palm Coast, Florida
Attn: City Manager
160 Cypress Point Parkway, Ste. B106
Palm Coast, Florida 32164

6. Recordation of Agreement. The parties hereto agree that an executed original of this Agreement shall be recorded in the Public Records of Flagler County, Florida.

7. Applicable Law. This Agreement and the provisions contained herein shall be construed, controlled and interpreted according to the laws of the State of Florida.

8. Time of the Essence. Time is hereby declared of the essence to the lawful performance of the duties and obligations contained in this Agreement.

9. Entire Agreement; Amendments. This instrument constitutes the entire Agreement between the parties and supersedes all previous discussions, understandings and

agreements. Amendments to and waivers of the provisions herein shall be made by the parties only in writing by formal amendment.

10. Severability. If any sentence, phrase, paragraph, provision or portion of this Agreement is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portion hereto.

11. Construction of Agreement. This Agreement shall not be construed more strictly against one party than against the other merely by virtue of the fact that it may have been prepared by counsel for one of the parties, it being recognized that all parties have contributed substantially and materially to the preparation hereof.

12. Further Documentation. The parties agree that at any time following a request therefore by the other party, each shall execute and deliver to the other party such further documents and instruments, in form and substance reasonably necessary to confirm and/or effectuate the obligations of either party hereunder and the consummation of the transactions contemplated hereby.

13. Attorneys' Fees. In the event that either party finds it necessary to commence an action against the other party to enforce any provision of this Agreement or because of a breach by the other party of any of the terms hereof, the prevailing party shall be entitled to recover from the other party its reasonable attorneys' fees, legal assistants' fees and costs incurred in connection therewith, at both trial and appellate levels, including bankruptcy proceedings and the right to such reasonable attorneys' fees, legal assistants' fees and costs shall be deemed to have accrued from the commencement of such action and shall be enforceable whether or not such action is prosecuted to judgment.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the date first stated above.

Witness:

Clare M. Hoeni
Signature
Clare M. Hoeni
Printed name:

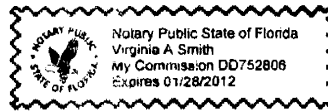
CITY OF PALM COAST

By: [Signature]
Printed name: Jim Landon 6/15/10
Title: City Manager
[Signature] 6/10/10 Department Head
[Signature] 6/9/10 Finance Department
[Signature] 6/8/10 PCMD
[Signature] 6/11/10 City Attorney

STATE OF FLORIDA
COUNTY OF _____

The foregoing instrument was acknowledged before me on June 15, 2010 by Jim Landon as City Manager on its behalf. He is personally known to me or has produced _____ as identification.

Virginia A. Smith
Notary Public-State of Florida at Large



Witnesses:

[Signature]
Printed name:
[Signature]
Printed name:

GRAND HAVEN
COMMUNITY DEVELOPMENT DISTRICT

By: [Signature]
Chairman, Board of Supervisors

STATE OF FLORIDA
COUNTY OF Flagler

The foregoing instrument was acknowledged before me on 5/24/2010 by Pete Chido as Chairman of the Board of Supervisors of GRAND HAVEN COMMUNITY DEVELOPMENT DISTRICT, a local unit of special purpose government organized and existing in accordance with Chapter 190, Florida Statutes, on its behalf. He is _____ as produced _____ as identification.

Jessica Rodriguez
MY COMMISSION # DD062778
EXPIRES: April 15, 2014
FL Notary District Assoc. Co.
Notary Public-State of Florida at Large

Exhibit "A"

MAP BOOK 35 PAGE 18

ESTATES AT GRAND HAVEN, PHASE 2

SUBDIVISION PLAT OF

SHEET 1 OF 1

SITUATED IN THE CITY OF PALM COAST, FLAGLER COUNTY, FLORIDA
A PORTION OF THE "GRAND HAVEN" DEVELOPMENT OF RECORD IN OFFICIAL RECORDS BOOK 688, PAGE 1016
AS RECORDED IN OFFICIAL RECORDS BOOK 688, PAGE 1016

RESERVATION: THE PLOTTING ENGINEER HAS REVIEWED THE PLAT AND APPROVES THE SUBDIVISION AND THE PLAT OF THIS SUBDIVISION IN ACCORDANCE WITH THE REQUIREMENTS OF THE PLANNING AND ZONING ORDINANCES OF THE CITY OF PALM COAST, FLORIDA. THE PLOTTING ENGINEER HAS REVIEWED THE PLAT AND APPROVES THE SUBDIVISION AND THE PLAT OF THIS SUBDIVISION IN ACCORDANCE WITH THE REQUIREMENTS OF THE PLANNING AND ZONING ORDINANCES OF THE CITY OF PALM COAST, FLORIDA.

CITY ENGINEER
 CITY OF PALM COAST, FLORIDA

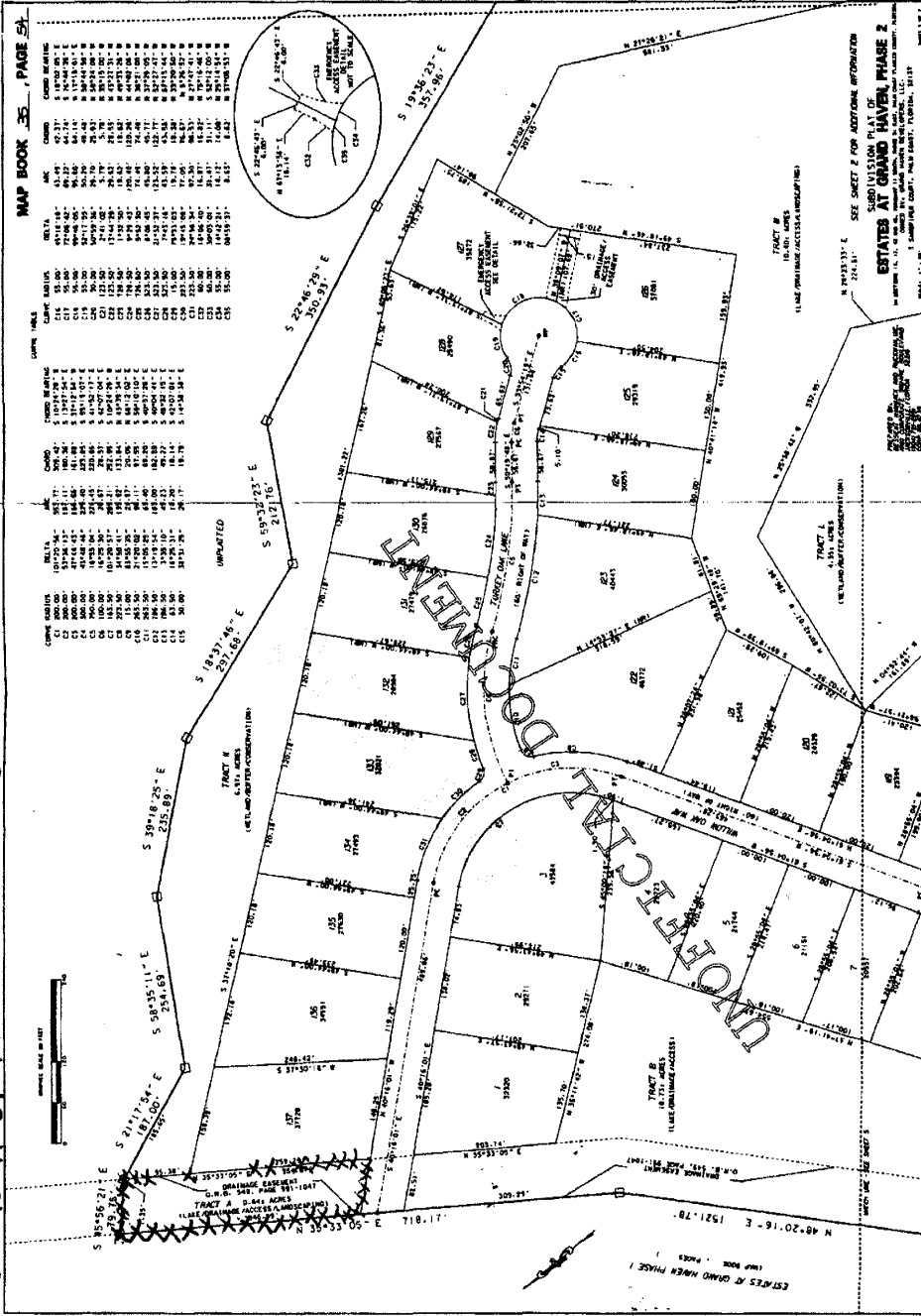
DATE: 12/14/05
 THIS IS TO CERTIFY THAT THE ABOVE SUBDIVISION HAS BEEN APPROVED BY THE CITY OF PALM COAST, FLORIDA.

DATE: 12/14/05
 THIS IS TO CERTIFY THAT THE ABOVE SUBDIVISION HAS BEEN APPROVED BY THE CITY OF PALM COAST, FLORIDA.

DATE: 12/14/05
 THIS IS TO CERTIFY THAT THE ABOVE SUBDIVISION HAS BEEN APPROVED BY THE CITY OF PALM COAST, FLORIDA.

DATE: 12/14/05
 THIS IS TO CERTIFY THAT THE ABOVE SUBDIVISION HAS BEEN APPROVED BY THE CITY OF PALM COAST, FLORIDA.

Parcel ID 48-11-31-1710-0000-0000



MAP BOOK 35, PAGE 54

ACRES	CHORD BEARING	CHORD DISTANCE
0.44	S 111° 17' 54" E	187.00
0.44	S 99° 45' 11" E	251.69
0.44	S 21° 17' 54" E	251.69
0.44	S 111° 17' 54" E	187.00
0.77	S 111° 17' 54" E	251.69
0.77	S 99° 45' 11" E	251.69
0.77	S 21° 17' 54" E	251.69
0.77	S 111° 17' 54" E	187.00

EXHIBIT 5

Date of Action Item	Action Item	Status
12/2/2021	DM report back to Board on status of accounts receivable collection issue	3/7: All documented invoices have been paid. Escalante is up to date on payments.
12/2/2021	Place parking lot expansion plans on CDD website and provide copy to resident Bob Badger	3/28: Confirmed with DE that Board has not approved final plan that includes add'l ADA compliance parking.
1/19/2022	DM is to provide a clear set of objectives for L-T Capital Plan Workshop (e.g. what is expected at that meeting)	
1/19/2022	DM is to find out about cost associated with having a link on the agenda to the exhibit on CDD website	2/16/2022: Preliminary information is no cost—still being evaluated
2/24/2021	Eliminate unnecessary items in meeting minutes	3/10: First draft of “revised” style of minutes for the 2/24/2022 Regular Meeting included in 3/17 meeting agenda package
3/17/2022	DM to work with Chair in contacting Troy @ Southern States regarding vendor used for the Oak Tree publication and distribution	
3/17/2022	DM to find out if FPL does energy audits for communities	3/25: FPL does energy efficiency audits for structures (e.g. club house, offices, etc. and air conditioner units). It gets a bit harder to do with streetlights.
3/17/2022	DM to collect comments from Supervisors regarding their thoughts on safety policies and send to the District Counsel	
4/7/2022	DM to provide Board with comparative salary rates in Flagler and St. Johns County (including health care) for comparison with GHCDD employees	
4/7/2022	E-Blast to be sent out on 4/13 and 4/20 to advertise the Board’s consideration/approval of proposed FY 2023 Budget	4/13: sent

XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
3/17/2022	OM to speak with Louise to find out if there is any advantage to lessen annuals and increase the perennials throughout community (associated with cost of annual flower's in budget)	
3/17/2022	OM to report to Board on approximate amount of money left expected to be left over on capital projects for current FY	
3/17/2022	OM to report to Board on cost of adding arms to the gates at Creekside and Wild Oaks	
3/17/2022	OM to report to Board cost savings of eliminating 1 croquet court	
3/17/2022	OM to have contractor assess floors in Creekside fitness center to determine if they are dangerous	
3/17/2022	OM to report back to Board how many street light poles are in poor condition	
4/7/2022	OM to work with DE to recheck the priorities with respect to road resurfacing (line #7 of proposed FY 2023 CCIP)	
4/7/2022	OM to return with revised amount for line 26 of proposed FY 2023 CIP	
XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
3/17/2022	Supervisors to email DM with updated questions/comments for resident survey. To have comments to DM by 3/21/2022. DM to send updated comments to Supervisor Polizzi	3/24: Done.
3/17/2022	Dr. Merrill to email DM copy of information on E-Bikes. DM to distribute to Board and DC	3/18: Done
3/17/2022	Supervisors to send DM safety issue items for a workshop on this issue. DM to send comments to DC upon receipt.	4/8: Done

4/7/2022	Chairman to work with OM regarding getting information out to residents regarding crosswalk project	
XXXXXXXXXXXXXXXXXX	XX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
3/17/2022	DC to give briefing to Board on Ditch 10	
3/17/2022	DC to draft contract to be signed by Chair for Solitude Lake Management for Ditch 10	

EXHIBIT 6

GRAND HAVEN MEETING AGENDA MATRIX

March 2022	<p>Regular Meeting: 03/17</p>	<p>Regular Meeting Agenda Items:</p> <ul style="list-style-type: none"> • Staff Reports • Consent Agenda Items: <ul style="list-style-type: none"> ○ Meeting Minutes ○ Unaudited Financials • Business Items: <ul style="list-style-type: none"> ○ Stormwater Needs Analysis Report ○ Bathroom renovation alternative (from 3/3/2022 Workshop) Tentative • Discuss draft of FY 2023 Proposed Budget (O&M plus Capital Projects) • Other <ul style="list-style-type: none"> ○ Update regarding Resident Survey 	<ul style="list-style-type: none"> • 2/10/2022 Workshop minutes pulled from consideration • Barry trying to get revised proposals from vendors • Finalize any outstanding issues with FY 2023 Proposed Budget • DM to begin work on PowerPoint Presentation for LTCP and 2022/2023 for the Budget (moved from 3/3 Workshop agenda) • Supervisor Polizzi to provide update
-------------------	--	---	--

GRAND HAVEN MEETING AGENDA MATRIX

April 2022	<p>Workshop 04/07</p>	<ul style="list-style-type: none"> • Long Term Capital Planning 2024 and beyond Continued • Discuss draft of FY 2023 Proposed Budget (O&M plus Capital Projects) if needed • Discussion regarding Resident Survey (added as request from 3/17/2022 Regular Meeting) 	<ul style="list-style-type: none"> • Target the final monetized LTCP revisions. • Address any outstanding issues • Supervisor Polizzi working with 2 companies which will join by Zoom <ul style="list-style-type: none"> ○ Ben Kloter w/ Survey Monkey calling in at 11:00AM (860-729-0526) ○ Stan Smith w/ Snap Surveys calling in at 10:00AM (603-610-8712)
	<p>Regular Meeting: 04/21</p>	<p>Regular Meeting Agenda Items:</p> <ul style="list-style-type: none"> • Staff Reports • Consent Agenda Items: <ul style="list-style-type: none"> ○ Meeting Minutes <ul style="list-style-type: none"> ▪ 2/10/2022 Workshop ▪ 3/3/2022 Workshop ▪ 3/17/2022 Regular Meeting ○ Unaudited Financials (March, 2022) • Presentation <ul style="list-style-type: none"> ○ District Counsel RE: Ditch 10 • Business Items: <ul style="list-style-type: none"> ○ Approve Proposed FY 2023 Budget ○ Discussion of Disaster RFP • Continued Discussion regarding Resident Survey 	<ul style="list-style-type: none"> • Minutes from 2/10/2022 Workshop (pulled from consideration during the 3/17/2022 Regular Meeting) • Final draft of the 2023 Budget for discussion and approval (can be no later than May 19th) • Stan Smith w/ Snap Surveys calling in at 10:00AM (603-610-8712) • Board to choose vendor for survey

GRAND HAVEN MEETING AGENDA MATRIX

May 2022	Workshop 05/05	<ul style="list-style-type: none"> • Long Term Capital Planning 2024 and beyond Continued—if needed • Make any changes to Proposed FY 2023 Budget if not considered during 4/21 Regular Meeting • Discussion <ul style="list-style-type: none"> ○ Resident Survey--continued ○ Meeting/Workshop start time • Presentations: <ul style="list-style-type: none"> ○ Celera—Virtual CIO (from 2/24/2022 Regular Board Mtg. Supervisor Requests) 	<ul style="list-style-type: none"> • Target the final monetized LTCP revisions. • Final draft of FY 2023 Budget on May 19th unless approved on 4/21 • Mark Rohrbeck is presenting for Celera (Barry to confirm start time of 9:05 AM)
	Regular Meeting: 05/19	<p>Regular Meeting Agenda Items:</p> <ul style="list-style-type: none"> • Staff Reports • Consent Agenda Items: <ul style="list-style-type: none"> ○ Meeting Minutes <ul style="list-style-type: none"> ▪ 4/7/2022 Workshop ▪ 4/21/2022 Regular Meeting ○ Unaudited Financials (April, 2022) • Business Items: <ul style="list-style-type: none"> ○ Approved Proposed FY2023 Budget—if not done on 4/21 ○ Approve FY 2023 Calendar ○ Set a date for a Townhall style Workshop with the Residents from 9A-12 noon (moved from 1/20 Regular Board agenda). ○ Approve vendor contract for resident survey 	<ul style="list-style-type: none"> • Consideration of realistic dates for survey to be sent to residents and when results will be ready for discussion. • Tentatively scheduled for 9/1

GRAND HAVEN MEETING AGENDA MATRIX

June 2022	Workshop 06/02	<ul style="list-style-type: none"> • Presentation: <ul style="list-style-type: none"> ○ Louise Leister/Chuck Libby: Oak Tree Management (supervisor’s questions) (moved from 2/24 meeting)—Tentative 1.5 hours beginning at 9 AM • Discussion: <ul style="list-style-type: none"> ○ Grand Haven safety including but not limited to E-Bikes. This may affect policies and rules. ○ Communication Needs: Follow-up from 1/20/2022 Regular Board Meeting 	<ul style="list-style-type: none"> • Charge for Chuck Libby is \$300 for 1.5 hours. Anything in excess is \$175 per hour.
	Regular Meeting: 06/16	<p>Regular Meeting Agenda Items:</p> <ul style="list-style-type: none"> • Staff Reports • Consent Agenda Items: <ul style="list-style-type: none"> ○ Meeting Minutes <ul style="list-style-type: none"> ▪ 5/5/2022 Workshop ▪ 5/19/2022 Regular Meeting ○ Unaudited Financials (May, 2022) • Business Items: <ul style="list-style-type: none"> ○ Consideration of Changes to Grand Haven Rules, Policies and Fees for All Amenity Facilities ○ Approval of RFQ for District Engineering Services 	

GRAND HAVEN MEETING AGENDA MATRIX

July 2022	<i>Workshop None</i>		
	<i>Regular Meeting: 07/21</i>	<p><i>Regular Meeting Agenda Items:</i></p> <ul style="list-style-type: none"> • <i>Staff Reports</i> • <i>Consent Agenda Items:</i> <ul style="list-style-type: none"> ○ Meeting Minutes <ul style="list-style-type: none"> ▪ 6/2/2022 Workshop ▪ 6/16/2022 Regular Meeting ○ Unaudited Financials (June, 2022) • <i>Business Items:</i> 	

GRAND HAVEN MEETING AGENDA MATRIX

August 2022	<p>Workshop 08/04</p>	<ul style="list-style-type: none"> • Presentations: <ul style="list-style-type: none"> ○ Solitude—Supervisor’s Questions and information on pond bank erosion • Discussion: <ul style="list-style-type: none"> ○ Grand Haven security including gate access 	<ul style="list-style-type: none"> • Barry to confirm their attendance • Have Louise Leister and Interim District Engineer join by Zoom • Supervisor Polizzi’s handout regarding Wild Oak survey to be included in agenda package • 11:30 AM-12:30 PM: Time Specific Q&A with Residents on District Security Including Gate Access
	<p>Regular Meeting: 08/18 Starts at 3 PM</p>	<p>Regular Meeting Agenda Items:</p> <ul style="list-style-type: none"> • Staff Reports • Consent Agenda Items: <ul style="list-style-type: none"> ○ Meeting Minutes <ul style="list-style-type: none"> ▪ 7/21/2022 Regular Meeting ○ Unaudited Financials (July, 2022) • Business Items: • Budget and Assessment Public Hearing (starts at 5 PM) 	

GRAND HAVEN MEETING AGENDA MATRIX

September 2022	<p><i>Workshop</i> 09/01</p>	<p>Possible Townhall with Residents</p> <ul style="list-style-type: none"> ○ 10 Year Plan Presentation—Howard McGaffney 	<ul style="list-style-type: none"> • Resident survey should be completed by this time allowing for more information to be shared during the Townhall meeting with residents
	<p><i>Regular Meeting:</i> 09/15</p>	<p>Regular Meeting Agenda Items:</p> <ul style="list-style-type: none"> • Staff Reports • Consent Agenda Items: <ul style="list-style-type: none"> ○ Meeting Minutes <ul style="list-style-type: none"> ▪ 8/4/2022 Workshop ▪ 8/18/2022 Regular Meeting ○ Unaudited Financials (August, 2022) • Business Items: <ul style="list-style-type: none"> ○ Consideration of Post Order Changes 	

GRAND HAVEN MEETING AGENDA MATRIX

October 2022	Workshop: Date?	<ul style="list-style-type: none"> • <i>Presentations:</i> 	
	Regular Meeting: Date?	<p><i>Regular Meeting Agenda Items:</i></p> <ul style="list-style-type: none"> • <i>Staff Reports</i> • <i>Consent Agenda Items:</i> <ul style="list-style-type: none"> ○ Meeting Minutes <ul style="list-style-type: none"> ▪ 9/1/2022 Workshop ▪ 9/15/2022 Regular Meeting ○ Unaudited Financials (September, 2022) • <i>Business Items:</i> 	

GRAND HAVEN MEETING AGENDA MATRIX

BOARD OF SUPERVISOR'S TOP 10 BUSINESS GOALS	NOTES
1. Board Accountability, Code of Conduct, Meeting Efficiency	Continue to work on Board's roles and responsibilities, meeting efficiency
2. Staffing Levels for Future Needs, Job Descriptions-Field Workers	Should be addressed in 2023
3. Budget, Debt and Assessments	Will be completed in August 2022
4. Improve Communications	Townhall date for discussions Long Term Planning will be scheduled for Fall, 2022
5. 2-5-year Capital Planning	Sidewalks, Crosswalks, Speed Control, Parking, Amenity Expansion, Trees
6. Health, Safety and Security of Grand Haven Residents	A work in progress, Board continues discussions Summer and Fall, 2022
7. External District Resources, Consultants, Intergovernmental Relations	City/County Relations, Enforcement Agencies, Chairman, DM, Ops. Mgr.
8. Stormwater/Pond Management	Discussions after DE's storm water assessment analysis report
9. Other Funding Sources, Grants	Grant Writing Consultant has been discussed, no further action at this time
10. Update Technology / Access Control, Resident Directory, CRM	Website upgrades, project management, gate cell access

[Return to Agenda](#)

EXHIBIT 7

1 **MINUTES OF MEETING**

2 **GRAND HAVEN**

3 **COMMUNITY DEVELOPMENT DISTRICT**

4 The Workshop Meeting of the Board of Supervisors of the Grand Haven Community Development
5 District was held on Thursday, February 10, 2022 at 9:03 a.m. in the Grand Haven Room, at the Grand
6 Haven Village Center, 2001 Waterside Parkway, Palm Coast, Florida 32137.

7 **FIRST ORDER OF BUSINESS – Call to Order/Roll Call**

8 Mr. McInnes called the meeting to order and conducted roll call.

9 Present and constituting a quorum were:

10	Chip Howden	Board Supervisor, Chairman
11	Kevin Foley	Board Supervisor, Vice Chairman
12	Michael Flanagan	Board Supervisor, Assistant Secretary
13	John Polizzi	Board Supervisor, Assistant Secretary
14	Dr. Merrill Stass-Isern	Board Supervisor, Assistant Secretary

15 Also present were:

16	Howard McGaffney (<i>via phone</i>)	District Manager, DPFPG Management & Consulting
17	David McInnes	District Manager, DPFPG Management & Consulting
18	Barry Kloptosky	CDD Operations Manager

19 *The following is a summary of the discussions and actions taken at the February 10, 2022 Grand Haven*
20 *CDD Board of Supervisors Workshop Meeting.*

21 **SECOND ORDER OF BUSINESS – Pledge of Allegiance**

22 The Pledge of Allegiance was not recited.

23 **THIRD ORDER OF BUSINESS – Discussion Items**

24 A. Discussion of Long-Term Capital Planning

25 Mr. McInnes recalled that the Board had designated Mr. Foley to work with Mr. McGaffney and
26 himself to work on ideas for the Long-Term Capital Plan. Mr. Foley commented positively on Mr.
27 McInnes and Mr. McGaffney’s work on the draft for the capital plan and noted that changes to the
28 draft were to be expected. Mr. Foley additionally mentioned that he would like to have a statement
29 or policy from the Board regarding the plan for the oak trees.

30 Mr. Flanagan and Dr. Merrill indicated that they did not receive the draft for the long-term plan.
31 Mr. McGaffney stated that he had sent out the draft via email and that he was not certain as to why
32 the Board did not receive the email. Mr. Polizzi stated that he received a revised version of the draft
33 around 11:16 p.m. the night prior and another document at 1:40 a.m. on Wednesday. Mr.
34 McGaffney expressed frustration regarding short deadlines set by the Board.

35 B. Discussion of Projections of O&M Expenses

36 Mr. Foley reviewed several corrections that were needed for the O&M expenses. Mr. McGaffney
37 explained that the total expenditures did not match due to the numbers being pulled from previous
38 years’ financials. Mr. Foley noted that assessments had not changed significantly.

39 Mr. Flanagan expressed concerns regarding the document being confusing for residents and
40 suggested adding additional clarification. Mr. Foley stated that this could be this could be added to
41 the next version of the draft.

42 Mr. Foley went over consolidated numbers and the bond breakout. He explained that previous
43 budgets had included significant increases in the O&M budget that had been camouflaged by
44 reductions in debt service amounts. Mr. Polizzi stressed the importance of residents being able to
45 understand the projections, noting that removing the bond payment revealed a 15% increase.

46 Mr. Flanagan asked if a market projection had been done for contracts after they end. Mr.
47 McGaffney indicated that this wouldn't be possible and stated that the District would continue to
48 bid out the year the contracts were set to expire and attempt to have multiple year contracts.

49 Mr. Foley discussed the importance of having a 10-year projection, noting that 80% of what the
50 District would spend was on O&M expenses. He asked the Board to keep in mind how everything
51 would be paid for and how much of the fund balance would be used. He indicated to the Board that
52 increasing O&M and Capital costs needed to be funded either through assessments, fund balances,
53 debt, or a combination of these options.

54 Mr. McInnes noted that while the majority of items were expected to increase by 5%, electricity
55 was anticipated to have an 18% increase. Discussion ensued regarding what was considered part of
56 the O&M and what was considered capital. In response to a question from Mr. Flanagan, Mr.
57 McGaffney confirmed that the list of items Mr. Kloptosky came up with had been split between
58 O&M and capital. He noted that items highlighted in yellow would need to be discussed by the
59 Board.

60 Mr. Howden stated that he did not think discussing every line item for the O&M would be
61 productive and suggested discussing staffing first. Mr. Polizzi indicated that he would like for
62 contracts to be discussed as well. In response to a question from Mr. Howden, Mr. McInnes
63 explained that a large number of the District's contracts were set to automatically renew.

64 Mr. McGaffney explained that the landscape contract was expected to increase by 5% in 2023 and
65 noted that the projections would be updated after a new 3-year agreement was in place. He indicated
66 that he could come up with an executive summary to outline and explain key factors in the budget
67 with Mr. McInnes. Discussion ensued regarding what percentage should be used for the landscape
68 contract projection. Mr. Polizzi reminded the Board that this was a projection, not a budget.

69 Mr. Howden indicated that he would like for the Board to send questions on the Meeting Minutes
70 and the financials prior to meetings in order to increase efficiency and for everyone to be better
71 prepared. Mr. McGaffney recommended scheduling a time for each Board member to speak with
72 him individually within the next few weeks.

73 Mr. McGaffney answered questions asked by Mr. Flanagan regarding administrative item
74 expenses. Mr. McGaffney indicated that he would look into the Wrathell Hunt contract to determine
75 the cause of an increase.

76 In response to a question from Dr. Merrill, Mr. McGaffney explained that the tax collector costs
77 were taken out of the total revenue for assessments but stated that this item would most likely be
78 moved to expenditures. Discussion ensued regarding whether this item should be moved. Mr.
79 McGaffney stated that he would like this item to be captured as an expenditure.

80 Mr. Flanagan expressed that he felt the Wi-Fi and cell phone costs seemed too high. He indicated
81 that he would like for a subdivision of Line 55 and for staff to make sure the District was not being
82 overcharged. Mr. Kloptosky assured the Board that they were receiving a good deal on cell phone
83 costs. Mr. Howden recommended listing landlines separately.

84 Mr. Howden stated that he felt the amount budgeted for the website was insufficient. Mr. Polizzi
85 expressed that he agreed but that he thought more information was needed.

86 Mr. Foley inquired about increased insurance costs. Mr. McGaffney explained that the District had
87 previously been underinsured. Mr. Foley asked what the Board could expect in regards to increases
88 for insurance. Mr. McGaffney explained that percentage increases for insurance would be subject
89 to the insurance company but that he would update the numbers after he received them from the
90 insurance company.

91 Mr. Foley commented on significant rate increases on utilities. In response to a question from Mr.
92 Foley, Mr. McInnes confirmed that the rate increase of 18% for FPL would go into effect for the
93 coming year and would decrease between 5 and 10% thereafter. Mr. McGaffney noted that a
94 discount residents receive for paying their taxes early may increase which would result in a negative
95 impact to the District's budget. Discussion ensued regarding propane and pump house costs.

96 Dr. Merrill asked what percentage of the bill Escalante had paid in the past. Mr. McInnes indicated
97 that he did not know at this time but that he would check and report back. Mr. Polizzi stated he
98 would like to follow up on the budget at the next Regular Meeting.

99 Mr. Howden brought up tree maintenance and asked Mr. McInnes to remind him when Louise
100 Leister was scheduled to speak with the Board regarding the oak trees. Mr. McInnes recalled that
101 Ms. Leister was scheduled to attend an upcoming meeting in 2 weeks. Mr. Foley stated that he
102 would like to have an individual by the name of Chuck Lippy to attend a meeting. He commented
103 positively on Mr. Lippy's credentials and mentioned that Mr. Lippy had offered to attend a meeting.
104 Mr. Howden indicated that he would be in favor of having Mr. Lippy attend a meeting but that he
105 would like to have Mr. Kloptosky's input first. Mr. Kloptosky commented positively on working
106 with Mr. Lippy. In response to a question from Mr. Howden, Mr. Kloptosky indicated that Ms.
107 Leister and Mr. Lippy could attend a Regular or Workshop Meeting. Mr. Howden stated that he
108 would like to have Ms. Leister and Mr. Lippy attend a Workshop Meeting.

109 Mr. Howden inquired about the increase from \$1,000.00 to \$10,000.00 for office supplies. Mr.
110 McInnes explained that the budget for office supplies was actually \$1,000.00 and that the remainder
111 was meant to be coded for field supplies.

112 In response to a question from Mr. Howden, Mr. Kloptosky clarified that the road, bridge, and
113 sidewalk repairs line-item covered supplies for day-to-day maintenance and did not cover salaries.
114 Mr. Flanagan asked why there was not anything in 2019 or 2020 for this item. Mr. Kloptosky
115 explained this was previously part of another line item but had been separated.

116 Mr. Flanagan expressed confusion regarding costs for Lines 87 and 88, in addition to the number
117 of aquatics contracts. Mr. Kloptosky stated that the contracts were through Solitude and that he
118 would need to look at the contract in order to verify the numbers and to confirm what was included
119 under each contract.

120 Mr. Flanagan asked if the number for stormwater repairs and maintenance should be increased. Mr.
121 Kloptosky indicated that this would be up to the Board's discretion but recommended keeping
122 \$15,000.00 as a placeholder.

123 In response to a question from Mr. Flanagan, Dr. Merrill confirmed that landscape enhancement
124 had been moved to capital. Mr. Kloptosky informed the Board that there was a disease affecting
125 the landscape material. He explained that the affected ligustrum had been removed and replaced to
126 prevent the disease from spreading and relayed that Ms. Leister had requested for money to not be
127 moved from the landscape budget, as this was being used to deal with the disease and other
128 emergencies.

129 Mr. Flanagan asked if Mr. Kloptosky was comfortable with the number for irrigation repairs and
130 replacement. Mr. Kloptosky reminded the Board that the underground irrigation was failing and
131 mentioned that there had been a recent break.

132 Mr. Flanagan requested clarification on Lines 102 and 151. Mr. McInnes explained that everything
133 above Line 143 was the current budget and that Line 151 would be considered an enhancement if
134 the Board would like to do more than standard maintenance. Mr. Howden expressed that he would
135 prefer to combine these lines and add a note about the potential enhancement option. Discussion
136 ensued regarding streetlight maintenance and replacement costs. Mr. Flanagan stated that he would
137 like for Mr. Kloptosky and Mr. McInnes to get together to discuss streetlight maintenance and
138 staffing. Mr. Kloptosky suggested hiring an employee for streetlight maintenance, noting that it
139 would be more cost-effective to have the work done in-house, rather than using a contractor.

140 Mr. Flanagan inquired about vehicle repairs & maintenance costs and asked if the Board should
141 replace a truck. Mr. Kloptosky noted that fuel costs may be included in this line item. Mr. Howden
142 requested that Mr. Foley clarify maintenance and fuel costs in a follow-up.

143 Mr. Flanagan asked about the significant decrease in the projected cost for community
144 maintenance. Mr. Kloptosky explained that there had been costly maintenance items the previous
145 year which would not be considered standard. In response to an additional question from Mr.
146 Flanagan, Mr. Kloptosky confirmed that this line item would be considered a “catch-all.” Mr.
147 Flanagan suggested relabeling this item and requested that Mr. Kloptosky and Mr. McInnes
148 examine this line item further to confirm whether the numbers needed to be modified. Discussion
149 ensued regarding what was included under community maintenance.

150 In response to a comment from Mr. Flanagan, Mr. Howden stated that he believed that the storm
151 cleanup line item covered general storm cleanup, not emergency storm cleanup. He clarified that
152 emergency storm cleanup would come out of the disaster fund. Mr. Flanagan expressed that he
153 would like to have more information on what storm cleanup would entail.

154 Mr. Foley suggested that the Board consider lake bank management, noting that a number of lake
155 banks were not being properly maintained by homeowners. Mr. Howden asked Mr. McInnes to add
156 this to a list of potential workshop items.

157 Mr. Foley asked if the CDD needed to maintain the old croquet court at Creekside. Mr. Howden
158 expressed that he thought half of the croquet court in front of Creekside would likely need to be
159 converted to parking. Mr. Flanagan stated that he would like to receive data from Mr. Lucansky on
160 croquet court usage and to make a decision based off this data. In response to a question from Dr.
161 Merrill, Mr. Foley clarified that the current O&M budget did not account for maintaining the
162 Creekside croquet court. Mr. Kloptosky explained that the croquet players did not want the existing
163 croquet court eliminated or turned into a parking lot. He noted that he had not heard any complaints
164 about needing more parking in the front.

165 Mr. Howden mentioned that he had received comments about there not being enough parking
166 spaces available by the office. He suggested installing a sign or 2 for office visitor parking and
167 requested Mr. McInnes to add this as a discussion item for the meeting at the end of the month.

168 Dr. Merrill expressed that she would like to discuss the possibility of eliminating the old croquet
169 courts at the next meeting. Mr. Howden and Mr. Flanagan disagreed, indicating that they would
170 like to give Mr. Lucansky the opportunity to acquire more data on croquet court usage. Mr. Polizzi
171 pointed out that the croquet club was actively recruiting new members.

172 Mr. Polizzi requested that Mr. Kloptosky provide the Board with more information on the types of
173 staff positions being added. Mr. Howden stated that he would like to discuss staffing along with
174 the capital plan at the next Regular Meeting.

175 Mr. Flanagan expressed confusion regarding Lines 119 and 120, particularly in regards to boxes
176 that had been left blank. Mr. McInnes indicated that he would check into this and report back.

177 Mr. Foley asked what amenity maintenance entailed and Dr. Merrill inquired about the fluctuation
178 in cost for this item between 2021 and 2022. She indicated that she would like to have more
179 information on what this line item covered.

180 Mr. Flanagan inquired as to why fitness equipment service costs had increased, noting that the
181 equipment had recently been replaced. Mr. McInnes stated that he would look into the reason for
182 the increase.

183 Dr. Merrill asked about the cost difference for additional guards between the current year and the
184 year prior. Mr. Kloptosky stated that he did know why the price had decreased. Mr. McInnes
185 indicated that he would research the reason behind the change for the costs of additional guards, as
186 well as the increase in cost for guardhouse facility maintenance.

187 Mr. Foley stated that he would like to have a discussion in terms of gate access. Dr. Merrill noted
188 that this would be discussed as part of the capital plan. Mr. Howden stated that he would like to
189 add security as a workshop item.

190 Mr. Flanagan asked what the line item for gate operating supplies entailed. Mr. Kloptosky
191 explained that this would cover repairs for the physical gates. He suggested combining Line 138
192 and 140.

193 Mr. Kloptosky reviewed the contingency items he had submitted, noting that he would consider the
194 Wild Oaks gate equipment replacement line item as more of a capital expense.

195 Mr. Flanagan expressed that he would like to look into a wireless setup for the community, rather
196 than using an underground system. He stated that he would like to consolidate the technology items
197 into a singular item. Mr. Kloptosky was requested to acquire proposal for repairs and to have the
198 contractor attend a meeting to answer questions from the Board.

199 In response to a question from Mr. Howden, Mr. Kloptosky confirmed that the power washing line
200 item on his list would be considered an enhancement. Mr. Howden stated that he would like to
201 include this item in the staffing discussion, in addition to the other enhancement items.

202 Mr. Kloptosky explained that the pond aeration line item was to install aeration in Pond 37 and
203 mentioned that he would consider this a capital item. Mr. Flanagan indicated that he would like
204 more information regarding maintenance for the aeration units.

205 The Board and staff discussed the stormwater system repairs and maintenance line item. Mr.
206 McInnes clarified that this would be considered an enhancement. Mr. Flanagan stated that he would
207 like to combine the line items relating to stormwater repairs. Mr. Polizzi indicated that he would
208 like to hold off on considering increasing the budget for this line item until the Board was closer to
209 finalizing the budget for FY 2023. The Board agreed to delete Line 153.

210 Mr. Howden reviewed the revised Progress Tracker and explained that curb and gutters, bathrooms,
211 and pond banks repairs were not in the budget. Mr. Kloptosky noted that there were 7 pond banks
212 that were considered unsafe.

213 Mr. Howden pointed out that the District still did not have a signed contract to work with Mr.
214 Sowell at his new firm or permission from St. John's Water Management District for the north
215 parking lot. He stated that he did not feel it was likely that the north parking lot would be completed
216 that fiscal year.

217 Mr. Howden suggested using some of the money budgeted for the parking lot to cover the costs of
218 the unbudgeted items. Mr. Polizzi indicated that he would like to discuss parking by the Village
219 Center. Mr. Flanagan expressed that he felt the parking lot should take priority over remodeling the
220 bathrooms.

221 Mr. Polizzi asked if the pond bank maintenance could be run from the capital budget, rather than
222 the expense budget. Mr. McGaffney confirmed that this could be put in the capital budget.

223 Mr. Foley stated that he would like to finish the bathrooms. Mr. Flanagan disagreed and indicated
224 that he would like to wait for construction prices to decrease. Mr. Howden stated that he would
225 prefer to discuss this matter during a Regular Meeting.

226 In response to a question from Mr. Foley, Mr. Kloptosky explained that pond bank maintenance
227 could be delayed for some ponds but recommended working on pond banks that residents had
228 brought up as safety hazards.

229 Mr. Polizzi asked for the cost to complete the final phase of the bathroom renovations. Mr.
230 Kloptosky stated that the current cost was \$212,000.00 but noted that this cost was subject to
231 change. Mr. Foley suggested replacing the shower enclosures, finishing the walls, installing the
232 door, and leaving the tile as-is. Mr. Kloptosky stated that he would not be in favor of leaving the
233 tile. Mr. Flanagan pointed out that the Board would have to wait until a Regular Meeting to make
234 a decision on this project.

235 Mr. McGaffney suggested using the fund balance and reducing the road resurfacing project to cover
236 the costs of the unbudgeted projects. Mr. Flanagan indicated that he would not be in favor of this
237 option.

238 Mr. Kloptosky informed the Board that curb and gutter work was expected to increase before the
239 end of the fiscal year. Mr. Polizzi expressed that the Board needed to further discuss and reach a
240 decision on the parking lot project and bathroom renovations. Mr. Kloptosky recommended
241 postponing the parking lot project.

242 Mr. Flanagan stated that he would like to have the diagrams Mr. Sowell sent for the parking lot.
243 Mr. Howden requested a copy of the conceptual drawing of the parking lot in front of the bocce
244 ball courts in the Village Center. Mr. McGaffney indicated that both the diagrams and the
245 conceptual drawing would be sent to the Board.

246 **FOURTH ORDER OF BUSINESS – Next Meeting Quorum Check: February 17, 9:00 AM**

247 • Quorum Check

248 All Board members, with the exception of Mr. Polizzi, confirmed that they would be physically
249 present for the meeting, which would establish a quorum. Mr. Polizzi stated that he would attend
250 part of the meeting remotely from 9:00 a.m. to 12:00 p.m. and requested for critical items to be
251 adjusted to this time period. He stated that he would send questions to Mr. McInnes before the
252 meeting. Mr. Howden indicated that he would work with Mr. McInnes on adjusting the agenda.

253 **FIFTH ORDER OF BUSINESS – Action Items Review**

254 Mr. McInnes stated that he would take a snapshot of the action items discussed during the meeting.
255 Mr. Howden added that he would discuss the Board's requests for items to be discussed at
256 upcoming Workshop and Regular Meetings with Mr. McInnes.

257 Mr. Polizzi informed the Board that he had come to the conclusion that a resident group would not
258 be operationally feasible upon review of Sunshine Law and discussing the logistics of putting
259 together a resident group with District Counsel. He indicated that third-party resources would need
260 to be used instead, noting that resident input could still be collected via the third-party.

261 **SIXTH ORDER OF BUSINESS – Adjournment**

262 Mr. Howden asked for final questions, comments, or corrections before requesting a motion to
263 adjourn the meeting. Mr. Foley stated that he would like to put out resident communication on the
264 bathrooms. Mr. Foley made a motion to adjourn the meeting.

265 On a MOTION by Mr. Foley, SECONDED by Mr. Flanagan, WITH ALL IN FAVOR, the Board adjourned
266 the meeting, at 2:38 p.m., for the Grand Haven Community Development District.

267 **Each person who decides to appeal any decision made by the Board with respect to any matter considered*
268 *at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made,*
269 *including the testimony and evidence upon which such appeal is to be based.*

270 **Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed**
271 **meeting held on April 21, 2022.**

272

Signature

Signature

Printed Name

Printed Name

273 **Title:** **Secretary** **Assistant Secretary**

Title: **Chairman** **Vice Chairman**

EXHIBIT 8

1 **MINUTES OF MEETING**

2 **GRAND HAVEN**

3 **COMMUNITY DEVELOPMENT DISTRICT**

4 The Workshop Meeting of the Board of Supervisors of the Grand Haven Community Development
5 District was held on Thursday, March 3, 2022 at 9:08 a.m. in the Grand Haven Room, at the Grand Haven
6 Village Center, 2001 Waterside Parkway, Palm Coast, Florida 32137.

7 **FIRST ORDER OF BUSINESS – Call to Order/Roll Call**

8 Mr. McInnes called the meeting to order and conducted roll call.

9 Present and constituting a quorum were:

10	Chip Howden	Board Supervisor, Chairman
11	Kevin Foley	Board Supervisor, Vice Chairman
12	Michael Flanagan	Board Supervisor, Assistant Secretary
13	John Polizzi	Board Supervisor, Assistant Secretary
14	Dr. Merrill Stass-Isern	Board Supervisor, Assistant Secretary

15 Also present were:

16	Howard McGaffney (<i>via phone</i>)	District Manager, DPFG Management & Consulting
17	David McInnes	District Manager, DPFG Management & Consulting
18	Barry Kloptosky	CDD Operations Manager

19 *The following is a summary of the discussions and actions taken at the March 3, 2022 Grand Haven CDD*
20 *Board of Supervisors Workshop Meeting.*

21 **SECOND ORDER OF BUSINESS – Pledge of Allegiance**

22 The Pledge of Allegiance was recited. Mr. Howden expressed appreciation for the audience
23 members attending the meeting but noted that there would not be time for public comments. He
24 requested to move Long Term Planning up on the agenda.

25 **THIRD ORDER OF BUSINESS – Discussion Items**

- 26 A. Exhibit 2: Continued Discussion of Long Term Capital Planning & Discussion of Possible Projects
27 for Inclusion in FY 2023 (Time Permitting)

28 **This item was presented out of order.**

29 Mr. McGaffney stated that the Board should decide which items highlighted in yellow would be
30 included in the Long Term Plan within the next 30 days and reviewed options for the Long Term
31 Plan. He noted that he had reached out to a bond underwriter regarding the potential option of
32 issuing bonds for a portion of the District’s capital planning. Mr. McGaffney proceeded to lead the
33 discussion of the Long Term Plan.

34 Mr. Polizzi expressed that he was strongly in favor of Item #39 (being for creating new or extending
35 current walking paths throughout the community). Mr. Foley stated that he would like to create a
36 placeholder line item on the plan for the walking paths, in addition to a number of other ideas that
37 were highlighted in yellow. Mr. Flanagan suggested the addition of a category that would be
38 dependent on resident feedback and indicated that he would like to convert the walking path to be
39 a conveyance path. Dr. Merrill recommended having a contingency in that the Board reexamines
40 this idea within a 6-month period of the survey. The Board reached a consensus to move Item #39
41 to a placeholder line item on the worksheet and to assign a year to the idea after the survey results
42 had been received.

43 The Board moved on to discuss Item #40 (being for upgrading the gates to include cellular
44 communications and upgrading the gates to new communication lines and technology). Mr.
45 McGaffney noted that he had reassigned all the years on the gates to 2023 and explained that this
46 could be changed upon Mr. Kloptosky's feedback.

47 Mr. Kloptosky clarified that there would be no cost to allowing cell phones to be used for gate
48 access and explained that this was a separate aspect from the upgrades. He explained that the
49 upgrades were already in progress and mentioned that the upgrades were estimated to be less
50 expensive than what was originally anticipated, at approximately \$5,000.00. He indicated that the
51 only action needed by the Board was to make a decision on whether to allow gate access via cell
52 phones.

53 Mr. Polizzi stated that he did not think the cell phone policy for the gates should be part of the Long
54 Term Plan and that it would be considered an operational policy. Dr. Merrill suggested putting this
55 on the agenda for a future meeting to which the other Board members expressed agreement. Mr.
56 Howden indicated that he would work with Mr. McInnes to determine where to put this item on the
57 matrix. Mr. McGaffney noted that he had created a separate line item for cellular communication
58 between data and equipment.

59 The Board and staff briefly discussed Item #41 (being for investing in a preventative maintenance
60 software system). Mr. Flanagan stated that he would like to defer this item until insight from the
61 virtual CIO had been received.

62 Mr. McGaffney went over Item #42 (being for pond management). The Board agreed to postpone
63 this item until after the Solitude presentation was held.

64 The Board and staff discussed Item #43 (being for drainage inspection and addressing pond bank
65 erosion). Mr. Polizzi expressed that this should be included as part of the yearly O&M and yearly
66 capital budget. Mr. McGaffney stated that a placeholder in the amount of \$5,000.00 would be
67 assigned to this item and indicated that the costs would likely be lower in subsequent years.

68 Mr. Kloptosky brought up littoral shelf plants as an option to prevent erosion but noted that
69 residents had negative reactions to the plants in the past. Mr. Flanagan recalled that Ms. Leister and
70 the District Engineer had done a presentation on the ponds in the past and requested that Mr.
71 McInnes bring this presentation back to the Board.

72 Mr. Foley noted that homeowners were not maintaining the spartina on the pond banks and asked
73 when this could be discussed. Mr. McGaffney recommending holding a discussion on this matter
74 when Solitude was present.

75 Mr. Flanagan indicated that he would like to remove Item #44 (being for underground infrastructure
76 inspection) due to feedback from Mr. Kloptosky. Mr. Kloptosky explained that there was a separate
77 line item for irrigation repairs and replacement. He suggested keeping money in this separate line
78 item and escalating it each year to account for additional breaks. He noted that the sewer was
79 handled by the city and that he would keep an eye on the stormwater pipe. Mr. McGaffney
80 mentioned that Mr. McInnes had budgeted a 5% increase for irrigation repairs and replacements
81 starting in 2023.

82 Mr. Polizzi indicated that he would like to remove Item #45 (being for evaluating future community
83 facility needs via hiring a professional consultant) at this time, pending feedback from the resident
84 survey. Mr. McGaffney reminded the Board that they had assigned a year to hire an architect at the
85 previous meeting and suggested dumping this line item, to which the Board expressed agreement.

86 Mr. Polizzi expressed that he felt Item #46 (being for adding a launch for kayaks, canoes, and
87 paddle board to the intercoastal dock area) was now redundant, as the City was adding docks and

88 water access at Waterfront Park. Mr. Howden suggested returning to Item #47 (being for future
89 additional office and amenity space) after a staffing discussion.

90 Mr. Polizzi discussed Item #48 (being for incorporating the buildable land in the center area into
91 the Wild Oak open space planning) and stated that he would like to determine how much of this
92 area was usable by the CDD. Mr. McGaffney recommended including this in the discussion in 2024
93 with the architect and removing this item from the Long Term Plan, to which the Board indicated
94 agreement.

95 The Board and staff discussed Item #49 (being for repurposing the tiki bar as a multipurpose event
96 room) and agreed to remove this item from the Long Term Plan.

97 Discussion ensued regarding Item #50 (being for other uses of the practice croquet area at the
98 Village Center). Mr. Flanagan stated that he would like to have community input on this item before
99 moving forward with this item. Mr. Howden stated that he would like to discuss Item #51 (being
100 for parking lot expansion) later in the meeting.

101 The Board and staff discussed Item #53 (being for roving guards). Mr. Polizzi noted that a survey
102 had been sent out in Wild Oaks regarding the possibility of roving guards and that results were in
103 the process of being accumulated. Mr. Polizzi asked if this would be considered a capital issue.
104 This item was removed, as it was already on the O&M.

105 Mr. McInnes noted that Item #54 (being for staffing levels) would be discussed later in the meeting.
106 Mr. Foley pointed out that this would be considered O&M. Mr. McGaffney suggested having Mr.
107 McInnes and Mr. Howden add this to the matrix to discuss at the next available Workshop Meeting.
108 He indicated that he would leave this item on the Long Term Plan for the time being.

109 Mr. Kloptosky brought up several requests from John Lucansky, including chairs and windscreens
110 in need of replacement, as well as a request for blinds at the Creekside facility. He noted that he
111 was not certain whether these requests would go on capital or O&M. Mr. McGaffney stated that he
112 would work with Mr. Kloptosky to determine costs.

113 Mr. Howden expressed concerns regarding the reserve study and inquired about a line item for an
114 electronic wireless microphone system. Mr. McGaffney requested to have a conference call with
115 Mr. Howden to discuss his concerns individually, noting that the Board did not have the most up-
116 to-date version of the reserve study. Discussion ensued. Mr. McGaffney stated that he would
117 circulate the new format out to the Board and noted that there was a \$1.2 million 10-year average
118 for the reserve study. In response to a question from Mr. Foley, Mr. McGaffney indicated that the
119 numbers had been scrubbed but would need to be scrubbed again.

120 The Board and staff began discussing the 3 funding options for the Long Term Plan. Mr. Foley
121 indicated that he would like for the Board to be shown the combined O&M and capital in order to
122 see the total effect on assessments. Mr. Flanagan requested to take a recess before proceeding with
123 the discussion.

124 *(The Board recessed the meeting at 10:55 a.m. and reconvened at 11:09 a.m.)*

125 Mr. Flanagan stated that Option 2 appeared to be less expensive than Option 3 in terms of total
126 annual assessments, but noted that the ending fund balance was healthier with Option 3. Mr.
127 McGaffney concurred with the observation on the relative fund balances, and suggested that the
128 District needed a minimum threshold that everyone would be comfortable with so that the
129 percentage increases could be calculated and projected out. Mr. McGaffney noted that Option 3's
130 projections would approach a specified \$500,000 minimum fund balance by 2025 with the
131 District's use of fund balance, though this would build back up in subsequent years. Mr. Flanagan
132 noted that the total assessment increase over the years for Option 3 would be nearly \$8,000, almost
133 \$7,000 for Option 2, and about \$5,500 for Option 1. Mr. Flanagan acknowledged differences in the

134 fund balances, though noted that the District may be taking risks with proceeding with certain
135 options if they should run into problems. Mr. McGaffney highlighted the fluctuations in
136 expenditures on the reserve fund chart, against contributions steadily increasing at a 3% rate as
137 outlined in Option 1. Mr. McGaffney noted that this coincided with the District's fund balance
138 starting to decline in projections beginning in 2023.

139 Mr. Foley asked Mr. McGaffney what he felt interest rates might be if the District were to go out
140 today and do a bond issue. Mr. McGaffney stated that this would depend on current interest rates
141 and costs of issuance, though noted that the District's credit was good. Mr. McGaffney stated that
142 he had someone who would be willing to run the numbers based on example figures and terms
143 suggested by Mr. Foley. Mr. Flanagan suggested that if the District were to go out with bonds again,
144 the status of the roads may not be permitted to keep their private status. Mr. Flanagan added that
145 private roads added real estate value. Mr. Howden noted that District Counsel was continuing to
146 research what the District was permitted to do regarding any restrictions on road access. Mr.
147 McGaffney acknowledged that borrowing funds rather than entirely self-funding would impact the
148 rate of assessment increase as well as the fund balance. Mr. McGaffney clarified that this was not
149 a statement of intent that the District would be looking at issuing bonds, but that these were
150 comments on finance options.

151 Mr. Howden stated that he agreed with Mr. Flanagan's view on Option 3 resulting in the best fund
152 balance, but asked whether having a target fund balance that was three times higher than the
153 District's fund balance was necessary. Mr. Foley commented that impacts on assessments could be
154 lessened by pushing out capital costs over several years rather than proceeding with a pay-as-you-
155 go strategy, adding that he felt the improvements would similarly be enjoyed by residents over
156 several years. Mr. McGaffney explained some of the reasonings behind the calculations, stating
157 that he believed a crucial point for the District's Long Term Plan would be Fiscal Year 2025, and
158 that the budget did not necessarily have to proceed with a plan that resulted in a jump of 43% in
159 assessments over the next two years. Mr. McGaffney stated that the District could potentially look
160 at staggering costs as the fund balance approaches the \$500,000 minimum threshold, though work
161 would still need to be done.

162 Mr. Polizzi stated that he felt that part of the discussions on the café needed to involve what the
163 District may get out of the improvement beyond a resident use standpoint. Mr. Polizzi questioned
164 whether spending \$1,000,000 on the initiative would correlate with any increase in sales or revenue
165 sharing opportunities that may offset costs. Mr. Flanagan asked the members of the Board to
166 scrutinize the ending fund balances and evaluate what amounts were really needed by the
167 community. Mr. Flanagan stated that if the Board determined that projected fund balances were
168 beyond what the District needed, there may be an opportunity to smooth out the assessment
169 increases over time.

170 Mr. Polizzi asked for clarification on where the three-month fund for operating expenses and the
171 disaster contingency fit in. Mr. McGaffney stated that the three-month working capital would be
172 shown, unreserved, and committed for 2023. Mr. Polizzi stated that the three-month working capital
173 and disaster contingency needed to be part of structural discussions. Mr. McGaffney noted that
174 having the District funds separated between capital and O&M purposes was new for the District,
175 and that policy to refer to had not been defined. Mr. McGaffney stated that he would not be
176 comfortable with the District going below \$500,000 in their reserves, noting potential impacts from
177 large operating expenses and working capital. Mr. Polizzi suggested coming to a consensus on a
178 hypothetical level of fund balance and capital which models could be built off of.

179 Mr. McGaffney commented on the unassigned fund balance for the current fiscal year, stating that
180 2022 would give him a good working year to evaluate and assign funds for working capital and
181 committed amounts for future improvements. Dr. Merrill asked whether the assignment of funds

182 could be extrapolated out from previous years' accounting, and Mr. McGaffney recalled that the
183 previous figures were around \$1.3 million, though funds had come out of the reserves due to storms
184 and in efforts to offset assessments. Mr. McGaffney additionally explained how reserved funds
185 were committed to specific purposes.

186 In response to questions from Mr. Flanagan, Mr. McGaffney stated that proposed and adopted fiscal
187 year budgets would go into much more detail than the projections outlined in the three options
188 presented. Mr. McGaffney stated that budgets would have the revenue with interest and
189 miscellaneous sources, as well as expenditures, all presented as Mr. Flanagan had commented on.

190 Mr. Howden recalled that discussions regarding a survey had taken place and asked Mr. Polizzi
191 about any conclusions they had arrived at. Mr. Polizzi gave an overview of the discussions between
192 himself, Mr. McInnes, and Mr. Lucansky, drawing from Vesta's experiences with previous surveys.
193 Mr. Polizzi noted that with the input from the Board members, he felt that they may need to consider
194 bringing in a third party to help construct the survey. Mr. Polizzi additionally noted that they had
195 taken into consideration methods of attaining maximum coverage for the survey for the best
196 reflection of the community's population. Mr. Polizzi noted that Mr. Lucansky had provided an
197 example survey used at another CDD, and distributed it to the Board. Mr. Polizzi stated that the
198 survey had been conducted using Constant Contact. Mr. Polizzi added that he had researched local
199 marketing companies throughout Flagler County, but one company had responded indicating that
200 them and their competitors were generally focused on internet marketing rather than conducting
201 surveys. Mr. Polizzi stated that he was seeking input from Board members regarding the format of
202 the survey's content and administration.

203 Mr. Howden suggested that any expansions to the process may require funds from the operating
204 budget, though indicated that the costs and impacts were unknown. Mr. Howden added that projects
205 discussed previously in the meeting would depend on the results of the survey. Mr. Howden
206 expressed some concerns about burdening staff with a large volume of work that surveys may
207 entail, opining that the District may need to solicit outside help to conduct the survey.

208 Dr. Merrill stated that she felt that many comments on the tiki hut survey had come from a small
209 contingent of the community which may not be fully representative of the community at large. Dr.
210 Merrill expressed appreciation for Mr. Polizzi's work, and commented that a mailing list would
211 likely be needed. Dr. Merrill urged the Board to be economical in going about the survey, being
212 considerate of financial implications involved with proceeding with an outside company. Mr.
213 Flanagan advised as to response rates that would be considered successful for the District's needs.
214 Dr. Merrill indicated that the survey results had to be statistically significant, stating that she was
215 hesitant to make major decisions based on data gathered from a small group of respondents.

216 Comments were made from Board members suggesting for costs of different levels of survey
217 administration, to be brought back for further consideration.

218 B. Discussion of Bathrooms

219 **This item was presented out of order.**

220 Mr. Kloptosky stated that about \$150,000 was within the budget for Phase 3, and clarified that this
221 consisted of demolition of existing tile in both bathrooms, expanding the showers, and remediating
222 the plumbing system. Mr. Kloptosky stated that costs had escalated over the years since the project
223 had been approved, explaining the supply chain and labor issues that had recently arisen. Mr.
224 Kloptosky stated that the plumber had adjusted the price from about \$15,000 to about \$23,719, and
225 that the tile contractor had revised their proposal from \$130,000 to \$212,000. Mr. Kloptosky
226 indicated that, in addition to being a significant increase in costs, the combined expenses for both
227 bathrooms would exceed the statutory threshold of \$195,000, which would necessitate the District
228 going out to bid. Mr. Kloptosky stated that he had asked District Counsel whether the project could

229 proceed with one bathroom at a time, as this would effectively cut tiling costs in half, and that
230 District Counsel stated that this would solve the statute and bidding problems. Mr. Kloptosky
231 acknowledged that this still did not address the fact that the project was over budget, and Mr.
232 Howden asked the Supervisors for their input.

233 Mr. Foley stated that the bathrooms needed to be finished, noting their current incomplete
234 condition, and asked whether any components of the project could be completed by District staff.
235 Mr. Kloptosky stated that the only component for the current phase which he felt comfortable with
236 having staff handle was the demolition, which would lower costs by \$23,000. Mr. Kloptosky
237 suggested that staff may be able to remove fixtures as part of the plumbing aspect of the project,
238 though stated that he did not believe that this would result in a significant reduction of costs. Mr.
239 Kloptosky noted that he had not yet approached the plumber regarding the specific reduction that
240 this would entail.

241 Mr. Foley noted that while the existing tile was not ideal, he felt that it was also not in terrible
242 condition. Mr. Kloptosky stated that the tile was being removed due to significant feedback
243 indicating that it appeared old and out of place compared to the rest of the facilities.

244 Dr. Merrill asked what portion of the bill had to do with retiling the showers, indicating that she
245 felt that the cost per square footage was high compared to a recent tiling renovation project on her
246 property. Mr. Kloptosky stated that he could look into this. Mr. Kloptosky clarified that commercial
247 tiling projects had significant differences from home remodeling tiling projects, explaining that
248 projects such as these involved compliance with building codes and other considerations.

249 Mr. Polizzi argued that the Board had committed to this project some time ago, and that its
250 completion had value to the community and residents. Mr. Polizzi stated that he was in favor of
251 moving ahead with the strategy of dividing the bathrooms into separate projects, commenting that
252 the vetting process otherwise would likely push back the completion by several months. Mr. Polizzi
253 acknowledged that the Board would need to further look into the impacts from a funding standpoint,
254 though noted that the District had the fund balance to offset as needed. Mr. Kloptosky emphasized
255 the challenges involved with getting to this point in the project.

256 Mr. Howden suggested for the Operations Manager to come back to the next meeting with more
257 detail on the options that the District could proceed with, between having one done this fiscal year
258 and another done the next fiscal year, or both in this fiscal year. Mr. Howden requested for separate
259 pricing for materials to be on the next meeting's agenda.

260 C. Discussion of Parking Lot Expansion

261 **This item was presented out of order.**

262 Mr. Howden recalled previous discussions regarding a south parking lot expansion, with Mr.
263 Flanagan noting a village center parking expansion concept at the croquet court location with an
264 estimated high of \$320,000 and a low of \$108,000. Mr. Kloptosky recalled discussing with the
265 District Engineer regarding permits that St. Johns was concerned about relating to the wetlands.
266 Mr. Flanagan additionally noted resident concerns about parking lots by areas of exercise, as some
267 were worried about noise and exhaust fumes from nearby vehicles.

268 Mr. McInnes stated that he had forwarded an email from the District Engineer, which indicated that
269 the croquet lot sketch had not been prepared by him so he could not vouch for its feasibility.
270 Following discussion from the Board, a request was made for Mr. Kloptosky to work to develop a
271 one-pager concisely outlining the parking lot expansion options, with the respective costs and
272 landscaping estimates for 2A versus the croquet courts.

273 D. Discussion of Staffing Issues

274 **This item was presented out of order.**

275 Mr. Howden outlined current staffing for the District, noting that there were eight funded positions
276 under Mr. Kloptosky. Mr. Kloptosky explained that he was requesting for work related to cleaning
277 streetlights, maintaining signs, and performing pressure washing on main area curb and gutters to
278 be handled by an additional person in a new assistant role. Mr. Kloptosky suggested that this may
279 increase the level of service provided to the District, as there was not currently a person on staff
280 available and dedicated to performing those duties. Mr. Kloptosky commented that workloads had
281 been increasing over time, and that there had been some difficulties with field maintenance staff
282 keeping up.

283 Comments were made by Mr. Howden and Mr. Polizzi on elevating a current worker to the position
284 and structuring a next-step position in the working hierarchy. Mr. Flanagan urged the Board to
285 consider plans for the future, noting that the current organizational structure appeared to only have
286 a single point of failure. Mr. Kloptosky agreed, noting that an additional factor to consider for the
287 future was the increase of the minimum wage to \$15 per hour. Mr. Kloptosky claimed that the
288 workers were being paid a fair wage, though indicated that it was not significantly higher than the
289 current minimum wage, which was a variable worth considering.

290 Mr. Howden suggested that the Board look into accounting for another management position,
291 whether it be assistant field or assistant operations, as part of upcoming discussions on the O&M
292 budget. Mr. Howden noted that the Board could decide in the future what specific position they felt
293 the District most needed, and that the proposed budget would be a high watermark budget which
294 could be brought down.

295 Dr. Merrill stated that she would like to see Mr. Kloptosky provide a 3-5 year projection, and that
296 more detailed job descriptions for the proposed positions would be helpful in future discussions.
297 Mr. Howden suggested that Mr. Kloptosky could work with District Management to put this
298 together, additionally indicating that he felt the process should not necessarily be rushed. Mr.
299 Kloptosky stated that a concern of his was figuring out the specific ideal qualifications of an
300 employee that would be in a hypothetical position to eventually replace his own. Mr. Polizzi
301 commented that an employee hired to serve in an assistant position capacity would not be expected
302 to be his replacement on day one, but would likely grow into the role and responsibilities. Mr.
303 Polizzi also suggested that the District Management organization may have some HR assets that
304 could be tapped into, though admitted that he was unsure.

305 Mr. McInnes noted that the proposed O&M budget for Fiscal Year 2023 currently had a 3%
306 increase for existing staff salaries built in. Mr. McInnes added that a position had also been funded
307 in the amount of \$70,000, though indicated that this number could be adjusted if the Board felt it
308 was necessary. In response to a question from Dr. Merrill, Mr. McInnes clarified that currently
309 vacant positions were still being accounted for and being carried over. Mr. Kloptosky recalled that
310 previous years had had increases of 5% but that this had been changed to 3% following the onset
311 of the COVID-19 pandemic and resultant changes in staffing practices. Mr. McInnes stated that he
312 recalled that the increase of 3% was due to the direction of the Board, but that this could be reverted
313 to 5% increases if the Board so desired.

314 E. Exhibit 1: Continued Discussion of O&M Projections & Discussion of O&M Projections for FY
315 2023 (Time Permitting)

316 Mr. Howden asked Mr. McInnes what direction they needed from the Board regarding the O&M
317 projections. Mr. McInnes stated that the primary concentration was the immediate future, and
318 suggested focusing in on the budget for 2023. Mr. McInnes noted that some adjustments had been
319 made after following up on requests from the Board, noting that the property insurance had been

320 changed from 10% to 8% after reaching out to the carrier, though cautioned that this may end up
321 being higher.

322 Mr. Foley noted that the next meeting’s agenda package would need to go out by March 10, and
323 asked about when Mr. McInnes would prefer to receive Supervisor questions by. Mr. McInnes
324 requested for questions to be submitted by the morning of March 7.

325 Mr. Polizzi asked whether a document showing FY 2022 and the projected budget for FY 2023
326 could be produced and provided. Mr. McInnes explained that the Excel file was emailed to the
327 members of the Board, and that Supervisors could adjust view settings for certain rows for a side-
328 by-side comparison. Mr. McInnes indicated that this document had been sent on February 28.

329 **FOURTH ORDER OF BUSINESS – Next Meeting Quorum Check: March 17, 9:00 AM**

- 330 • Quorum Check

331 All Board members confirmed that they would be physically present for the meeting, which would
332 establish a quorum.

333 **FIFTH ORDER OF BUSINESS – Action Items Review**

334 Mr. McInnes stated that the discussion on Grand Haven security, including cellular access to gates,
335 would be added to the matrix. Mr. McInnes stated that the next meeting’s agenda would include an
336 agenda item for Mr. Kloptosky to present options on the bathroom renovations. Mr. McInnes stated
337 that a one-sheet recap for parking expansion options would also be provided, giving the number of
338 parking spaces, the costs for each, and landscaping cost considerations between the croquet and
339 Lot 2A options.

340 **SIXTH ORDER OF BUSINESS – Adjournment**

341 Mr. Howden asked for final questions, comments, or corrections before requesting a motion to
342 adjourn the meeting. Mr. Foley made a motion to adjourn the meeting.

343 On a MOTION by Mr. Foley, SECONDED by Mr. Flanagan, WITH ALL IN FAVOR, the Board adjourned
344 the meeting, at 2:18 p.m., for the Grand Haven Community Development District.

345 **Each person who decides to appeal any decision made by the Board with respect to any matter considered*
346 *at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made,*
347 *including the testimony and evidence upon which such appeal is to be based.*

348 **Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed**
349 **meeting held on April 21, 2022.**

350

Signature

Signature

Printed Name

Printed Name

351 **Title:** **Secretary** **Assistant Secretary**

Title: **Chairman** **Vice Chairman**

EXHIBIT 9

1 **MINUTES OF MEETING**

2 **GRAND HAVEN**

3 **COMMUNITY DEVELOPMENT DISTRICT**

4 The Regular Meeting of the Board of Supervisors of the Grand Haven Community Development
5 District was held on Thursday, March 17, 2022 at 9:02 a.m. in the Grand Haven Room, at the Grand Haven
6 Village Center, 2001 Waterside Parkway, Palm Coast, Florida 32137.

7 **FIRST ORDER OF BUSINESS – Call to Order/Roll Call**

8 Mr. McInnes called the meeting to order and conducted roll call.

9 Present and constituting a quorum were:

10	Chip Howden	Board Supervisor, Chairman
11	Kevin Foley	Board Supervisor, Vice Chairman
12	Michael Flanagan	Board Supervisor, Assistant Secretary
13	John Polizzi	Board Supervisor, Assistant Secretary
14	Dr. Merrill Stass-Isern	Board Supervisor, Assistant Secretary

15 Also present were:

16	Howard “Mac” McGaffney	District Manager, DPFG Management & Consulting
17	David McInnes	DPFG Management & Consulting
18	Scott Clark	District Counsel, Clark & Albaugh, LLP
19	Barry Kloptosky	CDD Operations Manager
20	Vanessa Stepniak	CDD Office Manager
21	Robert Ross	Amenity Manager, Vesta Property Services
22	John Lucansky	Assistant Amenity Manager, Vesta Property Services
23	Denise Gallo	HOA Director
24	Steve Bryson	Resident
25	Jan Bearce	Resident

26 *The following is a summary of the discussions and actions taken at the March 17, 2022 Grand Haven CDD*
27 *Board of Supervisors Regular Meeting.*

28 **SECOND ORDER OF BUSINESS – Pledge of Allegiance**

29 Mr. Howden led all present in reciting the Pledge of Allegiance.

30 **THIRD ORDER OF BUSINESS – Audience Comments – (for non-agenda items - limited to 3 minutes**
31 *per individual)*

32 Resident Jan Bearce requested that blue and yellow lights be installed on the palm trees at the
33 entrance to show support for Ukraine. She stated that backing from roof tiles had been blown into
34 the lake, noting that she had received no response from the CDD. Ms. Bearce stated that residents
35 were not receiving notifications from security regarding the arrival of contractors or visitors. She
36 requested for the leaves on residential streets to be removed and noted that there were conflicting
37 times for the HOA meetings.

38 **FOURTH ORDER OF BUSINESS – Staff Reports**

39 A. Exhibit 1: Amenity Manager: Robert Ross/ John Lucansky

40 In response to a question from Mr. Flanagan, Mr. Ross confirmed that the number of croquet
41 players was increasing.

42 Mr. Foley requested clarification regarding the number of responses for the café survey. Mr. Ross
43 stated that there had only been 9 responses to the survey thus far.

44 Mr. Polizzi asked about capacity at the facilities for additional clubs or programs. Mr. Ross
45 explained that there were time slots available at both the main clubhouse and Creekside. In response
46 to a suggestion from Mr. Foley, Mr. Ross stated that he would include how many people were in
47 each class in the schedule.

48 B. District Engineer: David Sowell

49 Mr. Sowell was unable to attend the meeting due to a scheduling conflict.

50 C. Operations Manager: Barry Kloptosky

51 ➤ Exhibit 2: Presentation of Capital Project Plan Tracker

52 Mr. Kloptosky asked for any questions on the tracker. Mr. Polizzi requested an update on
53 the floor replacement at the Creekside fitness center. Mr. Kloptosky explained that he was
54 currently waiting to hear back from the contractor to confirm if the price had increased.
55 Mr. Polizzi stated that he would like to delay this project if the floors were safe to use. Mr.
56 Kloptosky indicated that he would have the contractor assess the floors to determine if they
57 were dangerous.

58 Mr. Flanagan requested clarification on the planned street light replacement. Mr.
59 McGaffney explained that the number of streetlights being replaced would most likely be
60 reduced from 10 to 5 replacements. Mr. Foley expressed that he would like to know how
61 many light poles were in poor condition. Mr. Kloptosky stated that this was being worked
62 on and that he would try to bring back this information to the next meeting.

63 ➤ Exhibit 3: Monthly Report

64 Mr. Kloptosky reviewed his report, noting that the pond bank erosion was currently being
65 worked on. He stated that the canopies for pickleball were still on order and that they were
66 currently waiting for installation.

67 Mr. Flanagan inquired about the status on the curb and gutter repairs. Mr. Kloptosky stated
68 that he did not have a scheduled start date as of yet. Mr. Flanagan requested an update on
69 the road resurfacing project. Mr. Kloptosky explained that he was currently waiting to hear
70 back from the contractor.

71 Mr. Kloptosky stated that the contract for the aeration for Pond 37 had been executed and
72 that they were currently waiting on installation. In response to a question from Mr.
73 Flanagan, Mr. Kloptosky confirmed that aeration was required for the fish in the ponds to
74 thrive and to subsequently reduce midge flies.

75 Mr. Kloptosky provided an update on the Creekside fishing pier repairs, noting that the
76 repairs were done in-house by staff which had greatly reduced costs.

77 Mr. Kloptosky discussed an ongoing resident concern regarding submerged aquatic
78 vegetation growing in Ditch 10. He provided the Board with background information on
79 the issue, explaining that the City was supposed to be taking care of the waterway but had
80 not been doing so. He informed that Board that he had received a quote from Solitude to
81 treat the vegetation at the cost of \$150.00 per month. He relayed that this would need to be
82 a separate contract with Solitude and recommended moving forward with this.

83 Mr. Polizzi agreed that dealing with the vegetation was necessary. Mr. Flanagan indicated
84 that he would be in favor of treating the vegetation but expressed concerns that taking
85 responsibility for this waterway may lead to additional responsibilities that the Board was
86 not aware of. Mr. Clark stated that he had reviewed the agreement with the City regarding
87 the waterway and noted that the agreement was old and vague. He indicated that he did not
88 see an issue with having this contract with Solitude.

89 Mr. Flanagan reiterated that he felt this should be the City's responsibility. Mr. Kloptosky
90 stated that it was unlikely that the City would be willing to treat this, as it was an aesthetic
91 problem and was not degrading water quality or flow. Mr. Clark indicated that he would
92 put together the agreements regarding the waterway for the Board to review in a future
93 agenda.

94 Dr. Merrill stated that she would be in favor of the new contract with Solitude but asked
95 Mr. Kloptosky to speak with the City about this matter before proceeding. Mr. Flanagan
96 expressed support of the new contract. In response to a question from Mr. Howden, Mr.
97 Clark stated that he did not think speaking with the City was necessary to proceed.

98 On a MOTION by Mr. Flanagan, SECONDED by Mr. Foley, WITH ALL IN FAVOR, the Board authorized
99 District Counsel to draft an agreement with Solitude for Ditch 10, in the amount of approximately \$150.00
100 per month, with the Chair or Vice Chair to execute, for the Grand Haven Community Development District.

101 Following the motion, Mr. Kloptosky discussed the exit gate to Wild Oaks and explained
102 that this gate had been damaged several times due to vehicles attempting to enter through
103 this gate. He mentioned that an invoice for the most recent damage had been sent to the
104 individual responsible. He recommended reconfiguring the curb to prevent this issue from
105 reoccurring in the future. Mr. Howden suggested adding arms on the gates at Creekside
106 and Wild Oaks. Mr. Kloptosky indicated that he would look into the cost for this option.

107 Mr. Kloptosky addressed a comment that had been made earlier by one of the residents
108 attending the meeting regarding a lack of response from the CDD office. Ms. Stepniak
109 clarified that no calls, voicemails, or emails had been received from the resident. Mr.
110 Flanagan confirmed that residents had informed him that Ms. Stepniak had been very
111 responsive over both email and phone. He indicated that he would like to look into a system
112 to more efficiently communicate with residents.

113 Mr. Kloptosky brought up an additional comment that had been made by a resident
114 regarding guests being let in without notifying residents. He requested that residents notify
115 the office when this occurs in order for this to be properly addressed.

116 Mr. Flanagan stated that he would like for all post orders to be available for residents to
117 view. Mr. Howden expressed that he had reservations against publishing internal
118 documents for all residents and indicated that he did not believe this was necessary.

119 Mr. Kloptosky mentioned that there was a turnover issue at the guardhouse and noted that
120 the gates were not being closed after each vehicle. Dr. Merrill indicated that this should be
121 a topic of discussion as this was an ongoing issue.

122 D. Consideration of Bathroom Renovation Alternatives – Tentative

123 **This item, originally Item C under the Sixth Order of Business, Business Items, was**
124 **presented out of order.**

125 In response to a question from Mr. Flanagan, Mr. Kloptosky stated that two entry doors and four
126 interior doors had not arrived as of yet.

127 Mr. Kloptosky discussed price increases and gave the Board three options regarding possible
128 funding for the bathroom renovation project. He noted that it would cost a total of \$212,719.00 to
129 complete the renovations for both bathrooms.

130 In response to a question from Mr. Howden, Mr. Kloptosky clarified that the cost of labor may be
131 negotiable but that the cost of materials would not be negotiable.

132 Mr. Clark indicated that dealing with cost overruns or splitting up the project would be acceptable,
133 as the Board had started this project in good faith before the price increases occurred. He advised
134 against going back out to bid for this project.

135 Mr. Foley expressed that he would like to replace the shower enclosures and the shower fixtures in
136 addition to finishing the walls, putting in the doors, and fixing the tile around the shower enclosures.
137 Dr. Merrill and Mr. Flanagan expressed that they concurred with Mr. Foley. Mr. Polizzi indicated
138 that he would like to increase the budget for this project. Mr. Kloptosky pointed out that installing
139 the rest of the tile at a later date would likely result in the tile around the showers not matching. He
140 added that the Board had the option to use money budgeted for the parking lot, as the parking lot
141 project would not be completed this fiscal year. Discussion ensued regarding resident expectations.

142 Mr. Kloptosky clarified that the overage for the project was \$62,700.00. Mr. Polizzi made a motion
143 to amend the budget amount to complete the project, which Mr. Flanagan seconded. Mr. Howden
144 asked for any comments from the audience.

145 An audience member expressed support of increasing the budget to finish the bathroom renovations
146 and replacing the tile. She asked what would be done with the lockers. Mr. Kloptosky explained
147 that the previous Board had elected to delay replacing the lockers but noted that the Board could
148 choose to discuss this in the future. In response to an additional question from the audience member,
149 Mr. Howden clarified that using money budgeted for the parking lot was only a potential option for
150 paying for the bathroom renovations. Several other audience members indicated that they would
151 be in favor of increasing the budget for the renovations as well.

152 An audience member recalled that the blue bathroom tile had been a safety issue. Mr. Kloptosky
153 indicated that the old tiles had been treated regularly for safety but recommended the replacement
154 of the old tiles. Dr. Merrill stated that she would like to replace the tile if it was a safety issue. In
155 response to a comment from Mr. Flanagan, Mr. Kloptosky relayed that the renovations were
156 expected to be completed by the end of September, if approved.

157 On a MOTION by Mr. Polizzi, SECONDED by Mr. Flanagan, with Mr. Polizzi, Mr. Flanagan, Mr. Foley,
158 and Mr. Howden voting "AYE", and Dr. Merrill voting "NAY", the Board approved amending the current
159 budget amount by \$62,700.00 to complete the bathroom renovations within the fiscal year for the Grand
160 Haven Community Development District.

161 *(The Board recessed the meeting at 11:10 a.m. reconvened at 11:23 a.m.)*

162 Following the recess, Mr. Clark asked if the Board understood that the previous motion
163 authorized the preparation and execution of the multiple necessary contracts for the bathroom.
164 The members of the Board indicated that they understood.

165 E. Exhibit 4: District Counsel: Scott Clark

166 Mr. Clark informed the Board that the Disaster Debris RFP had been published and that responses
167 would be reviewed at the upcoming April meeting. He stated that the District Engineer RFQ had
168 been finalized and would be discussed at the June meeting. Mr. Clark additionally noted that there
169 was a resolution to be discussed later in the meeting regarding the general election of Board
170 members. Mr. Howden requested for the resolution to be moved up on the agenda.

171 F. Exhibit 10: Consideration & Adoption of **Resolution 2022-06**, 2022 General Election

172 **This item, originally Item B under the Sixth Order of Business, Business Items, was**
173 **presented out of order.**

174 Mr. Clark explained that this resolution was to announce the seats available for election and
175 authorize the publication of the public notice of the election and the qualifying dates. He stated

176 that the seats available were Seat 1 (currently held by Mr. Polizzi), Seat 3 (currently held by Mr.
177 Foley), and Seat 5 (currently held by Mr. Howden.)

178 On a MOTION by Mr. Foley, SECONDED by Dr. Merrill, WITH ALL IN FAVOR, the Board approved
179 **Resolution 2022-06**, 2022 General Election, for the Grand Haven Community Development District.

180 Following the motion, Mr. Clark clarified that he had confirmed that the District owned an
181 approximately 350 ft section of Ditch 10 extending out of Wild Oaks.

182 G. Exhibit 9: Consideration of Stormwater Needs Analysis Report Proposal

183 **This item, originally Item A under the Sixth Order of Business, Business Items, was presented**
184 **out of order.**

185 In response to a question from Mr. Howden, Mr. Clark confirmed a motion would be needed to
186 approve the stormwater needs analysis proposal and recommended moving forward with the
187 proposal. Mr. McGaffney informed the Board that the stormwater needs analysis was required by
188 the state.

189 On a MOTION by Mr. Flanagan, SECONDED by Dr. Merrill, WITH ALL IN FAVOR, the Board approved
190 the Stormwater Needs Analysis Report Proposal, for the Grand Haven Community Development District.

191 H. Exhibit 5: District Manager: Howard “Mac” McGaffney & David McInnes

192 Mr. McInnes asked for any questions on his report. In response to a question from Mr. Polizzi, Mr.
193 McInnes confirmed that the financial audit was in progress.

194 **FIFTH ORDER OF BUSINESS – Consent Agenda Items**

195 A. Exhibit 6: Consideration for Acceptance – The February 2022 Unaudited Financial Report

196 Mr. McInnes provided clarification on several questions from Mr. Polizzi.

197 On a MOTION by Mr. Foley, SECONDED by Dr. Merrill, WITH ALL IN FAVOR, the Board accepted
198 the February 2022 Unaudited Financial Report for the Grand Haven Community Development District.

199 B. Exhibit 7: Consideration for Approval – The Minutes of the Board of Supervisors Workshop
200 Meeting Held February 10, 2022

201 Mr. Foley requested for these Meeting Minutes to be pulled from consideration to be placed on the
202 April 21, 2022 Regular Meeting agenda.

203 C. Exhibit 8: Consideration for Approval – The Minutes of the Board of Supervisors Regular Meeting
204 Held February 24, 2022

205 On a MOTION by Mr. Foley, SECONDED by Mr. Polizzi, WITH ALL IN FAVOR, the Board approved
206 the Minutes of the Board of Supervisors Regular Meeting Held February 24, 2022, for the Grand Haven
207 Community Development District.

208 **SIXTH ORDER OF BUSINESS – Business Items**

209 A. Discussion of Update on Resident Survey Information

210 Mr. Polizzi informed the Board that he had narrowed the options down to 2 companies, Survey
211 Monkey and Snap Survey. He mentioned that both companies offered multiple ways to conduct
212 surveys, including via email, text, and phone. He stated that he had received a ballpark estimate
213 of approximately \$2,000.00 from Snap Survey and noted that he had requested both companies to
214 attend the April 7 Workshop Meeting via Zoom.

215 Mr. Howden indicated that he would to see if the publisher for the Oak Tree would be willing to
216 do a one-time mailing of the survey. Discussion ensued regarding what questions to include on
217 the survey. The Board agreed to resubmit their questions for the survey to Mr. McInnes by the
218 following Monday. Mr. Polizzi expressed that he would like to have a maximum of 15 questions
219 and suggested focusing on security, assessments, incremental amenities, and landscaping.

220 B. Exhibit 11: Discussion of FY 2022/23 Proposed O&M Budget Draft

221 Mr. McGaffney noted that the District had a good outlook with their financials and recommended
222 that the Board delay hiring more staff for approximately 1 year and to avoid asking current staff
223 to take on too many additional projects.

224 In response to a question from Mr. Foley, Mr. McInnes confirmed that the stormwater needs
225 analysis would be performed an annual basis. Mr. McInnes noted that legislation was recently
226 passed that may allow the District to advertise on the website, rather than via newspaper, which
227 would help offset the cost of the stormwater needs analysis.

228 The Board discussed website communication. Mr. Polizzi stated that he believed this would
229 require a capital project and that he would like for the website to be more interactive. Mr.
230 Flanagan suggested clarifying the website hosting & development line item and requested
231 clarification regarding internet, cable, and phone contracts. Ms. Stepniak explained that the
232 contracts were yearly and that prices were typically raised every year.

233 Mr. Foley inquired about variables to lower insurance costs. Mr. McGaffney stated that having
234 separate insurance policies helped lower the deductibles but acknowledged that this also raised
235 the premium. He mentioned that the District had a high amount of claims which increased
236 insurance costs.

237 Mr. Howden asked if anything could be done to reduce the use of utilities. Mr. Flanagan
238 suggested that the Board look into solar power as an option for street lamps and a few other areas.
239 Mr. Kloptosky pointed out there would be too much shade from the trees for solar power to be
240 used for the streetlights. Mr. Flanagan indicated that he would like to have a solar power
241 company come in to determine which of their infrastructure could use solar power. Mr. Foley
242 asked if FPL did energy audits for communities. Mr. McInnes indicated that he would check and
243 report back.

244 Mr. Kloptosky recalled that the Board had previously discussed using solar power for the water
245 heaters in the bathrooms. Mr. McInnes indicated that this was on the list of actionable items. Mr.
246 Flanagan suggested using FPL as a baseline for solar costs and then speak with contractors who
247 handle solar power for commercial properties.

248 Mr. Foley expressed that he did not think the old croquet court should continue to be maintained.
249 Mr. Kloptosky recalled that he had been informed that the cost of croquet court maintenance
250 would be lowered around \$300.00 to \$400.00 if the old croquet court was no longer maintained
251 and indicated that he would verify that these amounts were correct.

252 Mr. Howden suggested leaving a practice court for croquet at Creekside and converting the rest
253 into green space. In response to a comment from Mr. Kloptosky regarding croquet players
254 changing the configuration of the courts, Mr. Flanagan pointed out that reconfiguring the croquet
255 courts was against the amenity rules and directed Mr. Kloptosky to inform the croquet players of
256 this. The Board agreed to cease maintenance of the old croquet court and directed Mr. Kloptosky
257 to confirm the costs of maintenance for both this court and the old Creekside court. Mr. Polizzi
258 requested that Mr. Kloptosky inform the croquet players that the Board was considering moving
259 all practice courts off maintenance.

260 Mr. McInnes informed the Board that Line 91 (being for pond aeration) had been reclassified as a
261 capital project and would be eliminated from the O&M.

262 Mr. Foley asked if there would be any economic benefit to using perennials for the optional
263 flower rotation, rather than annuals. Mr. Kloptosky stated that he would speak to Louise Leister
264 regarding options.

265 Mr. McInnes followed up on a previous request from Mr. Polizzi, informing him that the 3.3%
266 increase for the Vertigo landscape maintenance contract was expected to increase by 5% due to
267 raised fuel costs and wages.

268 In response to a comment from Mr. Howden, Mr. Kloptosky recommended increasing the
269 irrigation repairs and replacement line item to \$40,000.00. The Board agreed to increase this line
270 item to \$40,000.00.

271 Mr. Howden noted that Mr. Kloptosky had additionally suggested increasing the community
272 maintenance line item by \$20,000.00. Mr. Kloptosky explained that community maintenance
273 covered a variety of high-cost items. He noted that the maximum amount for this line item was
274 used every year and sometimes went over the maximum amount. The Board agreed to increase
275 this line item to \$120,000.00.

276 Mr. Foley asked if the Board should consider not having holiday lights. Mr. Kloptosky stated that
277 the lights were previously much more expensive to install, as contractors were used, but were
278 now significantly cheaper, as they were done in-house.

279 Mr. Howden asked if a contingency was necessary. Ms. Stepniak explained that she had been
280 informed that the contingency line item was a placeholder used for coding purposes for bills that
281 needed to be paid but had not been categorized yet. Mr. Polizzi expressed that he was not in favor
282 of having a contingency on the O&M. Mr. McInnes recommended setting this line item to \$0.00.
283 The Board agreed to remove the dollar amount for the contingency line item.

284 The Board and staff discussed staff support costs. Mr. Kloptosky explained that he was in the
285 process of determining whether a current employee would be a good fit for the Field Supervisor
286 position. In response to a question from Mr. Flanagan, Mr. Kloptosky indicated that the main
287 reasons for high turnover were money-related and poor treatment from residents.

288 In response to a question from Mr. Polizzi, Mr. Kloptosky explained that the \$31,000.00 figure
289 was to hire a new staff member to handle power-washing, street signs, and light poles. He
290 clarified that this was only a suggestion in order to maintain the current level of service.

291 Mr. Polizzi indicated that he would like to defer the Assistant Operations Manager position but
292 noted that the Board needed to consider the compensation for the employee currently holding this
293 temporary position. Discussion ensued regarding pay and vacancies. The Board agreed to
294 continue to budget for 7 field maintenance employees for the following year and to defer the
295 Assistant Operations Manager position.

296 The Board and staff discussed amenity operations. Mr. McInnes explained that the music license
297 cost had increased and also noted that \$130,000.00 in amenity maintenance had already been
298 spent. In response to a question from Mr. Polizzi, Mr. Kloptosky confirmed that he thought some
299 amenity maintenance items could be moved to the capital budget. The Board agreed to increase
300 the amenity maintenance budget to \$120,000.00.

301 The Board and staff discussed security. Mr. Polizzi recalled that a survey had been done in Wild
302 Oaks regarding a staff guardhouse and stated that coverage was an issue. Dr. Merrill noted that
303 mobile access may solve this issue. Mr. Howden reminded the Board that a discussion regarding
304 security was scheduled for June 2.

305 The Board and staff discussed increased level of service items. The Board agreed to eliminate
306 Lines 154 through 157 and to move Line 153 to capital.

307 Mr. Polizzi stated that a discussion on whether to use fund balance would be needed. Mr. Foley
308 noted that fund balance was traditionally used for capital items, not for O&M.

309 **SEVENTH ORDER OF BUSINESS – Supervisors Requests**

310 Mr. Foley requested tracking of all action items for all staff on Action Item report by the District
311 Manager and requested a status update on the tablets. Mr. McInnes relayed that the vendor was still
312 working on a quote the tablets.

313 Dr. Merrill discussed e-bike safety concerns and noted that a new bill had been passed regarding e-
314 bikes. Mr. Howden requested that Dr. Merrill forward this information to Mr. McInnes and asked
315 Mr. McInnes to distribute this information to the other Board members, in addition to District
316 Counsel.

317 Mr. Flanagan asked if a date had been scheduled for the IT organization to attend a meeting. Ms.
318 Stepniak stated that this was scheduled for May 5. Mr. Flanagan asked if the Board would be in
319 favor of installing blue and yellow lights at the front of the community. The Board decided against
320 installing blue and yellow lights.

321 Mr. Polizzi stated that approximately 107 responses had been received for the Wild Oaks survey.
322 Mr. Howden expressed that he would like to have a section for resident comments on the June 2
323 Workshop Meeting agenda. The other Board members indicated agreement. Dr. Merrill asked for
324 a discussion on safety and regulations to be included on the agenda for a future Workshop Meeting.
325 Mr. Howden requested for each Board member to send their thoughts on safety policies to Mr.
326 McInnes. He additionally asked for Mr. McInnes to forward these emails from the Board to District
327 Counsel.

328 **EIGHTH ORDER OF BUSINESS – Action Item Summary**

329 A. The District Manager will work with the Chairman in contacting Southern States regarding vendor
330 used for the Oak Tree publication and distribution.

331 B. The District Manager will confirm whether FPL does energy audits for communities.

332 C. The Operations Manager will speak with Ms. Leister to check if there is any advantage in
333 decreasing the number of annuals and increasing the number of perennials throughout community.

334 D. The Operations Manager will report to the Board on approximate amount of money expected to be
335 left over on capital projects for current fiscal year.

336 E. The Operations Manager will report to Board on the cost of adding arms to the gates at Creekside
337 and Wild Oaks.

338 F. The Operations Manager will report to Board on the cost savings of eliminating 1 croquet court at
339 Creekside.

340 G. District Counsel will draft a contract to be signed by Chairman for Solitude Lake Management for
341 Ditch 10.

342 H. The Board Supervisors will email the District Manager with updated questions or comments for
343 resident survey by March 21. The District Manager will send updated comments to Supervisor
344 Polizzi.

345 I. Dr. Merrill will email the District Manager a copy of information on e-bikes. The District Manager
346 will distribute the information to the rest of the Board and District Counsel.

347 J. Supervisors will send the District Manager safety issue items for a Workshop Meeting. The District
348 Manager will send comments to District Counsel upon receipt.

349 **NINTH ORDER OF BUSINESS – Upcoming Meeting Agenda Items/ Meeting Matrix**

350 There was no discussion regarding this Order of Business.

351 **TENTH ORDER OF BUSINESS – Next Meeting Quorum Check: April 7th, 9:00 a.m.**

- 352 • Quorum Check

353 All Board members confirmed that they would be present for the meeting, which would establish
354 a quorum.

355 **ELEVENTH ORDER OF BUSINESS – Adjournment**

356 Mr. Howden asked for final questions, comments, or corrections before requesting a motion to
357 adjourn the meeting. There being none, Mr. Polizzi made a motion to adjourn the meeting.

358 On a MOTION by Mr. Polizzi, SECONDED by Mr. Flanagan, WITH ALL IN FAVOR, the Board
359 adjourned the meeting, at 3:20 p.m., for the Grand Haven Community Development District.

360 **Each person who decides to appeal any decision made by the Board with respect to any matter considered*
361 *at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made,*
362 *including the testimony and evidence upon which such appeal is to be based.*

363 **Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed**
364 **meeting held on April 21, 2022.**

365

Signature

Signature

Printed Name

Printed Name

366 Title: Secretary Assistant Secretary

Title: Chairman Vice Chairman

EXHIBIT 10

GHCDD

iPads for board members

Presented by Celera I.T Services.

Item	Description	Quantity	Cost	Total
Managed Services				
iPads	2021 Apple 10.2-inch iPad (Wi-Fi, 256GB) - Space Gray	6	\$479.00	\$2,874.00
Keyboard Case	Logitech iPad (7th, 8th and 9th generation) Keyboard Case Slim Folio with integrated wireless keyboard (Graphite)	6	\$99.00	\$594.00
Setup	Deliver setup and configure	6	\$125.00	\$750.00
One time total				\$4,218.00

Mark Rohrbeck
Celera I.T Services, Inc
mrohrbeck@celera.it.com
(386) 246-7394




EXHIBIT 11



Striking Back.

85164 Majestic Walk Boulevard • Fernandina Beach, FL 32034

 (888) 721-4372

 (504) 482-2852

www.drcusa.com

FL License No. CRC1331307

REQUEST FOR PROPOSAL

Emergency Disaster Debris Removal

RFP No. DIS-2022-01

April 6, 2022 • 1:00PM

Original

**Grand Haven Community
Development District**

250 International Parkway • Suite 208

Lake Mark, FL 32746

PREPARE • RESPOND • RECOVER

Points of Contact:



Jay Gunter
Regional Manager
jgunter@drcusa.com



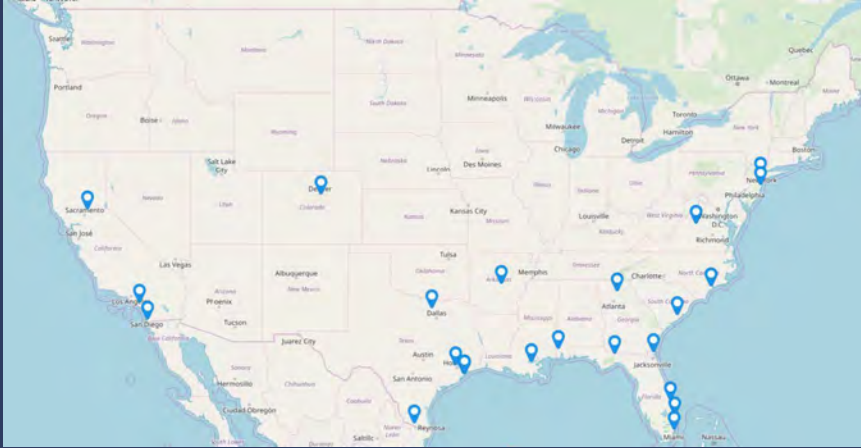
Kristy Fuentes
Vice President of Compliance and Administration
kfuentes@drcusa.com

[Return to Agenda](#)



DRC CONTACT ADDRESSES

111 Veterans Blvd., Suite 401
Metairie, LA 70005



REGIONAL MANAGER



Jay Gunter
Regional Manager
Email: jgunter@drcusa.com
Cell: 386.507.1011

DRC CONTACTS



Lisa Garcia Walsh
Contract Manager
Email: Lwalsh@drcusa.com
Office: 504.482.2848
Cell: 504.715.9052



Kristy Fuentes
Vice President of Compliance and Administration
Email: Kfuentes@drcusa.com
Office: 504.482.2848
Cell: 504.220.7682



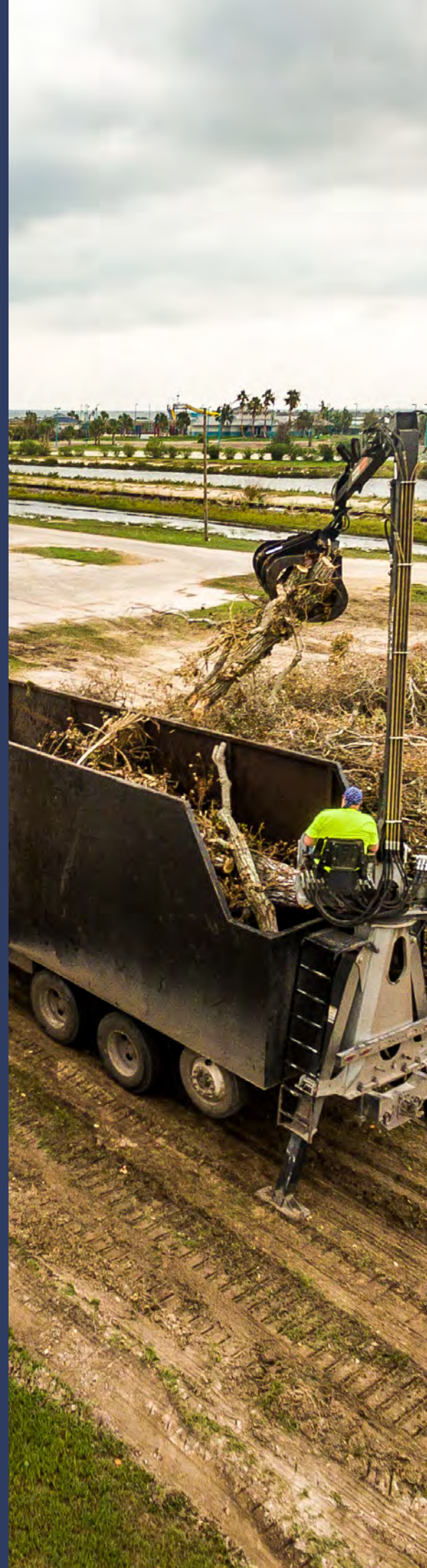
Mark Stafford
Vice President of Response and Recovery
Email: Mstafford@drcusa.com
Office: 504.482.2848
Cell: 504.415.7945



Joe Newman
Vice President of Operations
Email: jnewman@drcusa.com
Cell: 214.930.9300



John Sullivan
President
Email: jsullivan@drcusa.com
Office: 504.482.2848
Cell: 832.713.8234





85164 Majestic Walk Boulevard • Fernandina Beach, FL 32034 • (888) 721-4372 • Fax: (504) 482-2852
www.drcusa.com

April 6, 2022

Grand Haven Community Development District
250 International Parkway
Suite 208
Lake Mark, FL 32746

Re: Emergency Disaster Debris Removal
RFP No. DIS-2022-01

Dear Sir or Madam,

DRC Emergency Services, LLC, appreciates the opportunity to present to you and the Grand Haven Community Development District our proposal to provide Emergency Disaster Debris Removal services as required in the above referenced RFP. DRC is among the leading disaster management companies in the United States. Our services include emergency debris removal; disaster management—including temporary housing, workforce housing and life support—as well as required FEMA documentation; debris management; right-of-way maintenance; marine debris, salvage and recovery; vehicle and vessel removal and processing; technical assistance and project management; construction and construction management; demolition; and landfill management.

DRC has an office located in the City of Fernandina Beach and maintains offices across the United States which provide us with geographical maneuverability along the Atlantic and Gulf Coasts and allow us to continue to provide services to Grand Haven should any location be compromised during a disaster. DRC currently has dozens of reservists and hundreds of subcontractors ready to participate in any response effort. Depending on the size of an event which may strike Grand Haven, DRC will dedicate all necessary manpower and equipment and in no case, will the project be understaffed.

Corporate officers with legal signing authority to bind DRC to the terms and conditions of this proposal include: John Sullivan, President; Kristy Fuentes, Vice President/Secretary-Treasurer. Evidence of their authority is attached.

The Regional Manager for Grand Haven is Jay Gunter who can be reached at (888) 721-4372, by cell: (386) 507-1011 or by email: jgunter@drcusa.com.

This proposal is in all respects fair and in good faith, without collusion or fraud and conforms to the specifications of your RFP. If we may offer any additional information or clarifications, please let us know. Thank you for the opportunity to offer our services and we look forward to working with Grand Haven in the future.

Sincerely,

Kristy Fuentes
Vice President, Secretary, Treasurer

**ACTION IN LIEU OF
A MEETING OF THE
MANAGER OF
DRC EMERGENCY SERVICES, LLC**

This action is taken in accordance with Section 10-12-22 of the Alabama Limited Liability Company Act, as amended (the “Act”), in lieu of a meeting of the sole Manager of DRC EMERGENCY SERVICES, LLC, an Alabama limited liability company (the “Company”), and is made effective as of January 19, 2016.

WHEREAS, Section 4.2 of the Company’s Second Amended and Restated Operating Agreement dated January 20, 2016 (as amended, the “LLC Agreement”) and the Act permit the Manager of the Company to take the following actions; and

WHEREAS, the undersigned, DRC Equity LLC, constitutes the sole Manager of the Company (the “Manager”).

NOW, THEREFORE, the undersigned hereby makes the following resolutions and consents to the following actions in lieu of a meeting of the Manager of the Company:

1. The following persons, in their respective corporate capacities indicated below, are hereby authorized and empowered for the express limited purpose of signing documents for the submission of bids, proposals, offers, responses and other related documents to, any federal, state or local government, including any governmental entity, organization, body, agency, department or political subdivision, for the transaction of business by or on behalf of the Company:

<u>Name</u>	<u>Office/Capacity</u>
John R. Sullivan	President
Kristy Fuentes	Vice President of Business Development, Secretary and Treasurer

2. The officers listed above after giving effect to this written consent are hereby authorized and directed on behalf of the Company to execute and deliver such agreements and instruments, make such filings and give such notices, and take any and all such other actions, and to do or cause to be done, such acts as such officers may deem necessary or advisable to accomplish or otherwise implement the purposes of the foregoing resolutions or to cause the Company to perform its obligations under any of the foregoing.

3. All actions taken by any officer of the Company in connection with any of the transactions contemplated by these resolutions are hereby authorized, approved, ratified and confirmed in all respects.

4. This written consent may be executed in counterparts, and all so executed shall constitute one action notwithstanding that all of the undersigned are not signatories to the original or to the same counterpart. This written consent shall be filed with the minutes of the proceedings of the Manager of the Company.

[SIGNATURE PAGE FOLLOWS]

Dated effective as of the date first written above.

DRC EMERGENCY SERVICES LLC

By: **DRC EQUITY, LLC**
a Texas limited liability company
Its: Manager



By: John R. Sullivan
Its: President

[Consent to Appoint Manager – DRC Emergency Services, LLC (January 2016)]



Ron DeSantis, Governor

Halsey Beshears, Secretary



STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

CONSTRUCTION INDUSTRY LICENSING BOARD

THE RESIDENTIAL CONTRACTOR HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

SMITH, HAMILTON BEVERIDGE

DRC EMERGENCY SERVICES, LLC
P.O. Box 170 P.O. BOX 17017
GALVESTON TX 36608

LICENSE NUMBER: CRC1331307

EXPIRATION DATE: AUGUST 31, 2022

Always verify licenses online at MyFloridaLicense.com



Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.

Return to Agenda



**STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

CONSTRUCTION INDUSTRY LICENSING BOARD
2601 BLAIR STONE ROAD
TALLAHASSEE FL 32399-0783

(850) 487-1395

Congratulations! With this license you become one of the nearly one million Floridians licensed by the Department of Business and Professional Regulation. Our professionals and businesses range from architects to yacht brokers, from boxers to barbeque restaurants, and they keep Florida's economy strong.

Every day we work to improve the way we do business in order to serve you better. For information about our services, please log onto www.myfloridalicense.com. There you can find more information about our divisions and the regulations that impact you, subscribe to department newsletters and learn more about the Department's initiatives.

Our mission at the Department is: License Efficiently, Regulate Fairly. We constantly strive to serve you better so that you can serve your customers. Thank you for doing business in Florida, and congratulations on your new license!



STATE OF FLORIDA DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

CRC1331307 ISSUED: 05/29/2020
 CERTIFIED RESIDENTIAL CONTRACTOR
 SMITH, HAMILTON BEVERIDGE
 DRC EMERGENCY SERVICES, LLC

 Signature
 LICENSED UNDER CHAPTER 489, FLORIDA STATUTES
 EXPIRATION DATE: AUGUST 31, 2022

Ron DeSantis, Governor

Halsey Beshears, Secretary

**STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
CONSTRUCTION INDUSTRY LICENSING BOARD**

LICENSE NUMBER: CRC1331307

EXPIRATION DATE: AUGUST 31, 2022

THE RESIDENTIAL CONTRACTOR HEREIN IS CERTIFIED UNDER THE PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

SMITH, HAMILTON BEVERIDGE
DRC EMERGENCY SERVICES, LLC
P.O. Box 170 P.O. BOX 17017
GALVESTON TX 36608



ISSUED: 05/29/2020

Always verify licenses online at MyFloridaLicense.com

Do not alter this document in an form.

This is your license. It is unlawful for anyone other than the licensee to use this document.

State of Florida

Department of State

I certify from the records of this office that DRC EMERGENCY SERVICES, LLC is an Alabama limited liability company authorized to transact business in the State of Florida, qualified on July 18, 2005.

The document number of this limited liability company is M05000003946.

I further certify that said limited liability company has paid all fees due this office through December 31, 2014, that its most recent annual report was filed on June 10, 2014, and its status is active.

I further certify that said limited liability company has not filed a Certificate of Withdrawal.

*Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this
the Twenty-seventh day of
January, 2015*



Ken Detmer
Secretary of State

Authentication ID: CU5800449263

To authenticate this certificate, visit the following site, enter this ID, and then follow the instructions displayed.

<https://efile.sunbiz.org/certauthver.html>



[Department of State](#) / [Division of Corporations](#) / [Search Records](#) / [Search by Entity Name](#) /

Detail by Entity Name

Foreign Limited Liability Company
DRC EMERGENCY SERVICES, LLC

Filing Information

Document Number	M05000003946
FEI/EIN Number	63-1283729
Date Filed	07/18/2005
State	AL
Status	ACTIVE
Last Event	LC AMENDMENT
Event Date Filed	09/29/2015
Event Effective Date	NONE

Principal Address

6702 BROADWAY STREET
Galveston, TX 77554

Changed: 11/13/2018

Mailing Address

110 VETERANS MEMORIAL BLVD,
SUITE 515
METAIRIE, LA 70005

Changed: 01/31/2018

Registered Agent Name & Address

COGENCY GLOBAL INC.
115 North Calhoun Street
Suite 4
Tallahassee, FL 32301

Name Changed: 10/29/2013

Address Changed: 04/16/2019

Authorized Person(s) Detail

Name & Address

Title Vice President/ Secretary

FUENTES, KRISTY

[Return to Agenda](#)

6702 Broadway Blvd.
Galveston, TX 77554

Title President

Sullivan, John R
6702 Broadway Blvd.
Galveston, TX 77554

Title Owner

DRC Equity, LLC
6702 Broadway Blvd.
Galveston, TX 77554

Annual Reports

Report Year	Filed Date
2018	04/18/2018
2019	04/16/2019
2020	04/09/2020

Document Images

04/09/2020 -- ANNUAL REPORT	View image in PDF format
04/16/2019 -- ANNUAL REPORT	View image in PDF format
04/18/2018 -- ANNUAL REPORT	View image in PDF format
04/14/2017 -- ANNUAL REPORT	View image in PDF format
04/28/2016 -- AMENDED ANNUAL REPORT	View image in PDF format
04/25/2016 -- ANNUAL REPORT	View image in PDF format
04/29/2015 -- ANNUAL REPORT	View image in PDF format
12/03/2014 -- LC Amendment	View image in PDF format
06/10/2014 -- AMENDED ANNUAL REPORT	View image in PDF format
01/13/2014 -- ANNUAL REPORT	View image in PDF format
10/29/2013 -- Reg. Agent Change	View image in PDF format
01/21/2013 -- ANNUAL REPORT	View image in PDF format
04/11/2012 -- ANNUAL REPORT	View image in PDF format
03/15/2011 -- ANNUAL REPORT	View image in PDF format
10/15/2010 -- REINSTATEMENT	View image in PDF format
03/27/2009 -- ANNUAL REPORT	View image in PDF format
03/13/2008 -- ANNUAL REPORT	View image in PDF format
04/02/2007 -- ANNUAL REPORT	View image in PDF format
08/03/2006 -- ANNUAL REPORT	View image in PDF format
03/16/2006 -- ANNUAL REPORT	View image in PDF format
07/18/2005 -- Foreign Limited	View image in PDF format

DRC's team has decades of experience providing extensive disaster recovery and emergency management services to federal, state, and local governments. As a leader in the recovery industry, our passion is helping communities prepare for the worst while being prepared to deliver a rapid response when necessary, all to facilitate the most efficient recovery possible. DRC has managed over 500 debris removal projects, including the removal of 156,400,000 cubic yards of debris. Setting new industry standards is what our customers have come to expect; DRC takes pride in our versatility and in our innovative approach to every job. Having successfully completed over \$2.5 billion in contracts, DRC employs scores of talented professionals ready to satisfy our client's needs. We are proven, and we are ready.



The primary mission of our company is to provide a **professional, honest, and immediate response** to natural and man-made disasters throughout the world. DRC is highly capable in managing all facets of a disaster, particularly because of our extensive experience in communicating with our clients. Through our experience, we have developed an inherent understanding of how to direct emergency response and recovery.

DRC has provided a plethora of services in response to disaster recovery including, but not limited to:

- 🌐 Disaster Planning & Training
- 🌐 Technical Assistance and Project Management
- 🌐 Debris Management
- 🌐 Right of Way Maintenance
- 🌐 Private Property Debris Removal
- 🌐 Tree Trimming & Removal
- 🌐 Temporary Site Management Reduction, Recycling & Disposal
- 🌐 Hazardous Waste Segregation
- 🌐 Landfill Management
- 🌐 Marine Debris Removal & Recovery
- 🌐 Sand Screening & Beach Restoration
- 🌐 Wildfire Structural Debris Removal
- 🌐 Demolition
- 🌐 Oil Spill Response and Recovery
- 🌐 Temporary Housing and Logistics
- 🌐 Infectious disease Planning and Response
- 🌐 Covid-19 Vaccination Sites and Temporary Hospitals

[Return to Agenda](#)

NOTABLE ACHIEVEMENTS AND EXPERIENCE

- 🌐 In 2021, DRC removed **over 16,000,000 cubic yards** of debris and managed **82 debris management sites** in response to Hurricane Ida alone.
- 🌐 In 2020, DRC was activated in **45 jurisdictions**, managed **81 debris management sites**, and removed and disposed over **6,400,000 cubic yards** of debris.
- 🌐 Simultaneously mobilized, staffed, and successfully operated **53 individual projects** throughout the Southeastern US during the 2017 Hurricane Season.
- 🌐 Established a **single-day productivity record** for post-disaster debris removal as recognized by FEMA in 2008 for collecting 440,000 cubic yards.
- 🌐 Designed, implemented, managed and financed a **150-mile Gulf of Mexico shoreline protection system** in response to the BP oil spill.
- 🌐 Established industry standards for total volume recycled by **recycling 100% of the 5.6 million cubic yards collected** in Houston, TX following Hurricane Ike.
- 🌐 **Since its inception**, DRC has assisted local jurisdictions with FEMA reimbursement without a **single deobligation**.



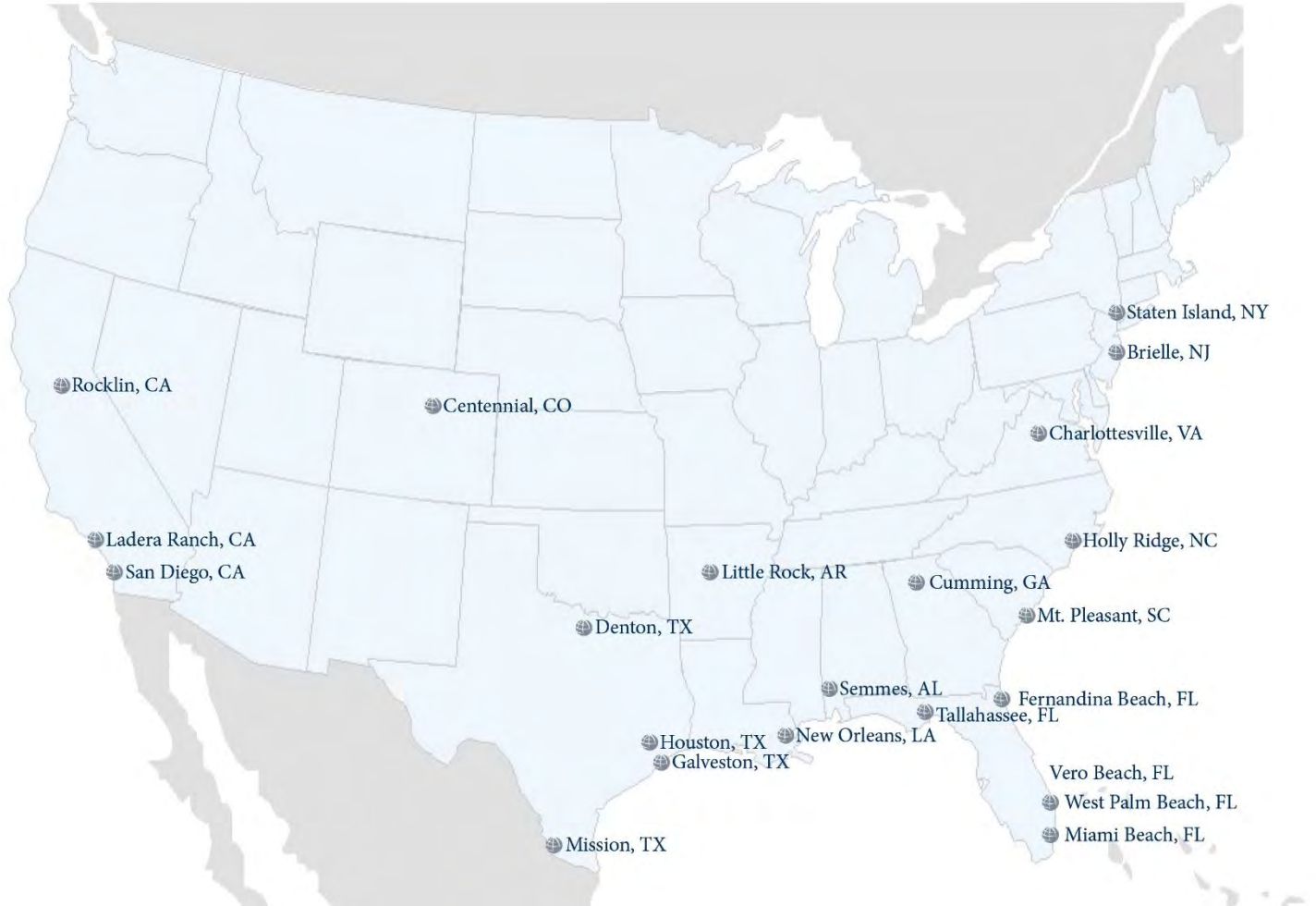
BACKGROUND AND CAPACITY

Since its inception, DRC has responded and navigated through countless disaster events that included hundreds of contracts, each involving a unique community with distinct circumstances. In the past, DRC has picked up as little as 170 cubic yards for a single client and over 16 million cubic yards during 25 simultaneous activations. Having performed debris operations across the Continental United States and internationally for three decades, DRC has engaged a network of over 3,000 subcontracting partners. Our relationship with these contractors **guarantees that no matter the size or location of an event, DRC will respond timely.**

When disasters hit communities, DRC Emergency Services is there. We stand by ready to help you **prepare, respond, & recover** in the face of disaster.

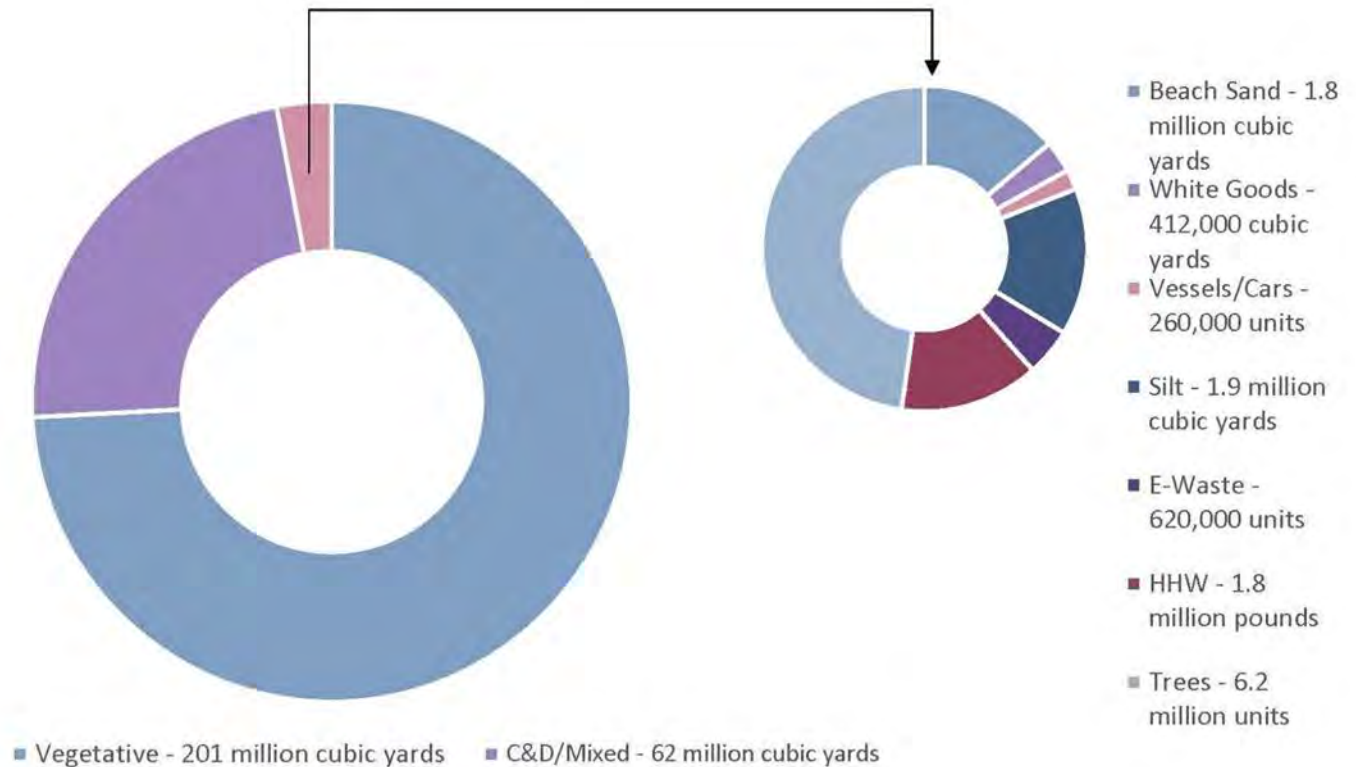


OFFICE LOCATIONS



DRC has an office located in the City of Fernandina Beach and maintains offices across the United States which provide us with geographical maneuverability along the Atlantic and Gulf Coasts and allow us to continue to provide services to Grand Haven should any location be compromised during a disaster.

HISTORIC AMOUNTS OF DEBRIS HANDLED



“To date, DRC has cleared our ROW’s of approximately 1 million cubic yards of debris and removed dangerous learners and hangers. They have proven to be experience and knowledgeable in the storm debris removal process and an invaluable asset in our recuperation effort.”

— Juan M. Maldonado, Esq., Deputy Secretary, Chief Compliance Officer Fiscal Plan, Gov. of Puerto Rico Department of Transportation and Public Works



5 Year Project History



RELEVANT WORK EXPERIENCE

2021	Activations	Temporary Sites	Cubic Yardage	Contract Value
Hurricane Ida	Louisiana: Abita Springs, Ascension Parish, Assumption Parish, Baker, Bayou Lafourche Water District, Central, Donaldsonville, East Baton Rouge Parish/City of Baton Rouge, Iberville Parish, Jefferson Parish, LADOTD 61, LADOTD 62, Lafourche Parish, Lafourche School District, Pointe Coupee Parish, Sorrento, Southeast Flood Protection Authority, St. Charles Parish, St. Bernard Parish, St. James Parish, St. Tammany Parish, Tangipahoa Parish, Terrebonne Parish, Gramercy, Lutcher	82	16,205,415	Over \$300,000,000
2020	Activations	Temporary Sites	Cubic Yardage	Contract Value
Hurricane Zeta	Alabama: Alabama DOT, Clarke County, Dauphin Island, Mobile, Mobile County, Selma, Washington County Georgia: Forsyth County Louisiana: New Orleans, Slidell, St. Charles Parish, St. Bernard Parish, Terrebonne Parish, Jefferson Parish, Plaquemines Parish Mississippi: Lucedale, Moss Point, Stone County	32	2,020,000	\$21,743,693
Hurricane Delta	Louisiana: Acadia Parish, Baker, Central, East Baton Rouge Parish, Lafayette Parish, Pointe Coupee Parish, St. Landry Parish, West Feliciana Parish	9	560,000	\$7,047,143
Hurricane Sally	Alabama: Dauphin Island, Mobile, Mobile County, Pritchard, Semmes Florida: Gulf Breeze, Mary Esther, Niceville	11	1,035,146	\$23,029,702
Hurricane Laura	Louisiana: Acadia Parish, Crowley, Grant Parish, Jefferson County Drainage District, Jefferson Davis Parish, Lafayette Parish, Natchitoches, Natchitoches Parish, Ouachita Parish, Vernon Parish, Winn Parish Texas: Matagorda County	27	2,513,185	\$32,667,393
Hurricane Isaias	Florida: Deland, North Carolina: City of Wilmington	2	237,497	\$2,738,159
2019	Activations	Temporary Sites	Cubic Yardage	Contract Value
2019 Hurricane Season	Louisiana: Assumption Parish, Pointe Coupee Parish, Terrebonne Parish, Lafayette Parish, Central, East Baton Rouge Parish/City of Baton Rouge Florida: City of Miami Beach North Carolina: Town of Pine Knoll Shores, Wilmington, Pender County Texas: Jefferson County, City of Liberty, Nederland, and Houston	5	390,713	\$6,091,446
2018	Activations	Temporary Sites	Cubic Yardage	Contract Value
Hurricane Michael	Florida: Holmes County, Jackson County, Florida Department of Transportation, Tyndall Air Force Base, NSA Panama City Georgia: Colquitt	27	5,458,219	\$ 85,415,129

Hurricane Florence	North Carolina: Pender County, Wilmington, Havelock, Burgaw, Pine Knoll Shores, Surf City, Topsail Beach, Pamlico County, New Hanover County, Greene County, Southport, Jones County, and Sampson County, Camp Lejune	18	2,518,939	\$ 34,572,767.81
Alabama Tornado Outbreaks	Alabama: Calhoun County, St. Clair County, and the City of Jacksonville	2	350,881	\$ 5,009,976.14
2017	Activations	Temporary Sites	Cubic Yardage	Contract Value
Hurricane Harvey	Texas: Texas GLO, Waller County, Harris County, Jefferson County, Port of Corpus Christi, Cities of Aransas Pass, Groves, Cleveland, Bellaire, Humble, Nederland, Port Aransas, Houston, Jacinto, Port Arthur, Piney Point Village, Port Neches, and Texas City	16	3,579,940.50	\$ 89,426,277.00
Hurricane Irma	Florida: Florida Department of Transportation, Florida Department of Environmental Protection, Monroe County, Citrus County, Miami-Dade County, Coconut Creek, Cutler Bay, Daytona Beach, Debary, Deland, Fernandina, Ft. Lauderdale, Indian Creek Village, Inverness, Largo, Miami, North Miami, North Miami Beach, Surfside, Orange City, Orlando, Palm Beach Gardens, Pembroke Pines, Redington Beach, and St. Augustine Georgia: Brunswick	30	2,159,454.64	\$ 48,775,168
Hurricane Maria	Puerto Rico: Department of Transportation and Public Works	8	1,082,845.80	\$ 78,295,107
2016	Activations	Temporary Sites	Cubic Yardage	Contract Value
Winter Storm Jonas	Maryland: Maryland Department of General Services, State of Maryland, Prince Georges County and City of Baltimore Virginia: Loudoun County	N/A	N/A	\$ 1,002,792
Multiple Severe weather events and flooding	Texas: Harris County, Houston, Texas DOT Louisiana: East Baton Rouge parish, Ascension Parish, Tangipahoa Parish, Lafayette Parish, St. Martin Parish, City of Baker, Assumption Parish, Iberville Parish, City of St. Gabriel,	5	2,800,000.00	\$ 50,000,000
Hurricane Hermine	Florida: Citrus County, Leon County	N/A	26,694.25	\$1,792,096.93
Hurricane Matthew	Florida: Daytona Beach, Ormond Beach, Deland, Orange City, St. Augustine, Sebastian North Carolina: New Hanover County, Pender County, Hyde County, Greene County, City of Wilmington, City of North Topsail Beach Georgia: Georgia Department of Transportation	14	579,473.65	\$13,572,406.02
2015	Activations	Temporary Sites	Cubic Yardage	Contract Value
Texas Flood Event	Texas: Texas Department of Transportation, City of Houston, and City of Bellaire	N/A	238,463.00	\$ 2,039,329
Louisiana Storm Event	Louisiana: East Baton Rouge Parish and Ascension Parish	N/A	135,977.96	\$ 875,867

2014	Activations	Temporary Sites	Cubic Yardage	Contract Value
Winter Ice Storms	South Carolina: South Carolina Department of Transportation North Carolina: New Hanover County, Pender County, City of Wilmington, City of Thomasville and City of Archdale	15	1,839,119.82	\$ 54,449,473



FINANCIAL STRENGTH & STABILITY

DRC is one of the most **financially sound and stable companies** in the disaster response industry. With a **bonding capacity of over \$1 billion** and access to dedicated cash and credit lines in **excess of \$200 million**, DRC has the ability to manage and complete multiple projects simultaneously without being hindered by a lack of operating capital. During high storm seasons over the past decade, DRC operated substantially out of pocket prior to client payment, yet remained fully capable of providing the critical services necessary to complete all contracts.

- 🌐 In 2021, DRC removed over 16,000,000 cubic yards of debris and managed 82 debris management sites in response to Hurricane Ida alone. Our combined contract total for 2021 was valued at over \$300,000,000.
- 🌐 The 2020 hurricane season consisted of numerous hurricanes including Hurricanes Hanna, Laura, Isaias, Sally, Delta, and Zeta; DRC was mobilized in Alabama, Georgia, Louisiana, Mississippi, Florida, Texas, and North Carolina and removed and disposed of over 5,900,000 cubic yards of debris for contracts totaling over \$180 million.
- 🌐 The 2018 hurricane season brought several storms, most notably Hurricanes Florence and Michael. With only two weeks of reprieve between each storm, DRC mobilized in Florida, North Carolina, Virginia and Georgia simultaneously.
- 🌐 Three major hurricanes hit continental North America in 2017, Hurricanes Harvey, Irma, and Maria, consecutively. DRC managed a total of 53 projects simultaneously in the months that followed these disasters, totaling to \$207 million and 6 million cubic yards.
- 🌐 2016 brought several severe flooding events, primarily in Texas and Louisiana. Additionally, Hurricanes Hermine and Mathew wreaked havoc on Florida and the East Coast. DRC was activated in 30 total jurisdictions, DRC picked up a total of 4 million cubic yards of debris, totaling to an estimated amount of \$64.7 million contract value.
- 🌐 The winter of 2014 wreaked havoc on the eastern seaboard. Working primarily in South Carolina and North Carolina, DRC managed the debris removal for 5 counties in North Carolina and 8 counties for SCDOT. Removing over 225,000 trees and 1,400,000 cubic yards, the contract value is \$54,449,473.
- 🌐 DRC successfully performed in at least 9 contracts that were directly related to the British Petroleum Deepwater Horizon oil spill in the Gulf of Mexico which flowed for three months in 2010. The company's depth of knowledge with debris handling in ecologically sensitive environments was a significant asset to the regions affected. The total contract value is \$185,334,469.

Banking

Texas Capital Bank
Mike Chryssikos
Senior Vice President
One Riverway, Suite 2100
Houston, TX 77056
(832) 308-7109

michael.chryssikos@texascapitalbank.com

Surety

Bowen, Michlette & Britt Insurance
Agency LLC
Toby Michlette
Surety Bond Producer, Senior VP
1111 North Loop West, Suite 400
Houston, TX 77046
(713) 880-7109

Tmichlette@bmbinc.com

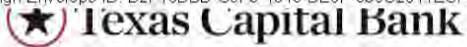
Insurance

McGriff, Seibels & Williams
Rob Harrison
818 Town & Country Blvd.
Suite 500
Houston, TX 77024
(713) 940-6544

Rob.harrison@mcgriff.com

DRC has never failed to complete any awarded work, defaulted on a contract, or filed for bankruptcy. The company has a 100% assignment completion record.

DocuSign Envelope ID: B2F45BBD-C0F3-4646-BE0F-635C2014ECF9



January 10, 2022

DRC Emergency Services, LLC
6702 Broadway
Galveston, Texas 77554

To Whom It May Concern:

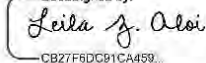
DRC Emergency Services, LLC has the financial resources to perform the requested work for the jurisdiction and the ability to obtain additional resources if needed. The company has a multi-year syndicated revolving credit facility in the amount of \$400,000,000 led by Texas Capital Bank. DRC Emergency Services, LLC has the financial capability to finance a multi-million dollar volume of work without interference or a slow-down of work.

In addition to the Line of Credit with our bank, the owners of DRC Emergency Services, LLC keep ample levels of Working Capital available at moments notice.

They have banked with us for over 5 years, have always paid as agreed and are one of the highest valued clients in the bank. We've witnessed them work on multiple projects and coordinate large scale efforts with excellent execution.

Please feel free to contact me should you need additional information.

DocuSigned by:



CB27F6DCB1CA459...

Leila Aloï
Senior Vice President
Texas Capital Bank
832-308-7005



BOWEN, MICLETTE & BRITT INSURANCE AGENCY, LLC
2800 NORTH LOOP WEST, SUITE 1100
HOUSTON, TEXAS 77092
TELEPHONE (713) 880-7100
FACSIMILE (713) 880-7149

January 10, 2022

DRC Emergency Services, LLC
6702 Broadway
Galveston, TX 77554

Re: DRC Emergency Services, LLC

To Whom It May Concern:

We are the surety bonding agent for DRC Emergency Services, LLC, of Galveston, TX. In this capacity, we have become very familiar with their financial, management, and operational capabilities. DRC Emergency Services, LLC is bonded through Travelers Casualty and Surety Company of America (Travelers), which has an A.M. Best Rating of A++ with a Financial Size Category of XV. Travelers has agreed to support performance and payment bonds for single projects up to \$500,000,000 as long as these projects fit within a \$1 Billion aggregate work program.

Please note that the decision to issue performance and payment bonds is a matter between DRC Emergency Services, LLC, and Travelers, and will be subject to the review and approval of the contract terms, conditions and related underwriting criteria at the time the bonds are requested. We assume no liability to third parties or to you if for any reason Travelers does not execute said bonds.

We hold DRC Emergency Services, LLC in the highest possible regard and it is our pleasure and privilege to recommend them for your consideration.

Very truly yours,

BOWEN, MICLETTE & BRITT INSURANCE AGENCY, LLC

David T. Miclette
Senior Vice President

DTM/rg

INSURANCE / BONDS / RISK MANAGEMENT



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 03/25/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER McGriff Insurance Services, Inc. 10100 Katy Freeway, #400 Houston, TX 77043	CONTACT NAME: Julia Becvar		
	PHONE (A/C, No, Ext): 713-677-8975	FAX (A/C, No): 713-877-8974	
E-MAIL ADDRESS: jbecvar@mcgriff.com			
		INSURER(S) AFFORDING COVERAGE	
		INSURER A : Crum & Forster Specialty Insurance Company	
		INSURER B : The Phoenix Insurance Company	
		INSURER C : Texas Mutual Insurance Company	
		INSURER D : Argonaut Insurance Company	
		INSURER E :	
		INSURER F :	
INSURED DRC Emergency Services, LLC P.O. Box 17017 Galveston, TX 77552		NAIC # 44520 25623 22945 19801	

COVERAGES **CERTIFICATE NUMBER:**S94MSC4F **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL ISUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:		ECG106142	06/30/2021	05/26/2022	EACH OCCURRENCE \$ 5,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 5,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COMP/OP AGG \$ 5,000,000
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY		810-6P127610-21-26-G	05/26/2021	05/26/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE		EFX118305	06/30/2021	05/26/2022	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N <input type="checkbox"/> Y <input checked="" type="checkbox"/> N	0001307608 TX WC928748471754	05/26/2021	05/26/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Certificate Holder is included as an Additional Insured on the General Liability policy as required by written contract subject to policy terms, conditions, and exclusions. In the event of cancellation by the insurance company, the General Liability policy has been endorsed to provide 30 days' Notice of Cancellation (except for non-payment) to the Certificate Holder shown below.

CERTIFICATE HOLDER

District Manager
 Grand Haven Community Development District
 250 International Parkway, Suite 208
 Lake Mary, FL 32746

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
R. Michael Broadlove, Jr.

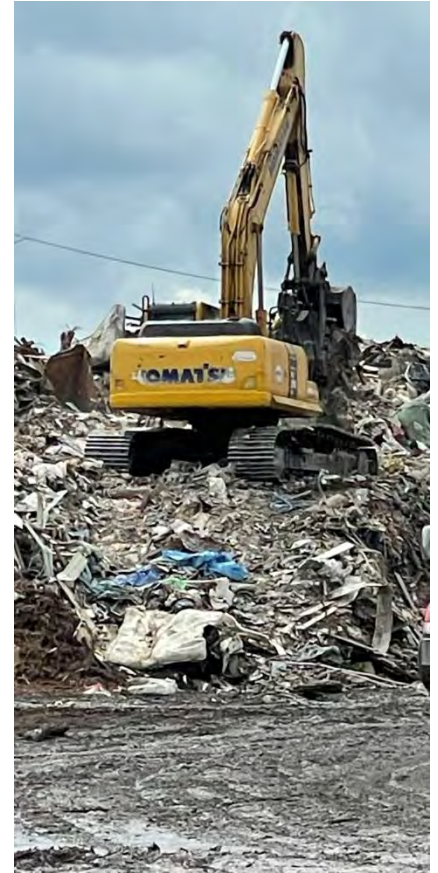
COMMITMENT TO COMPLIANCE & ETHICAL BUSINESS CONDUCT

DRC strives to provide the most dependable, honest, customer-centric service in the industry while upholding the highest standards of ethical conduct and compliance at all times. To better ensure our continued compliance with all laws, rules, and regulations, DRC's senior management has established a formal code of business conduct that all contractors and individuals are expected to adhere to.

Kristy Fuentes, DRC's Vice President of Compliance and Administration, oversees the Corporate Compliance Program. Her responsibilities include:

- 🌐 Evaluating internal and external compliance issues/concerns relating to DRC's interaction with customers
- 🌐 Ensuring that our management, employees, and customers are in compliance
- 🌐 Serving to form a valuable line of communication between the company and customers
- 🌐 Acting as a conduit to the President by monitoring and reporting results of the ethics practices of the company
- 🌐 Providing guidance to the senior management team

Ms. Fuentes is authorized to implement all necessary actions to insure achievement of the objectives of an effective compliance program.



DRC's Core Values

- ✓ Be Honest
- ✓ Work Hard
- ✓ Be Accountable
- ✓ Show Courtesy & Respect
- ✓ Be Prepared

Application of Core Values

DRC is committed to upholding our core values in all aspects of business and conduct. We expect all personnel to apply these values:

- 🌐 To our **customers** we place highest priority on our response time to a disaster, our effectiveness, and the quality of our service and solutions.
- 🌐 To our fellow **employees** we look out for their welfare, safety and health. We promote an environment that encourages new ideas, enjoyment of work, and equal opportunity for advancement.
- 🌐 To our **suppliers and subcontractors**, we are fair and professional, honoring our commitments to business partners who hold our same values.

COMPLIANCE STANDARDS AND PROCEDURES

DRC aspires to be the “**first in response**” for natural and man-made disasters by being prepared, responsive, competent, and demonstrating ethical business conduct. Headed by a team of caring people, we recognize that how we do our work is as important as what work we do. We will not tolerate any short cuts when it comes to our ethical values and standards of conduct.

Our senior management and key personnel are committed to the highest standard of ethical conduct and compliance. Our senior management team has also established a very detailed ethics program with procedures to detect some of the obvious and easier ways that fraud occasionally occurs.



Quality Control Plan

The purpose of the Quality Control Plan is to promote **efficient and safe operations** and a **quality product**. DRC’s approach to quality control consists of a series of tasks and processes tailored to suit the challenging circumstances facing Grand Haven Community Development District in the wake of a disaster event.

A copy of the Quality Control Plan is available for review upon request.

Our mission is to provide the most **dependable, honest and customer-centric** services in the industry by building **lasting relationships** with the clients we serve.

We are among the leading disaster management and civil construction groups in the United States, specializing in providing emergency preparation, disaster response and recovery from major catastrophes. Our experience covers all facets of a project, including the FEMA reimbursement process.

At DRC we’re always *striking back* against disaster.

SAFETY PROCEDURES

Through careful planning and rigorous attention to training and safety procedures, DRC ensures the health and safety for both personnel and the general public. DRC's Corporate Safety Plan includes basic policies, an accident prevention plan and a substance abuse policy.

Key safety plan components include:

1. Continuous instruction/monitoring of each contractor, subcontractor, supplier and employee in the safe operation of their work;
2. A reward system for consistent safe operation and performance.

This organization's safety goals are to provide and maintain safe work environments and establish procedures which will:

- 🌐 Safeguard public, government personnel, and property
- 🌐 Provide a safe work environment for employees and subcontractors
- 🌐 Avoid interruptions to operations and delays involving project completion
- 🌐 Increase morale
- 🌐 Enhance cost measures through safe practices

DRC's staff includes Sam Dancer, Safety Officer and Jay Gunter, MOT Specialist, who bring invaluable skill and expertise to each project. With over 100 FEMA/OSHA certifications, Mr. Dancer oversees training and safety procedures. Mr. Gunter is MOT certified and successfully certified over 2,000 flaggers to meet MOT guidelines for Temporary Traffic Control Flagger Operations in 2021 alone.

A copy of DRC's Corporate Safety Plan is available for review upon request.

Employee Performance and Training

As one of the leading disaster response companies in the United States, DRC has developed one of the most comprehensive employee training modules in the industry. Every staff member is continuously trained in:

- 🌐 Online FEMA doctrine
- 🌐 Safety performance and practice
- 🌐 Certifications relative to individual disciplines

All personnel records (management, supervisors, foremen and laborers) are maintained to ensure all personnel have current training and certification relative to their job assignment. All of DRC's personnel receive specialized training in emergency management and are encouraged to further their education.



***"Your attention
to safety is to be
commended."***

Cynthia Halsey,
Environmental Services,
Okaloosa County, Florida



Drug Free Workplace Program

It is the goal of DRC to maintain a drug-free workplace in accordance with the Drug-Free Workplace Act of 1988. DRC has adopted the following policies on a case-by-case basis:







1. The unlawful manufacture, possession, distribution, or use of controlled substances is prohibited in the workplace.
2. As an on-going condition of employment, employees are required to abide by this prohibition and to notify her/his supervisor, the Managing Director, or Vice President in writing and within five (5) days of the violation of any criminal drug statute arrest or conviction they receive.
3. Employees who violate this prohibition or receive such a conviction are subject to corrective or disciplinary action as deemed appropriate, up to and including termination.
4. DRC provides information about drug counseling and treatment.
5. DRC reserves the right to search and inspect for the maintenance of a safe workplace.

Technical Training & Educational Services

DRC Emergency Services, LLC can help local government prepare for almost any contingency with confidence. DRC's Director of Technical Assistance and Training, Tony Furr, provides on-going education to DRC's personnel and the jurisdictions we serve. He has delivered the Debris Management training at the National Hurricane Conference, the Texas Emergency Managers Conference, the Oklahoma Emergency Managers Conference and presided over the round table workshops hosted by the Disaster Recovery Contractors Association (DRCA) in FEMA Region VI.

DRC's staff is highly trained to aid local governments with comprehensive planning and support. **We are committed to helping our clients understand the principals of Emergency Management** and have had overwhelming success providing training programs and pre-event planning workshops.

Mr. Furr and our Key Personnel are always available to provide the Grand Haven Community Development District with planning and training exercise. DRC will provide regular training and feedback sessions annually or on a more frequent basis to the District as a service at no additional cost. Typical workshops include:

-  Pre-Season Debris/Response Readiness Workshop
-  Scenario Based Tabletop Exercise
-  Debris Management Seminar
-  Debris Readiness Exercise
-  Discussion Based Debris Management Exercise
-  Disaster Debris Awareness Exercise

When requested, DRC can offer a "Regional Debris Readiness Workshop" for smaller jurisdictions by inviting neighboring communities to a combined training session.

"I have been city manager for over 50 years. DRC is the best Hurricane contractor I have had the opportunity to work with."

Samuel Kissinger, City Manager, Indian Creek Village, FL

10 YEAR PAST PERFORMANCE

Please see below for projects performed by DRC over the last decade. Project values below with asterisks (*) are in progress and amounts are subject to change.

2021	CONTRACTING AGENCY	DESCRIPTION OF WORK	CONTRACT AMOUNT
October	Southeast Flood Protection Authority	Disaster Debris Removal Services – Hurricane Ida DR-4611	*\$377,380.60
October	Dauphin Island, AL	Disaster Debris Removal Services – Hurricane Ida DR-4611	\$ 1,470,014.00
September	Bay City, TX	Disaster Debris Removal Services – Tropical Storm Nicholas	*\$236,335.95
September	Matagorda County, TX	Disaster Debris Removal Services – Tropical Storm Nicholas	*\$298,988.17
September	Lafourche School District, LA	Disaster Debris Removal Services – Hurricane Ida DR-4611	*\$240,128.24
September	Bayou Lafourche Water District, LA	Disaster Debris Removal Services – Hurricane Ida DR-4611	*\$1,232,403.82
September	St Charles Parish, LA	Canal Disaster Debris Removal Services – Hurricane Ida DR-4611	*\$14,565,586.29
September	Sorrento, LA	Disaster Debris Removal Services – Hurricane Ida DR-4611	*\$106,465.82
September	Town of Gramercy, LA	Disaster Debris Removal Services – Hurricane Ida DR-4611	*\$173,622.42
September	Pointe Coupee Parish, LA	Disaster Debris Removal Services – Hurricane Ida DR-4611	*\$13,537.50
September	Iberville Parish, LA	Disaster Debris Removal Services – Hurricane Ida DR-4611	*\$140,264.15
September	Assumption Parish, LA	Disaster Debris Removal Services – Hurricane Ida DR-4611	*\$178,534.05
September	Baker, LA	Disaster Debris Removal Services – Hurricane Ida DR-4611	*\$117,558.05
September	St. Tammany Parish, LA	Disaster Debris Removal Services – Hurricane Ida DR-4611	*\$9,429,833.40
September	Town of Lutcher, LA	Disaster Debris Removal Services – Hurricane Ida DR-4611	*\$227,126.86
September	Montgomery County, PA	Disaster Debris Removal Services – Hurricane Ida DR-4611	*\$2,114,668.22
September	Donaldsonville, LA	Disaster Debris Removal Services – Hurricane Ida DR-4611	*\$266,559.51
September	Central, LA	Disaster Debris Removal Services – Hurricane Ida DR-4611	*\$320,466.81
September	St. James Parish, LA	Disaster Debris Removal Services – Hurricane Ida DR-4611	*\$1,022,534.35
September	Ascension Parish, LA	Disaster Debris Removal Services – Hurricane Ida DR-4611	*\$4,435,809.14
September	Jefferson Parish, LA	Disaster Debris Removal Services – Hurricane Ida DR-4611	*\$15,156,183.08
September	LADOTD 61	Disaster Debris Removal Services – Hurricane Ida DR-4611	*\$5,205,060.02
September	LADOTD 62	Disaster Debris Removal Services – Hurricane Ida DR-4611	*\$13,363,136.44
August	Terrebonne Parish, LA	Disaster Debris Removal Services – Hurricane Ida DR-4611	*\$22,162,217.03
August	Tangipahoa Parish, LA	Disaster Debris Removal Services – Hurricane Ida DR-4611	*\$21,693,054.97

August	Abita Springs, LA	Disaster Debris Removal Services – Hurricane Ida DR-4611	*\$26,868
August	St. Charles Parish, LA	Disaster Debris Removal Services – Hurricane Ida DR-4611	*\$14,565,586.29
August	Lafourche Parish, LA	Disaster Debris Removal Services – Hurricane Ida DR-4611	*\$12,356,288.72
August	East Baton Rouge Parish/City of Baton Rouge, LA	Disaster Debris Removal Services – Hurricane Ida DR-4611	*\$8,971,170.02
August	St. Bernard Parish, LA	Disaster Debris Removal Services – Hurricane Ida DR-4611	*\$23,056
July	FDOT District 2 Perry	Emergency Cut & Toss - Tropical Storm Elsa EM-3561	\$15,000
July	FDOT District 2 Chiefland	Emergency Cut & Toss - Tropical Storm Elsa EM-3561	\$18,326.25
July	Foley, AL	Hurricane Debris Stream Cleanout - Hurricane Sally DR-4563	\$15,000
July	City of Houston, TX	Mechanical Sand and Waterway Debris Removal, Lake Houston	*\$1,291,817.31
June	Pinellas County, FL	Red Tide Fish Kill	*\$158,318.55
June	Ascension Parish, LA	May weather event	*\$1,390.08
June	State of Washington	Town of Malden Fire Cleanup	Work in progress
May	East Baton Rouge, LA	May Flood Event	*\$500,153.64
April	City of Mobile, AL	Bulky Waste	\$38,637.5
April	Coweta, GA	Disaster Debris Clearance and Removal Services	\$200,000
April	City of Austin, TX	Winter Storm Debris Removal	\$382,005
April	Shelby County, AL	Alabama Tornadoes	\$511,206.78
April	Calhoun County, AL	Alabama Tornadoes	\$2,942,622.86
April	Westwego (City of), LA	Hurricane Zeta DR-4573	\$22,440
March	Central, LA	Winter Storm Debris	\$51,300
February	East Baton Rouge	Winter Storm Debris Removal	*\$1,130,963.16
February	Texas Department of Transportation	Waterway Debris Removal	\$334,495.25
January	CalRecycle	2020 Fires, Debris Removal & Hazard Tree Removal Services	\$183,735,350
January	Washington County, AL	Disaster Debris Removal Services – Hurricane Zeta DR-4573	\$2,806,056.32
January	Clarke County, AL	Disaster Debris Removal Services – Hurricane Zeta DR-4573	\$4,299,718.14
2020	CONTRACTING AGENCY	DESCRIPTION OF WORK	CONTRACT AMOUNT
November	State of Washington	Town of Malden Fire Clean up	\$4,567,224.89
November	City of Selma, AL	Disaster Debris Removal Services – Hurricane Zeta DR-4577	\$1,472,310.16

November	Mobile County, AL	Disaster Debris Removal Services – Hurricane Zeta DR-4577	\$5,075,456.97
November	City of Prichard, AL	Disaster Debris Removal Services – Hurricane Sally DR-4563	\$836,185.25
November	Stone County, MS	Disaster Debris Removal Services – Hurricane Zeta DR-4576	\$1,462,022.56
November	City of Lucedale, MS	Disaster Debris Removal Services – Hurricane Zeta DR-4576	\$513,307.96
November	City of Moss Point, MS	Disaster Debris Removal Services – Hurricane Zeta DR-4576	\$128,758.93
November	City of Alexander City, AL	Weather Event of April 2020	\$281,101.19
November	Forsyth County, GA	Disaster Debris Removal Services – Hurricane Zeta DR-4579	\$49,837.85
October	Plaquemines Parish, LA	Disaster Debris Removal Services – Hurricane Zeta DR-4577	\$370,612.8
October	City of Niceville, FL	Disaster Debris Removal Services – Hurricane Sally DR-4564	\$31,410.39
October	ALDOT- Grove Hill District	Disaster Debris Removal Services – Hurricane Zeta DR-4573	\$9,254,899.38
October	City of Slidell, LA	Disaster Debris Removal Services – Hurricane Zeta DR-4577	\$367,233.00
October	Jefferson Parish, LA	Disaster Debris Removal Services – Hurricane Zeta DR-4577	\$2,937,024.93
October	City of New Orleans, LA	Disaster Debris Removal Services – Hurricane Zeta DR-4577	\$391,359.16
October	Terrebonne Parish, LA	Disaster Debris Removal Services – Hurricane Zeta DR-4577	\$89,187.06
October	St. Charles Parish, LA	Disaster Debris Removal Services – Hurricane Zeta DR-4577	\$97,940.95
October	St. Bernard Parish, LA	Disaster Debris Removal Services – Hurricane Zeta DR-4577	\$591,978.10
October	City of Kenner, LA	Food Services – Hurricane Zeta DR-4577	\$23,685
October	Jefferson County, TX	Logistic Services – Hurricane Delta	\$13,530
October	City of Baker, LA	Disaster Debris Removal Services – Hurricane Delta DR-4570	\$121,977.20
October	East Baton Rouge, LA	Disaster Debris Removal Services – Hurricane Delta DR-4570	\$684,139.37
October	City of Central, LA	Disaster Debris Removal Services – Hurricane Delta DR-4570	\$106,353
October	Pointe Coupee Parish, LA	Disaster Debris Removal Services – Hurricane Delta DR-4570	\$27,000
October	West Feliciana Parish, LA	Disaster Debris Removal Services – Hurricane Delta DR-4570	\$94,143.05
October	Lafayette Parish, LA	Disaster Debris Removal Services – Hurricane Delta DR-4570	\$4,883,624.13
October	Acadia Parish, LA	Disaster Debris Removal Services – Hurricane Delta DR-4570	\$1,054,273.01
October	City of Semmes, AL	Disaster Debris Removal Services – Hurricane Sally DR-4563	\$77,396
October	Vernon Parish, LA	Disaster Debris Removal – Hurricane Laura DR-4559	\$11,769,350.27
October	Natchitoches Parish, LA	Disaster Debris Removal – Hurricane Laura DR-4559	\$793,043.66

September	Jefferson County Drainage District, TX	Logistic Services – Hurricane Laura DR-4559	\$12,886.39
September	City of Mary Esther, FL	Disaster Debris Removal Services – Hurricane Sally DR-4564	\$14,832.68
September	Jackson County, FL	Private Property Debris Removal—Hurricane Michael (DR-4399)	\$459,716.62
September	City of Gulf Breeze, FL	Disaster Debris Removal Services – Hurricane Sally DR-4564	\$1,023,202.02
September	Town of Dauphin Island, AL	Disaster Debris Removal Services – Hurricane Sally DR-4563	\$991,095.96
September	Mobile County, AL	Disaster Debris Removal Services – Hurricane Sally DR-4563	\$4,438,764.67
September	City of Mobile, AL	Disaster Debris Removal Services – Hurricane Sally DR-4563	\$10,143,825.52
September	Winn Parish, LA	Disaster Debris Removal – Hurricane Laura DR-4559	\$2,184,514.30
September	Natchitoches Parish, LA	Disaster Debris Removal – Hurricane Laura DR-4559	\$793,043.66
September	City of Natchitoches, LA	Disaster Debris Removal – Hurricane Laura DR-4559	\$14,832.68
September	City of Cedar Rapids, IA	Collection of C&D Storm Damaged Household Items – Derecho Severe Storms DR-4557	\$267,066.73
September	Grant Parish, LA	Disaster Debris Removal – Hurricane Laura DR-4559	\$11,817,169.83
August	Ouachita Parish, LA	Disaster Debris Removal – Hurricane Laura DR-4559	\$2,239,882.51
August	Jefferson Davis Parish, LA	Disaster Debris Removal – Hurricane Laura DR-4559	\$2,290,672.78
August	Lafayette Parish, LA	Disaster Debris Removal – Hurricane Laura DR-4559	\$397,790.77
August	City of Crowley, LA	Disaster Debris Removal – Hurricane Laura DR-4559	\$282,736.22
August	State of Louisiana	Emergency Support Trailers – Hurricane Laura DR-4559	\$202,000
August	Jefferson County Drainage District	Emergency Disaster Assistance Recovery- Hurricane Laura DR-4559	\$12,886.39
August	City of Deland, FL	Disaster Debris Removal – Hurricane Isaias	\$45,606.46
August	City of Wilmington, NC	Debris Management Recovery & Removal Services- Hurricane Isaias	\$2,692,553.05
July	Matagorda County, TX	Debris Clearance & Removal – Hurricane Hanna	\$411,067
July	City of Central, LA	Debris Removal in response to Weather Event	\$3,400
May	Virginia Department of Emergency Management	COVID-19 Support	\$506,232.04
May	Lafourche Parish, LA	Debris Removal and Recovery Services	\$143,375
May	St. Charles Parish, LA	May 15 Flood Event	\$62,372.41
April	City of Mount Juliet, TN	Tornado Debris Removal (DR-4476)	\$1,258,201.54
April	Puerto Rico Power Authority	Vegetation Management	\$29,283,377.08
January	City of Houston, TX	Mechanical Sand and Waterway Debris Removal, Lake Houston	* 15,792,662.59

2019	CONTRACTING AGENCY	DESCRIPTION OF WORK	CONTRACT AMOUNT
November	City of Port Aransas, TX	Municipal Boat Harbor Debris Removal Disposal Services – Hurricane Harvey (DR-4332)	\$273,428.60
September	Jefferson County, TX	Disaster Debris Management— Tropical Storm Imelda (DR-4466)	\$1,132,923.58
September	City of Liberty, TX	Disaster Debris Management— Tropical Storm Imelda (DR-4466)	\$87,791.50
September	City of Nederland, TX	Disaster Debris Management— Tropical Storm Imelda (DR-4466)	\$12,142.40
September	New Hanover County, NC	Disaster Debris Removal— Hurricane Dorian (DR-4465)	\$151,527.30
September	Town of Pine Knoll Shores, NC	Disaster Debris Removal— Hurricane Dorian (DR-4465)	\$126,898.25
September	City of Wilmington, NC	Pre-Staging Equipment— Hurricane Dorian (DR-4465)	\$26,106.20
August	City of Miami Beach, FL	Logistical Services— Hurricane Dorian (DR-4465)	\$38,400
August	City of Central, LA	Disaster Debris Removal— Hurricane Barry (DR-4462)	\$7,800
August	St. Charles County, MO	Emergency Flood Debris Removal and Disposal	\$650,075.00
August	Village of Plover, WI	Straight-Line Wind – Debris Removal	\$119,427.50
July	Assumption Parish, LA	Disaster Debris Removal— Hurricane Barry (DR-4462)	\$63,886.74
July	Pointe Coupee Parish, LA	Disaster Debris Removal— Hurricane Barry (DR-4462)	\$21,600
July	Terrebonne Parish, LA	Disaster Debris Removal— Hurricane Barry (DR-4462)	\$404,858.94
July	Lafayette Parish, LA	Disaster Debris Removal— Hurricane Barry (DR-4462)	\$225,250.75
July	East Baton Rouge Parish/City Of Baton Rouge, LA	Disaster Debris Removal— Hurricane Barry (DR-4462)	\$398,040.07
June	State of New York	Provide MRE's	\$30,6060.00
June	State of Louisiana- Sand Activation	Provide Sand per Region	\$2,537.00
June	Puerto Rico's Department of Parks and Recreation	Hurricane Maria Debris Removal (DR-4339)	\$4,890,171.32
June	Monroe County, MS	Tornado Debris Removal and Disposal Services	\$1,756,741.53
June	City of Ruston, LA	Debris Removal and Disposal from Event of April 25, 2019 (Tornado)	\$285,951.44
2018	CONTRACTING AGENCY	DESCRIPTION OF WORK	CONTRACT AMOUNT
November	Sampson County	Disaster Debris Removal Services— Hurricane Florence (DR-4393)	\$23,484.79
October	Jones County	Debris Removal— Hurricane Florence (DR-4393)	\$209,953.44
October	GDOT-Colquitt	Debris Removal— Hurricane Michael (DR-4399)	\$326,471.84
October	FDOT	Base Camp— Hurricane Michael (DR-4399)	\$1,888,658.00
October	FDOT Region 3 Bay and Calhoun Counties	Debris Removal— Hurricane Michael (DR-4399)	\$33,539,480.67

October	FDOT Region 2 Gulf, Liberty, Franklin, Gadsden, Wakulla, Leon, and Jefferson Counties	Debris Removal—Hurricane Michael (DR-4399)	\$23,193,485.63
October	Southport, NC	Debris Removal—Hurricane Florence (DR-4393)	\$467,856.46
October	Greene County, NC	Debris Removal—Hurricane Florence (DR-4393)	\$12,779.24
October	Jackson County, FL	Debris Removal—Hurricane Michael (DR-4399)	\$40,000,000
October	Holmes County, FL	Debris Removal—Hurricane Michael (DR-4399)	\$2,269,063.94
October	Pamlico County, NC	Veg Disposal—Hurricane Florence (DR-4393)	\$1,107,417.42
September	Carolina Beach, NC	Sand Debris Removal—Hurricane Florence (DR-4393)	\$19,158.60
September	Jasper, SC	On Call Tree Trimming and Removal	Maintenance Contract
September	Topsail Beach, NC	Debris Removal—Hurricane Florence (DR-4393)	\$650,092.07
September	Surf City, NC	Debris Removal—Hurricane Florence (DR-4393)	\$1,750,794.12
September	Pine Knoll Shores	Debris Removal—Hurricane Florence (DR-4393)	\$926,151.47
September	Burgaw, NC	Debris Removal—Hurricane Florence (DR-4393)	\$260,824.92
September	Havelock, NC	Debris Removal—Hurricane Florence (DR-4393)	\$1,193,356.81
September	Wilmington, NC	Debris Removal—Hurricane Florence (DR-4393)	\$118,716,164.35
September	Pender County, NC	Debris Removal—Hurricane Florence (DR-4393)	\$10,819,632.94
September	Pinellas County, FL	Red Tide-Fish Kill	\$6,895,562.29
May	Port of Corpus Christi Authority (POCCA)	Marine Debris Removal Services	\$285,771.03
March	ACCA-Jacksonville	Severe Thunderstorms and Dangerously High Winds (DR-4362)	\$3,889,408.12
March	Jacinto City, TX	Debris Removal from Temporary Site	\$80,000.00
March	ACCA-Calhoun County	Severe Thunderstorms and Dangerously High Winds (DR-4362)	\$882,966.84
March	ACCA-St. Clair County	Severe Thunderstorms and Dangerously High Winds (DR-4362)	\$237,601.18
September	Florida Department of Environmental Protection	Marine Debris Removal - Hurricane Irma (DR-4337)	\$416,444.79
2017	CONTRACTING AGENCY	DESCRIPTION OF WORK	CONTRACT AMOUNT
November	DTOP-Puerto Rico	Hurricane Maria Debris Removal (DR-4339)	\$78,295,107
October	Miami-Dade County, FL	Site Management and Reduction of Temporary Debris Storage and Reduction Site - Hurricane Irma (DR-4337)	\$5,060,786.86
October	North Miami Beach, FL	Debris Management and Reduction - Hurricane Irma (DR-4337)	\$2,383,018.23
October	Monroe County, FL	Debris Removal - Hurricane Irma (DR-4337)	\$11,648,125.84
September	Brunswick, GA	Debris Removal - Hurricane Irma (DR-4338)	\$642,298.98

September	Orlando, FL	Debris Removal - Hurricane Irma (DR-4337)	\$570,879.96
September	Piney Point Village, TX	Debris Removal - Hurricane Harvey (DR-4332)	\$ 30,010.87
September	Debary, FL	Debris Removal - Hurricane Irma (DR-4337)	\$ 1,073,891.11
September	Inverness, FL	Debris Removal - Hurricane Irma (DR-4337)	\$97,056.16
September	Indian Creek Village, FL	Debris Removal - Hurricane Irma (DR-4337)	\$142,821.03
September	Bellaire, TX	Debris Removal - Hurricane Harvey (DR-4332)	\$ 1,279,672.03
September	Daytona Beach, FL	Debris Removal - Hurricane Irma (DR-4337)	\$923,524.92
September	Surfside, FL	Debris Removal - Hurricane Irma (DR-4337)	\$103,132.63
September	Orange City, FL	Debris Removal - Hurricane Irma (DR-4337)	\$478,643.62
September	St. Augustine, FL	Debris Removal - Hurricane Irma (DR-4337)	\$469,540.11
September	DeLand, FL	Debris Removal - Hurricane Irma (DR-4337)	\$1,190,026.81
September	Waller County, TX	Debris Removal - Hurricane Harvey (DR-4332)	\$31,010.87
September	Doral, FL	Debris Removal - Hurricane Irma (DR-4337)	\$41,121.84
September	Cutler Bay, FL	Emergency Cut & Toss - Hurricane Irma (DR-4337)	\$ 98,530
September	Fernandina Beach, FL	Debris Removal - Hurricane Irma (DR-4337)	\$835,621.90
September	Coconut Creek, FL	Debris Removal - Hurricane Irma (DR-4337)	\$1,273,788.48
September	Largo, FL	Debris Removal - Hurricane Irma (DR-4337)	\$715,802.20
September	Fort Lauderdale, FL	Debris Removal - Hurricane Irma (DR-4337)	\$8,196,643.97
September	Citrus County, FL	Debris Removal - Hurricane Irma (DR-4337)	\$1,648,345.56
September	North Miami, FL	Debris Removal - Hurricane Irma (DR-4337)	\$2,383,018.23
September	Miami, FL	Debris Removal - Hurricane Irma (DR-4337)	\$9,851,246.94
September	FDOT – District 2	Emergency Cut & Toss - Hurricane Irma (DR-4337)	\$563,069.00
September	Coconut Creek, FL	Food Activation - Hurricane Irma (DR-4337)	\$16,839.99
September	Palm Beach Gardens, FL	Food Activation - Hurricane Irma (DR-4337)	\$55,125.00
September	Taylor Lake Village, TX	Debris Removal - Hurricane Harvey (DR-4332)	\$17,246.1
September	Humble, TX	Debris Removal - Hurricane Harvey (DR-4332)	\$173,411.09
August	Cities of Port Neches, Nederland and Groves, TX	Debris Removal - Hurricane Harvey (DR-4332)	\$1,062,849.32
August	Port Arthur, TX	Emergency Supplies - Hurricane Harvey (DR-4332)	\$336,668.94

August	Harris County, TX	Debris Removal - Hurricane Harvey (DR-4332)	\$33,677,520.71
August	Texas City, TX	Debris Removal - Hurricane Harvey (DR-4332)	\$217,981.17
August	Houston, TX	Debris Removal - Hurricane Harvey (DR-4332)	\$21,854,657.54
August	TXGLO, TX	Beach Restoration - Hurricane Harvey (DR-4332)	\$400,000
August	Jefferson County, TX	Emergency Supplies and Debris Removal - Hurricane Harvey (DR-4332)	\$5,027,062.72
August	City of Port Aransas, TX	Debris Removal - Hurricane Harvey (DR-4332)	\$11,771,717.34
August	City of Aransas Pass, TX	Debris Removal - Hurricane Harvey (DR-4332)	\$7,595,915.65
August	City of Pasadena, TX	Food Services - Hurricane Harvey (DR-4332)	\$20,000
March	Chambers County, TX	Building Restoration as a result of a Tornado	\$3,400.00
January	Assumption Parish, LA	Removal of C&D from DMS - February 2016 Tornado	\$94,646.55
2016	CONTRACTING AGENCY	DESCRIPTION OF WORK	CONTRACT AMOUNT
November	Greene County, NC	Disaster Debris Removal and Disposal - Hurricane Matthew (DR-4285)	\$75,870.33
November	GDOT – Chatham County	Emergency Routine Maintenance - Hurricane Matthew (DR-4284)	\$1,390,795.73
November	Pender County, NC	Disaster Debris Removal and Disposal - Hurricane Matthew (DR-4285)	\$162,119.60
October	Sebastian, FL	Disaster Debris Removal and Disposal - Hurricane Matthew (DR-4283)	\$387,820.47
October	Hyde County, NC	Disaster Debris Removal and Disposal - Hurricane Matthew (DR-4285)	\$344,248.99
October	North Topsail Beach, NC	Disaster Debris Removal and Disposal (Push& Load & Haul Operations) - Hurricane Matthew (DR-4285)	\$48,682.78
October	New Hanover County, NC	Disaster Debris Removal and Disposal - Hurricane Matthew (DR-4285)	\$912,661.04
October	City of Wilmington, NC	Disaster Debris Removal and Disposal - Hurricane Matthew (DR-4285)	\$918,465.95
October	Palm Beach Gardens, FL	Emergency Food Services - Hurricane Matthew (DR-4283)	\$52,600.00
October	City of Debarry, FL	Disaster Debris Removal and Disposal - Hurricane Matthew (DR-4283)	\$256,463.67
October	City of Ormond Beach, FL	Disaster Debris Removal and Disposal - Hurricane Matthew (DR-4283)	\$3,861,220.75
October	City of DeLand, FL	Disaster Debris Removal and Disposal - Hurricane Matthew (DR-4283)	\$505,777.85
October	Orange City, FL	Disaster Debris Removal and Disposal - Hurricane Matthew (DR-4283)	\$115,245.54
October	City of Daytona Beach, FL	Disaster Debris Removal and Disposal - Hurricane Matthew (DR-4283)	\$3,861,220.75
October	City of St. Augustine, FL	Disaster Debris Removal and Disposal - Hurricane Matthew (DR-4283)	\$856,579.69
September	Leon County, FL	Debris Removal - Hurricane Hermine (DR-4280)	\$1,591,250.93
September	Citrus County, FL	Debris Removal - Hurricane Hermine (DR-4280)	\$200,846.00

August	East Baton Rouge Parish/City of Baton Rouge, LA	Disaster Debris Removal and Disposal - Louisiana Severe Storms and Flooding (DR-4277)	\$35,000,000.00
August	Ascension Parish, LA	Disaster Debris Removal and Disposal - Louisiana Severe Storms and Flooding (DR-4277)	\$5,903,607.61
August	Lafayette Parish, LA	Disaster Debris Removal and Disposal - Louisiana Severe Storms and Flooding (DR-4277)	\$975,792.64
August	Tangipahoa Parish, LA	Disaster Debris Removal and Disposal - Louisiana Severe Storms and Flooding (DR-4277)	\$468,387.73
August	St. Martin Parish, LA	Disaster Debris Removal and Disposal - Louisiana Severe Storms and Flooding (DR-4277)	\$64,622.94
August	City of Baker, LA	Disaster Debris Removal and Disposal - Louisiana Severe Storms and Flooding (DR-4277)	\$413,150.33
August	Iberville Parish/City of St. Gabriel, LA	Disaster Debris Removal and Disposal - Louisiana Severe Storms and Flooding (DR-4277)	\$66,153.72
June	Caldwell Parish, LA	March 2016 Flood - Louisiana Severe Storms and Flooding (DR-4263)	\$16,401.60
June	St. James Parish, LA	Haul Out - February 2016 Tornado	\$91,104.64
June	Parish of East Baton Rouge/City of Baton Rouge, LA	May 2016 Wind Event	\$198,105.72
May	Texas Department of Transportation – Smith & Cherokee County	Debris Removal - April 2016 Tornado	\$558,910.69
May	New Hanover County, NC	Debris Removal - May 2016 Tornado	\$41,351.56
April	Harris County, TX	Debris Removal - Texas Severe Storm and Flooding DR-4269	\$504,198.86
April	City of Houston, TX	Debris Removal - Texas Severe Storm and Flooding DR-4269	\$2,728,745.37
March	Tangipahoa Parish, LA	Debris Removal - Louisiana Severe Storms and Flooding (DR-4263)	\$72,224.79
January	Prince George's County, MD	Snow Removal - Winter Storm Jonas	\$179,188.75
January	Loudon County, VA	Snow Removal - Winter Storm Jonas	\$223,113.50
January	Maryland Department of General Services	Snow Removal - Winter Storm Jonas	\$12,440.00
January	City of Baltimore, MD	Preston Road Complex Snow Removal - Winter Storm Jonas	\$122,550.00
January	State of Maryland – Highway Authority	Snow Removal - Winter Storm Jonas	\$465,500.00
January	State of Louisiana Sand Activation	Delivery of Sand to Krotz Springs, LA	\$28,991.76
2015	CONTRACTING AGENCY	DESCRIPTION OF WORK	CONTRACT AMOUNT
October	Ethyl Road Industrial Park, LLC	Pond Dewatering	Est. \$136,298
October	East Baton Rouge, LA Housing Authority	Turner Plaza Demolition-Building 6	\$187,523.53
July	Jackson County, MS	Landfill Services for Chipping, Grinding, Hauling, and Disposal of Vegetative Debris	\$67,200.00
July	St. Louis County, MO	Tree Removal	Maintenance Contract
June	Texas Department of Transportation – Waller and Montgomery County	Disaster Debris Removal and Disposal - Texas Severe Storm and Flooding (DR-4269)	\$87,304.60
May	Cities of Bellaire and Houston, TX	Disaster Debris Removal and Disposal & Base Camps - Texas Severe Storm and Flooding (DR-4269)	\$1,952,025.31

May	Parish of East Baton Rouge and Ascension Parish, LA	Disaster Street Clearing Debris Collection, Removal, Processing, Disposal and Management Services	\$875,867.76
April	Castlerock Communities, LP Houston, TX	Goose Creek Landing – Detention Pond Clearing & Section 1 Clearing	\$123,664.00
March	City of Corpus Christi, TX	Master Channel 31 Drainage Channel Excavation	\$878,176.52
February	New Caney Defined Benefits Area MUD Within the City of Houston ETJ in Montgomery County, TX	Phase 2 Clearing and Grubbing	\$618,286.08
January	Harris County, TX	Expansion of James Driver Park Phase One	\$1,506,550.65
2014	CONTRACTING AGENCY	DESCRIPTION OF WORK	CONTRACT AMOUNT
November	Brazos County, TX	Tree Trimming and Removal	\$118,366.25
October	Harris County, TX	South Richey Storm Water Detention Basin Excavation	\$5,395,557.23
August	Alabama Department of Transportation – 2 nd Division District 3	Tree Trimming/Canopy Removal- District 3	\$115,842.50
July	City of Athens, AL	Grinding and Disposal of April 28,2014 Storm Debris/Green Waste	\$65,552.00
July	Hyde County, NC	Debris Management Services - Hurricane Arthur	\$8,750.00
July	City of Shreveport, LA	Cross Lake Dam Embankment Vegetation Removal	\$227,287.26
July	City of Center Point, AL	Demolition and Cleanup	\$34,911.00
July	City of Archdale, NC	Winter Storm Debris Easement Removal	\$141,000.00
July	City of Jonesboro, AR	Debris Removal	\$280,000.00
May	City of Archdale, NC	Winter Storm Debris Removal	\$147,203.50
May	Gulf Breeze, FL	Emergency Debris Removal - April Rain Event	\$108,995.46
May	Okaloosa, FL	Emergency Debris Removal	\$5,816.78
April	Thomasville, NC	Debris Removal and Disposal, Debris Management, and Debris Clearance	\$473,222.69
March	City of New Orleans, LA	Strategic Demolitions for Economic Recovery	\$6,685,950.00
February	New Hanover, NC	Emergency Response, Management, and Recovery	\$1,146,756.55
February	Wilmington, NC	C&D Debris Removal and Vegetative Debris Removal and Disposal	\$1,555,223.85
February	Pender County, NC	Debris Management and Site Disposal	\$66,447.07
February	South Carolina Department of Transportation	Clearing Roads, ROW, Debris Hauling due to a hurricane/storm event	\$44,233,669.57
January	Richmond, VA	Snow Removal Services	\$36,855.00
January	Louisiana Department of Transportation and Development – Webster Parish	Tree Removal in Webster Parish	\$458,785.00
2013	CONTRACTING AGENCY	DESCRIPTION OF WORK	CONTRACT AMOUNT

December	Port St. Lucie, FL	Canal Bank Stabilization Improvements (3 Segments)	\$4,022,930.54
September	Louisiana Department of Transportation and Development – Bienville Parish	I-20 Tree Removal in Bienville Parish	\$348,053.00
June	St. Charles County, MO	Emergency Storm Debris Removal - Midwest Tornado Outbreak	\$923,105.33
June	Bridgeton, MO	Emergency Storm Debris Removal - Midwest Tornado Outbreak	\$38,918.81
June	Pottawatomie County, OK	Emergency Storm Debris Removal - Midwest Tornado Outbreak	\$418,256.75
June	City of Oklahoma City, OK	Emergency Storm Debris Removal - Midwest Tornado Outbreak	\$1,873,206.11
May	Terrebonne Parish Consolidated Government	St. Louis Bayou Cleanout	\$924,950.00
April	Ocean City, NJ	Marine Debris Removal - Super Storm Sandy Subcontractor to Zehender Disaster Relief, LLC	\$512,750.50
2012	CONTRACTING AGENCY	DESCRIPTION OF WORK	CONTRACT AMOUNT
November	Piscataway, NJ	Debris Removal - Super Storm Sandy	\$1,498,637.31
November	New York Department of Transportation – Nassau County	Debris Removal - Super Storm Sandy	\$5,190,263.72
November	New York Department of Transportation – Suffolk County	Debris Removal - Super Storm Sandy	\$8,224,716.15
November	New York Department of Transportation – Suffolk County	Debris Removal - Super Storm Sandy	\$3,607,542.53
November	Harford County, MD	Debris Removal - Super Storm Sandy	\$29,671.63
September	Ascension Parish, LA	Debris Removal - Hurricane Isaac	\$279,364.17
September	Louisiana Department of Transportation and Development – District 62	Debris Removal - Hurricane Isaac	\$913,039.39
September	Mandeville, LA	Debris Removal - Hurricane Isaac	\$465,759.22
September	St. John the Baptist, LA	Debris Removal - Hurricane Isaac	\$2,919,975.96
September	Jefferson Parish, LA	ROW Debris Removal - Hurricane Isaac	\$1,713,925.30
September	East Baton Rouge, LA	Disaster Management - Hurricane Isaac	\$2,474,520.78
September	St. Charles Parish, LA	Debris Removal - Hurricane Isaac	\$506,673.33
August	Jefferson Parish, LA	ROW Debris Removal - Hurricane Isaac	\$64,402.51
August	City of New Orleans, LA	Debris Removal - Hurricane Isaac	\$2,576,871.94
August	Downtown Development District – New Orleans, LA	Debris Removal - Hurricane Isaac	\$14,858.79
August	State of Louisiana	Mass Feeding - Hurricane Isaac	\$23,750.00
August	State of Louisiana	Catering Services - Hurricane Isaac	\$21,030.00
August	State of Louisiana	Delivered MRE's to Kenner, LA - Hurricane Isaac	\$4,604.64
August	State of Louisiana	Sand Delivery - Hurricane Isaac	\$19,680.00

August	Florida Department of Transportation – District 7	Cut and Toss Contract Z7023 - Hurricane Isaac	\$17,550.00
July	St. Clair County, AL	PWB #29 Shoal Creek Extension	\$188,864.00
July	VDEM	Logistics / Emergency Supplies	\$96,911.80
July	Corpus Christi, TX	Brush Collection	\$249,070.83
June	Mathews County, VA	Logistics / Emergency Supplies	\$13,109.00
May	Corpus Christi, TX	Debris Removal	\$482,331.96
May	Moody, AL	Storm Debris Removal	\$69,375.00
May	Limestone County, AL1	Waterway Debris Removal	\$164,605.02
May	St. Clair County, AL	Shoal Creek Debris Removal	\$682,000.00
May	St. Clair County, AL	Kelly Creek Debris Removal	\$173,782.00
April	Tuscaloosa, AL	Forest Lake Debris Removal	\$142,817.00
March	Pendleton County, KY	Tornado debris removal from county road right of ways	\$144,039.22
March	Lafayette Consolidated Government	Emergency Disaster Debris Removal - March 2012 Floods	\$52,767.84
February	Center Point, AL	Disaster Debris Removal, Reduction & Disposal for - January 2012 Tornadoes	\$458,260.06
January	Tuscaloosa, AL	Structural demo, Debris removal and Site cleanup	\$1,369,153.80

LETTERS OF RECOMMENDATION



WINN PARISH POLICE JURY

P.O. Drawer 951, WINNFIELD, LOUISIANA 71483-0951

Phone (318) 628-5824 Fax (318) 628-7336

E-Mail: pj1admin@wppj.net

www.winnparishpolicejury.com

Joshua McAllister
President

May 11, 2021

Karen Tyler
Secretary-Treasurer

Re: Letter of Reference-DRC Emergency Services

Kirk Miles
Vice-President

To Whom It May Concern;

On behalf of the Winn Parish Police Jury, it is my pleasure to submit this letter of recommendation for DRC Emergency Services.

District One
Phillip Evans

On August 27, 2020, Hurricane Laura stormed through our rural community leaving a path of destruction and debris unlike any other disaster we have encountered. After careful consideration of several debris removal companies, Winn Parish contracted with DRC for debris removal services. Little did we know, but 6 weeks later Hurricane Delta hit Winn Parish on the heels of Hurricane Laura. What seemed like insurmountable odds, DRC came in and got us moving in the right direction with their knowledge and expertise during these times of disasters.

District Two
Deionne Carpenter

District Three
Joshua McAllister

DRC was quick to respond and react and began work immediately. DRC's team worked with our administrative and road staff to begin identifying the known extent of damage inflicted by this disaster, learning our streets and roads so they could mobilize their significant fleet of trucks to begin staging for debris removal operations. DRC provided a Program Manager to oversee all operations along with other staff members to assist us in all aspects of the cleanup process.

District Four
Tammy Griffin

District Five
Kirk Miles

The same level of responsiveness, coordination and resourcing on the part of DRC was present throughout the entirety of our debris removal and recovery effort. DRC assisted Winn Parish in keeping the citizens and other agencies informed of the debris process. DRC helped the Parish in applying for all necessary permits at debris sites. DRC was present throughout the entire debris removal and recovery effort, resulting in all submittals and invoicing being completed and submitted in a timely manner with has allowed the Parish to quickly process and submit records to FEMA for reimbursement.

District Six
Author Robinson

District Seven
Frank McLaren

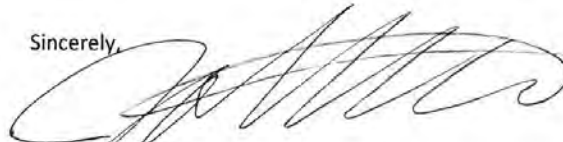
The Winn Parish Police Jury contracted with DRC in the amount of \$2,222,126 for debris removal services. These services consisted of the removal of vegetative debris, leaning trees, hazardous hanging limbs and stumps from over 700 miles of roads. DRC followed all guidelines and specifications in the contract and completed all work in a timely manner. If any problems or

HOME OF THE LOUISIANA FOREST FESTIVAL

concerns arose, DRC was only a phone call away and would immediately solve the issue. Winn Parish had a great working relationship with DRC during this contract and would contract with them again in the future without hesitation.

If you have any questions or need additional information, please do not hesitate to contact me or my office.

Sincerely,



Joshua McAllister
President
Winn Parish Police Jury

JM/kt



Olen Bean
Emergency Management Coordinator

Clif Kennedy
DRC Emergency Services
P: [504.482.2848](tel:504.482.2848) M: [713-715-8772](tel:713-715-8772)
E: ckennedy@drcusa.com W: www.drcusa.com

DRC Emergency Services had contracted with Newton County for pre-disaster debris pickup before Hurricane Laura made landfall in Louisiana. Clif Kennedy and DRC representatives were on scene quickly to assess the damage and estimate how many yards of debris would need to be picked up. Newton County began the process of identifying TDMS locations throughout the County with DRC help. Newton County also discussed using local subcontractors, if possible, which DRC agreed to. Newton County debris was picked up by TXDOT contractor saving the county the 25% match for FEMA reimbursement. Even though Newton County did not activate their contract with DRC, communications between DRC and Newton County continued as debris was picked up. There was no disagreement with the contract, logic was to save Newton County millions of dollars for debris pickup. Newton County fully recommends DRC for disaster services.



Olen Bean
Newton County EMC



BOARD of COUNTY COMMISSIONERS

Phone (850) 482-9633
Fax (850) 482-9643
www.jacksoncountyfl.net

Administration Building
2864 Madison Street
Marianna, Florida 32448-4021

October 8, 2020

SLSCO/DRC Emergency Services
6702 Broadway St.
Galveston, TX 77554

RE: Letter of Reference

It is with great pleasure that I write this letter of reference for SLSCO/DRC Emergency Services. I had the opportunity to work with them on the Hurricane Michael disaster in Jackson County, Florida.

When Hurricane Michael hit the Florida Panhandle on Oct. 10, 2018, SLSCO/DRC had employees in our county ready to help. They have proven to be very knowledgeable about the process of debris removal, the regulations and requirements of the state and FEMA.

I would gladly recommend SLSCO/DRC for all your emergency service needs. After the massive cleanup that occurred in our county, our existing contracts were up. We went back out for bid and SLSCO/DRC was selected again because of their excellent performance.

Sincerely,

Clint Pate
Chairman, Jackson County Board
Of County Commissioners

Commissioners

Dr. Willie E. Spires
District 1

Clint Pate
District 2

Chuck Lockey
District 3

Eric Hill
District 4

Jim Peacock
District 5



July 25, 2018

To Whom It May Concern,

On behalf of the City of Baton Rouge/Parish of East Baton Rouge's Department of Environmental Services, it is my pleasure to submit this letter of recommendation for DRC Emergency Services.

DRC has been a trusted partner of our City-Parish for years, including and especially during one of the most catastrophic and costly events in the history of our state and country. In August 2016, when the floodwaters of the Great Flood of 2016 (DR-4277) began rising and threatening to inflict damage on tens of thousands of homes in East Baton Rouge Parish, DRC was quick to respond and react to our activation of the company's debris removal contract. In the days that immediately followed, DRC's team worked side-by-side with our senior leadership team at our emergency operations center to begin identifying the known extent of damage inflicted by this disaster, preparing routes and maps for rapid deployment across our parish once it was safe to do so, and immediately mobilizing their significant fleet of trucks to begin staging for debris removal operations. Less than a week after floodwaters began to recede from our area, DRC's fleet began to conduct our first debris removal pass, targeting seven initial ZIP codes that were impacted by the flooding event. DRC subsequently expanded operations to include all impacted ZIP codes and remained active through their final pass conducted in August 2017.

Throughout this timeframe, DRC's team was responsive, proactive, and communicative regarding any needs our City-Parish agencies, elected officials, or residents had related to our debris removal program, going above and beyond to ensure the public was informed about program activities at all times. For example, beginning in mid-September 2016, DRC staff along with our debris monitoring firm team joined City-Parish leaders in providing televised updates on debris removal activities each morning – both for the day ahead as well as upcoming deadlines or issues related to the program. These segments were broadcast live by local news media, on our government access channel Metro 21, and through our City-Parish Facebook page via Facebook Live. These daily updates continued for nearly a month and a half, and DRC's team was integral in developing and sharing updates to be shared with our residents that kept them informed and aware of program activities.

This same level of responsiveness, coordination, and resourcing on the part of DRC was present throughout the entirety of our debris removal program and recovery effort, ultimately resulting in nearly 2 million cubic yards of debris collected and representing one of the largest and most complex flood debris removal efforts in the history of the U.S. DRC's ability to mobilize their fleet and respond to needs, or proactively anticipate them, was critical to our program's success – including rapid scaling of their fleet to nearly 200 trucks on the streets each day at the height of the program's activity and daily debris collection totals approaching 50,000 cubic yards. Our Mayor's Office, Councilmembers, my office, and other coordinating agencies took great comfort in the "on the ground" presence and access they had to DRC's team throughout this effort, and their commitment to the job until we fully addressed all the recovery needs of our residents was greatly appreciated.

I strongly recommend DRC as a qualified and capable debris removal contractor that I feel confident will provide the same level of service, dedication, and passion for your recovery and/or clean-up effort as they did here in East Baton Rouge Parish. Please don't hesitate to contact me if you have any questions.

Sincerely,



Adam M. Smith, PE
Chief of Wastewater Operations & Maintenance

333 North Louis Street, Baton Rouge, LA 70802



GOVERNMENT OF PUERTO RICO

Department of Transportation and Public Works

Hon. Carlos M. González Domínguez
Secretary

Hon. Ed. Meléndez de la Cruz, Esq.
Deputy Secretary

August 8th, 2018

RE: DRC Emergency Services, LLC (DRC)

To whom it may concern:

DRC has been under contract with the Puerto Rico Department of Transportation and Public Works (DTPW) following the landfall of Hurricane María. DRC was tasked with clearing the DTPW's right of way (ROW) of all storm related debris in their assigned zone. Based on our experience with DRC thus far, we would support them in being considered for similar work.

To date, DRC has cleared our ROW's of approximately 1 million cubic yards of debris and removed dangerous leaners and hangers. They have proven to be experienced and knowledgeable in the storm debris removal process and an invaluable asset in our recuperation effort.

If you require further clarification, please do not hesitate to contact the undersigned.

Sincerely,



Juan M. Maldonado, Esq.
Deputy Secretary
Chief Compliance Officer Fiscal Plan





Russell R. McMurry, P.E., Commissioner
One Georgia Center
600 West Peachtree NW
Atlanta, GA 30308
(404) 631-1990 Main Office

September 28, 2018

RE: Letter of Reference - DRC

To Whom It May Concern:

After Hurricane Matthew, the Georgia Department of Transportation contracted with DRC Emergency Services in the amount of \$1,445,700 for debris removal services. These services consisted of the removal of vegetative debris, leaning trees, hazardous hanging limbs, and stumps from approximately 162 miles of the State Routes in Chatham County. DRC followed all guidelines and specifications in the contract and completed the contract in the specified timeframe given. DRC provided a project manager to manage all subcontractors and ensure traffic control items were correct and work was completed in a safe manner. All submittals and invoicing was completed and submitted in a timely manner which allowed the Department to quickly process and submit records to FEMA for reimbursement. The Department had a great working relationship with DRC during this contract and would contract with them again in the future.

If you have any questions or need additional information then please feel free to contact this office at (912) 530-4434 or at P.O. Box 610, Jesup, Georgia 31598.

Sincerely,



Brian H. Scarbrough
Assistant District Maintenance Engineer

cc: File

Office of the Lieutenant Governor
State of Louisiana

BILLY NUNGESSER
LIEUTENANT GOVERNOR



P.O. Box 44243
BATON ROUGE, LOUISIANA 70804-4243
(225) 342-7009

July 31, 2018

To All Interested Parties:

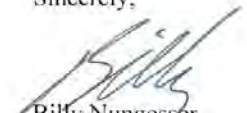
It has been my unique pleasure to work with DRC Emergency Services, LLC on multiple occasions throughout my political career. Currently, DRC supports the Lieutenant Governors Association through active participation and an important sponsorship of the organization. It is through involvement like DRC's that we can both perpetuate the existence of our organization and gain unique perspective from a private sector partner.

During my tenure as Parish President of Plaquemines Parish, DRC was instrumental in our expedited recovery following Hurricane Katrina due to their exemplary work in the areas of debris collection, processing and disposal, canal de-siltation services, and waterway debris removal. Following the BP Oil Deepwater Horizon catastrophe, DRC designed and implemented oil collection and mitigation programs that covered over 100 miles of gulf coastline. Their innovated leadership in these areas were applauded by both BP Oil and top-ranking government officials, alike.

It is without reservation that I wholeheartedly endorse and recommend DRC Emergency Services, LLC to provide vital pre-disaster and post-disaster services to your government. DRC's management and field personnel have proven time and again to be the most informed and responsive in the area of disaster management services.

Please contact my office with any further questions relating to my experiences with this organization.

Sincerely,


Billy Nungesser
Lieutenant Governor

WHN/ls

WWW.CRT.LA.GOV



Solid Waste Management
235 Operations Center Drive
PO Box 1810
Wilmington, NC 28402-1810

910 341-7875
910 790-2391 fax
wilmingtonnc.gov
Dial 711 TTY/Voice



August 15, 2017

DRC Emergency Services, L.L.C, Mobile, Alabama has been the contractor for the City of Wilmington, NC since 2013 to provide Phase II C&D Debris removal & Vegetative Debris Removal & Disposal.

Wilmington needed to activate DRC's contract on two occasions. The first was the ice storm in February 2014 that produced 174,352 cubic yards of vegetative debris. DRC completed the cleanup in 40 days. The second activation came in October 2016 for Hurricane Matthew. Matthew produced 98,658 cubic yards of vegetative debris. Cleanup started on 10/18/16 and was completed on 11/25/2018.

On both occasions Tony Swain DRC's Project Manager arrived in Wilmington the day before the event so he was in place to immediately assess damage and start the process to order the manpower and equipment needed to start the cleanup effort. He was here before a notice to proceed was sent.

The professional, organization, quality of work and willingness to meet and work with City staff exceeded expectations and fulfilled all objectives of scope of services spelled out in their contract.

Tony was in constant contact reporting progress each day. He was responsive to the City's needs and was very willing to adjust schedules as needed. I had a number of conversations with DRC's home office and they acted equally professional, all members of the DRC staff were very responsive and approachable. The City of Wilmington has a very good working relationship with DRC and are very pleased with the service they provide. Judging from DRC's past performance I would have no issue to recommend them to other municipalities.

Please do not hesitate to call me with any questions or if you need further information.

Sincerely,

Dave Bundick

Superintendent of Solid Waste
City of Wilmington
235 Operations Center Drive
P.O. Box 1810
Wilmington, NC 28402-1810
Ph: 910.341.0081 | Fax: 910.790.2391





To: DRC Emergency Services

From: Alan Williamson, Public Works Director

Subject: Letter of Reference

Date: 13 March 2017

The City of DeBary was impacted by Hurricane Matthew in October 2016. The city had in place emergency stand-by debris removal contracts, and DRC Emergency Services was activated for this event. DRC representatives met with city staff prior to hurricane land-fall, and as a result of Hurricane Matthew the city had 19,000 cubic yards of debris to pick up, reduce by chipping, and haul out.

DRC coordinated the process for each phase of the debris process which included the removal, grinding, and haul out of the debris. In addition to the debris services provided the final documentation was thorough and straightforward which is invaluable for FEMA reimbursement purposes.

I would highly recommend DRC Emergency Service for a debris removal contractor as they are quick to assist, answer questions, and help train staff to get the job done safely and quickly.

Respectfully yours,



Alan Williamson
City of DeBary
Public Works Director





NEW HANOVER COUNTY
DEPARTMENT OF ENVIRONMENTAL MANAGEMENT
3002 US HIGHWAY 421 NORTH
Wilmington, NC 28401-9008
Telephone: (910) 798-4400 • Fax (910) 798-4408
E-Mail Address: jsuleyman@nhc.gov

JOE SULEYMAN
Director of Environmental Management

August 16, 2017

Mr. Tony Swain
DRC Emergency Services
408 N. Topsail Drive
Surf City, NC 28445

RE: Letter of Recommendation

Dear Tony,

I wanted to take this opportunity to thank you and your entire team for the exemplary job you have done for the citizens of New Hanover County. Your debris removal efforts following the 2014 Ice Storm, the EF-1 tornado in 2016, and Hurricane Matthew in 2016 allowed the communities in the county to recover quickly and seamlessly.

I am truly amazed at your watchful eye prior to an event, your rapid response immediately following an event, and that I can often find you out in the field, rake in hand, ensuring that the residents receive the highest level of service, professionalism, and courtesy. We ask a lot of you, and you always delivered.

On behalf of my team at Environmental Management and the citizens of New Hanover County, thank you for your dedication and a job well done. I would strongly recommend DRC to any town, city, county, or other governmental body looking for a debris management contractor that knows how to get the job done, and done right.

Respectfully,



Joe Suleyman
Director, Environmental Management
New Hanover County



January 08, 2017

RE: Letter of reference for DRC

To Whom It May Concern:

The City of Port Neches has worked with DRC in Hurricanes Rita, Ike and Harvey. In the latest, Hurricane Harvey, DRC was the debris removal contractor for the Cities of Nederland, Groves, and Port Neches. In this incident they collected furnisher, building materials, HHW, and demolition/debris. They also ran a debris reduction site. In Rita and Ike, they also collected green waste, removed leaning trees, and hazardous hanging limbs. They collected over 52,000 cuyd. of material in Hurricane Harvey. Their project coordinator did an outstanding job in the management of the site, supervision of all the sub-contractors, disposal of all debris, and the cleaning of the debris site and acquiring TCEQ approval to close that site.

In all of disasters, DRC has in a timely manner has submitted invoices, records, complied with FEMA requirements, work in a safe manner, and were very responsive to the City's needs. The City is also in a long-term contract so they will be able to respond in our next disaster.

Please feel free to contact me at (409) 719-4204 should you have any questions.

Sincerely,

Taylor Shelton, P.E.
Public Works Director
City of Port Neches
P.O. Box 758 or 1005 Merriman
Port Neches, Texas 77651
Office: 409-719-4204
Fax: 409-727-8677
E-mail: tshelton@cityofportneches.tx.us
WEB: www.ci.portneches.tx.us



1565 - 2015
450 years

City of St. Augustine



St. Augustine, Florida
Nation's Oldest City

Public Works

June 2, 2017

Subject: **DRC Letter of Recommendation**

To Whom It May Concern:

On October 7, 2016, the City of St. Augustine was impacted by Hurricane Matthew as he made his way north in the Atlantic Ocean. While many communities to our south were spared, St. Augustine wasn't as fortunate. Matthew came very close to making landfall in Northeast Florida and while St. Augustine was spared a direct hit, the high winds generated within the outer bands of the storm caused a significant amount of damage and flooding, creating a sizeable debris management problem for our City.

St. Augustine has a pre-event/stand-by contract with **DRC Emergency Services** for Disaster Debris Removal Services so we felt comfortable that a recovery mechanism was already in place.

In advance of the pending event, the DRC team was in contact readying their response. Representatives from DRC were on-site planning their approach to the debris removal effort, and formulating debris collection strategies to address the unique challenges we were facing.

Throughout the debris removal program, DRC's Project Managers and Program Leaders were on site, available, and attentive to the needs of our City and its citizens. The program was well organized and resulted in St. Augustine making a rapid recovery from Hurricane Matthew.

DRC performed professionally and were responsive to City needs within the terms of the contract.

Sincerely,

Martha S. Graham, P.E.
Director of Public Works



Leon County
Board of County Commissioners
301 South Monroe Street, Tallahassee, Florida 32301
(850) 606-5302 www.leoncountytfl.gov

Leon County Public Works
2280 Miccosukee Rd.
Tallahassee, Florida 32308
850 / 606-1500

Commissioners

JOHN E. DAILEY
District 3
Chairman

NICK MADDOX
At-Large
Vice Chairman

BILL PROCTOR
District 1

JIMBO JACKSON
District 2

BRYAN DESLOGE
District 4

KRISTIN DOZIER
District 5

MARY ANN LINDLEY
At-Large

VINCENT S. LONG
County Administrator

HERBERT W.A. THIELE
County Attorney

June 12, 2017

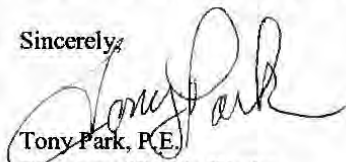
RE: DRC Emergency Services, LLC

To Whom It May Concern:

DRC Emergency Services, LLC worked with Leon County Public Works Department after Hurricane Hermine in our efforts to provide debris removal services to the citizens of Leon County. They were hard working and diligent in getting the debris removed from the roadside and from in front of homes. The debris from Hurricane Hermine was by far the most seen since Hurricane Kate in 1985 and was a challenge to deal with. DRC Emergency Services went the extra mile and provided great service to Leon County.

If you have any questions, please feel free to contact me at (850) 606-1500.

Sincerely,



Tony Park, P.E.
Director of Public Works

TP/djw

"People Focused. Performance Driven."



July 8, 2014

To: Whom it May Concern

Subject: Letter of Reference - DRC Emergency Services

DRC Emergency Services was one of several pre-qualified Contractors responding to the Ice Storm Pax in South Carolina on February 18, 2014. The Company demonstrated an extreme sense of urgency relative to mobilization of equipment and manpower. DRC acquired South Carolina Department of Health and Environmental Control (SCDHEC) approval for the establishment of debris management sites within the first forty-eight hours which allowed debris operations to immediately begin. The significance of this rapid response was to enable South Carolina Department of Transportation to receive an elevated percentage of FEMA reimbursement through the Sandy Recovery Act.

DRC's Program Manager, Hunter Fuzzell provided a heightened level of responsiveness that was essential for a project of this size and intensity. The Company's operating techniques for tree trimming along the tight I-26 and I-95 corridors had to be tailored for the unique conditions present. I highly recommend DRC Emergency Services without reservation.

Sincerely



Mark Hunter, P.E.
Assistant State Maintenance Engineer

AVAILABILITY OF FIRM'S RESOURCES

Availability of Key Personnel

For decades, the DRC team has responded to major natural or man-made disasters occurring within the continental United States and its territories, in theatres of U.S.-led troop operations, and in Central America. The DRC personnel are trained, motivated and available for immediate deployment in an emergency response. All assigned personnel will be available to the District as needed. Personnel are N.I.M.S.-certified and/or have specialized training in safety and asbestos management and are equipped with utility vehicles, digital, handheld, multi-state, two-way radios, cellular communications, and handheld computers. DRC personnel will have the experience and/or training to respond **immediately** to disasters and are provided with a DRC ES supervisor handbook including required reports and forms for successful disaster response and management thereof.

"DRC's knowledge base, experience, and ability to make experts available in the field were instrumental in the successful completion of this work."

- **Donald G. Donaldson, P.E.,
Engineering Director/County
Engineer, Martin County, FL**

Regional Managers are assigned to specific geographic locations throughout the United States to assist, monitor and lead the project teams in response to emergency situations. Regional Managers from one region may be assigned to support other Regional Managers as needed and all Regional Managers may be mobilized to one location to support emergency situations. Regional Manager for Grand Haven Community Development District is Jay Gunter who is capable of responding to the needs of the District 24 hours a day, 7 days a week.

Number of Personnel Available by Category

DRC's management personnel and points of contact respond to calls 24 hours per day. In the event DRC's operating facility is called, a 24-hour answering service is utilized, which then contacts the manager on duty. Following the initial call, DRC uses a ring-down system of notification to readied operators and subcontractors.

DRC anticipates having the following personnel available to respond to calls:

-  1,762 Operators
-  200+ Laborers
-  300+ Project Managers
-  500+ Field Supervisors
-  25+ Area Managers
-  10+ Safety Officers
-  10+ Dispatching Staff

Available Equipment

DRC will use owned equipment, subcontractor equipment, or lease/rent equipment based upon the disaster scenario. DRC has the most expansive collection of rolling stock and equipment in the disaster services industry. The company has 2,568 trucks and 1,657 pieces of support equipment, either owned or under agreement, available for immediate use. As part of the company's Corporate Mobilization Plan, a monthly inventory of available equipment is performed, recorded, and readily available. DRC has actively demonstrated the ability to quickly amass and mobilize significant quantities of equipment. **During the 2017 hurricane season, DRC operated in excess of 2,000 pieces of equipment while simultaneously responding to Hurricanes Irma, Harvey, and Maria.**

Additionally, DRC has Master Service Agreements in place with national equipment suppliers, such as Hertz, United, Caterpillar, and William Scotsman, to supplement our equipment needs.

DRC Emergency Services Asset List

Equipment Type	Description	Quantity
Bucket Trucks	various models with booms	110
Chip Trailers	various models and horse-power	14
Chip Vans	receptacle vehicles	2
Dump Trucks	various models with dual and tri axles	353
End Dump Trailers	various models and capacity	298
Flat Bed Semis	various models for equipment movement	6
Flat Beds	53' equipment trailers	20
Fuel Trucks	multiple model and gallon capacity	46
Low Boys	equipment movement trailers	53
Pickups	half and three quarter ton of various make and model	45
Roll Off Trucks	primarily Galbreath 60,000 pound hoist on various makes	82
Rolls Off Containers	20, 30 and 40 cubic yard containers	337
Self Loaders	various makes with buckets ranging from 2-10 cubic yards	343
Semi Dumps	various makes and models with various capacity	240
Semi Tractors	various makes	232
Service Trucks	fully stocked road ready service vehicles	79
Slingers	various models	5
Straight Trucks	various makes and models	8
Sweepers	various models used for DMS operation	3
Tankers	various models	125
Tractor /Trailers Combos	various models	29
Tractors	various makes and models	43
Trailers	25 foot travel trailer	1
Utility Trailers	15 and 20 foot utility trailers	2
Vacuum Trailer	various makes	30
Vacuum Trucks (Wet)	various makes for	13
Walking Floors	48 ft automated trailers	46
Water Trucks	various capacity used for DMS operation	3
Attachments - various	buckets, hoists, slings etc.	157
Back Hoes	various models and capacity	40
Bobcats	skid-steer with multiple attachments	53
Bull Dozers	various makes and sizes	45
Conveyors	used for material movement	2
Crushers	metal compaction and volume reduction	24
Excavator	various makes and models	164
Feller Buncher	various makes and models used for clearing projects	27
Front End Loaders	various makes, models and bucket capacity	127
Generators	various	41
Grinders	horizontal and tub grinders	36
Jarraf Tree Trimmers	high capacity trimming equipment	3
Jersey Barriers	used for highway projects and within DMS	200
Light Plants	various used for nite operation	100
Material Handlers (Tele Boom)	loading equipment	3
Mobile Kitchens	various models	13
Off Road Dumps	Volvo high capacity	2
Pumps	various sizes	5
Safety Signs, Cones and PPE/arrow boards/message boards	used for highway operations	503
skid steers	various sizes with multiple attachments	96
Screens	shaker screens and sand screens	4
Water Trucks	various models and capacity	12

Total:		4225
Marine Vessels/Equipment		
Equipment Type	Quantity	
Inland Marine Harvester	1	
Air Boat	3	
Amphibious Aquatic Excavator	1	
Tug Boat	14	
Underwater ROV	1	
Utility Boat	1	
Work Boat	15	
JON Boats	10	
500 CRANE (120 X 54 X 10)	1	
510 CRANE (100 X 52 X 9)	1	
524 CRANE (250 x 64 x 12)	1	
526 CRANE (293 X 80 X 19)	1	
527 CRANE (176 X 75 X 13)	1	
529 CRANE (250 X 64 X 12)	1	
531 CRANE (420 X 98 X 25)	1	
532 CRANE (300 X 90 X 19)	1	
533 CRANE (310 X 100 X 20)	1	
534 CRANE (111 X 45 X 11)	1	
535 CRANE (250 x 64 x 12)	1	
536 CRANE (250 x 64 x 12)	1	
541 CRANE (200 X 60 X 12)	1	
566 CRANE (140 X 70 X 12)	1	
Hopper Barge (EX NYC DOS)	16	
Hopper Barge (260 X 52.5 X 12)	7	
Hopper Barge (200 X 40 X 17.75)	2	
Hydra Sport	1	
Hydraulic Driven propelled pushers	1	
Pontoon Boats	9	
Poseidon Barges	3	
Push Boats	2	
Rescue Skiff	2	
Sectional Barges	28	
Side Scan Sonar	2	
Deck Barge	32	
Deck Barge with 9' bin walls	2	
Deck Barge with spuds	7	
Deck Barge with steel box rails	19	
Go Devil Boat	1	
Total:	61	

Process for Managing Multiple Contracts

DRC has experience staffing, managing, and executing multiple debris management and emergency response projects nationwide. Our management approach is grounded in using highly qualified operational management teams coupled with area/sector/site managers, who provide strong management control, and a single point of contact for communication, responsibility, and accountability. DRC empowers managers to reassign resources as needed and to resolve project, cost, or schedule issues at the lowest possible level. DRC's management staff is provided state-of-the-art resource planning and forecasting systems.

DRC's process for managing multiple task orders has been successfully applied to more than 500 projects over the course of multiple events. Highlights of this proven management process include:

- ✓ *Assigning a Program Manager with the authority to commit resources to ensure proper levels of staffing*
- ✓ *Conducting quarterly meetings with clients, DRC's Program Manager, and other key staff, to review active task orders and overall implementation of the contract*
- ✓ *Providing autonomous decision-making authority to the Operations Manager at the task order execution level to avoid delays*
- ✓ *Developing a Communication Plan to clarify roles and responsibilities, identify all project stakeholders, provide a set format/time for communications, and clearly show the chain of command structure*
- ✓ *Allowing for consistency across multiple task orders through the use of proven project management and field activity control policies, plans, systems, and procedures*
- ✓ *Identifying critical schedule and quality impacts by holding monthly project review meetings with key subcontractors*
- ✓ *Developing look-ahead schedules that indicate resource requirements*

Experience Managing Multiple Contracts

DRC has implemented a comprehensive Corporate Level Advance Mobilization Plan to ensure a coordinated, expeditious and effective response to disasters by its personnel and resources. This plan has been utilized by DRC to respond quickly in the following contracts:

2021 Hurricane Season

- 🌐 DRC was activated in 25 jurisdictions, managed 82 DMS sites, and removed and disposed of over 16,205,400 cubic yards of debris.

2020 Hurricane Season

- 🌐 DRC was activated in 45 jurisdictions, managed 81 temporary staging and reduction sites, and removed and disposed over 5,900,000 cubic yards of debris.

2019 Storm Season

- 🌐 DRC was activated in 14 jurisdictions in the Gulf Coast region as Hurricanes Barry, Dorian, and Tropical Storm Imelda hit the coast back-to-back over two months. DRC operated and managed 5 temporary staging and reduction sites in total and removed approximately 140,562 cubic yards of debris.

2018 Hurricane Michael

- 🌐 DRC was active in 9 jurisdictions, managed 27 debris management sites and removed approximately 5,702,004 cubic yards of debris.

2018 Hurricane Florence

- 🌐 DRC was concurrently activated in 14 jurisdictions, managed 18 temporary staging and reduction sites and picked up approximately 2,500,000 cubic yards of debris.

2017 Hurricane Maria

- 🌐 DRC was activated by the Department of Transportation and Public Works in Puerto Rico. During this contract, DRC managed 8 temporary staging and reduction sites and removed over 1,000,000 cubic yards of debris.

2017 Hurricane Irma

- 🌐 DRC was activated in 26 jurisdictions simultaneously while managing 30 temporary staging and reduction sites. DRC removed and disposed of over 2,000,000 cubic yards of debris.

2017 Hurricane Harvey

- 🌐 DRC was activated in 17 jurisdictions following Hurricane Harvey and simultaneously ran more than 16 temporary staging and reduction sites during this activation.
- 🌐 DRC recovered and reduced over 3,500,000 cubic yards during this activation.

2016 Hurricane Hermine

- 🌐 In Citrus County, Florida, DRC successfully removed and disposed of more than a thousand tons of residential flood debris and tens of thousands of cubic yards of vegetation in less than 30 days.

2016 Louisiana Severe Flooding DR4277

- 🌐 DRC picked up 1,000,000 cubic yards of debris over the course of 30 days in East Baton Rouge Parish, Louisiana.
- 🌐 DRC opened and operated two temporary staging and reduction sites to compact and recycle C&D debris prior to haul out for final disposal. These sites operated with such efficiency that FEMA and the USACE filmed the operation to use in training sessions.

Winter Storm Jonas 2016

- 🌐 The snow from Winter Storm Jonas started the morning of January 22nd and by the evening DRC had started mobilizing in 5 different jurisdictions. Operations continued 24 hours a day and required two operators per piece of equipment, around the clock management and support personnel. The project was completed in 10 days.

Ice Storm Pax 2014

- 🌐 DRC was simultaneously activated in New Hanover County, NC, Pender County, NC, and the City of Wilmington, NC for debris removal and reduction of approximately 400,000 cubic yards of debris.
- 🌐 The South Carolina Department of Transportation contracted DRC to cut, remove and transport vegetative debris in 8 counties, totaling over 12,000 miles of roadway clearing and the trimming of over 225,000 trees.
- 🌐 DRC managed and operated over 15 temporary staging and reduction sites reducing and recycling over 1.5 million cubic yards of debris.

The Hurricane Season of 2012

- 🌐 DRC simultaneously operated 14 contracts throughout the Southeast in response to Hurricane Isaac. DRC concurrently operated six temporary staging and reduction sites in Louisiana alone.

The Hurricane Season Of 2009

- 🌐 The Texas GLO requested assistance for the removal of marine debris that was generated as a result of Hurricane Ike in 2008. These services were performed in Trinity, Galveston, East and West Bay and have an approximate contractual value of \$22,703,700.00.
- 🌐 DRC also provided services for areas such as Kentucky and Arkansas that were ravaged by severe ice storms. These services are valued at approximately \$11,157,132.02.

EXPERIENCE WITH FEMA REIMBURSEMENT

DRC has an unparalleled record for providing jurisdictions the maximum reimbursement rate granted by FEMA. **Our record serves as a testament to DRC’s ability to perform within the strict guidelines established by our Federal Government, as well as our ability to attract and maintain well trained and principled personnel.**

Adherence to Policy Changes

DRC Emergency Services strives to continuously stay ahead of any changes in FEMA policy and guidance that may affect our Clients. DRC immediately implemented internal measures to ensure that our clients and prospective clients were prepared to be fully compliant with this guidance. DRC carefully reviewed scopes of service, terms of inclusion, evaluation, pricing models, and other key components for any items which may have been deemed non-compliant relative to the new guidance. Additionally, **DRC Emergency Services, LLC is a founding member of DRCA** (the industry’s trade organization). Through this membership, DRC helps shape policy and legislation for jurisdictions recovery process. Our additional memberships in other professional organizations (NEMA, APWA and SWANA), provides us with recent industry knowledge necessary to support our client base.

Tony Furr, DRC’s Director of Technical Assistance and Training, works closely with our clients to educate and to ensure compliance with Federal Policy and Procedures. **Mr. Furr was the Region VI Debris Subject Matter Expert from 2013 – 2021 for FEMA** and has served as the Infrastructure Branch Director (IBD), Emergency Management Specialist, Appeals Analyst, Procurement Specialist, and Trainer **for over 100 federally declared disasters and emergencies**. He is nationally known and recognized in the emergency management community and is highly knowledgeable about FEMA policies, procedures, and debris operations.

Major Disaster Recovery Projects

DRC has extensive experience working with FEMA on major disaster recovery projects. Through decades of experience, DRC has developed an inherent understanding of how to direct emergency response and recovery.

Date	Event	State	Declaration Number
2021	Marshall Fire and Straight Line Winds	CO	DR-4634
	Kentucky Severe Storms, Straight-line Winds, Flooding, and Tornadoes	KY	DR-4630
	Hurricane Ida	LA	DR-4611
	Texas Severe Winter Storms	TX	DR-4586
	Louisiana Severe Winter Storms	LA	DR-4590
	Storms, Straight-line Winds, and Tornadoes	AL	DR-4596
	Georgia Severe Storms and Tornadoes	GA	DR-4600

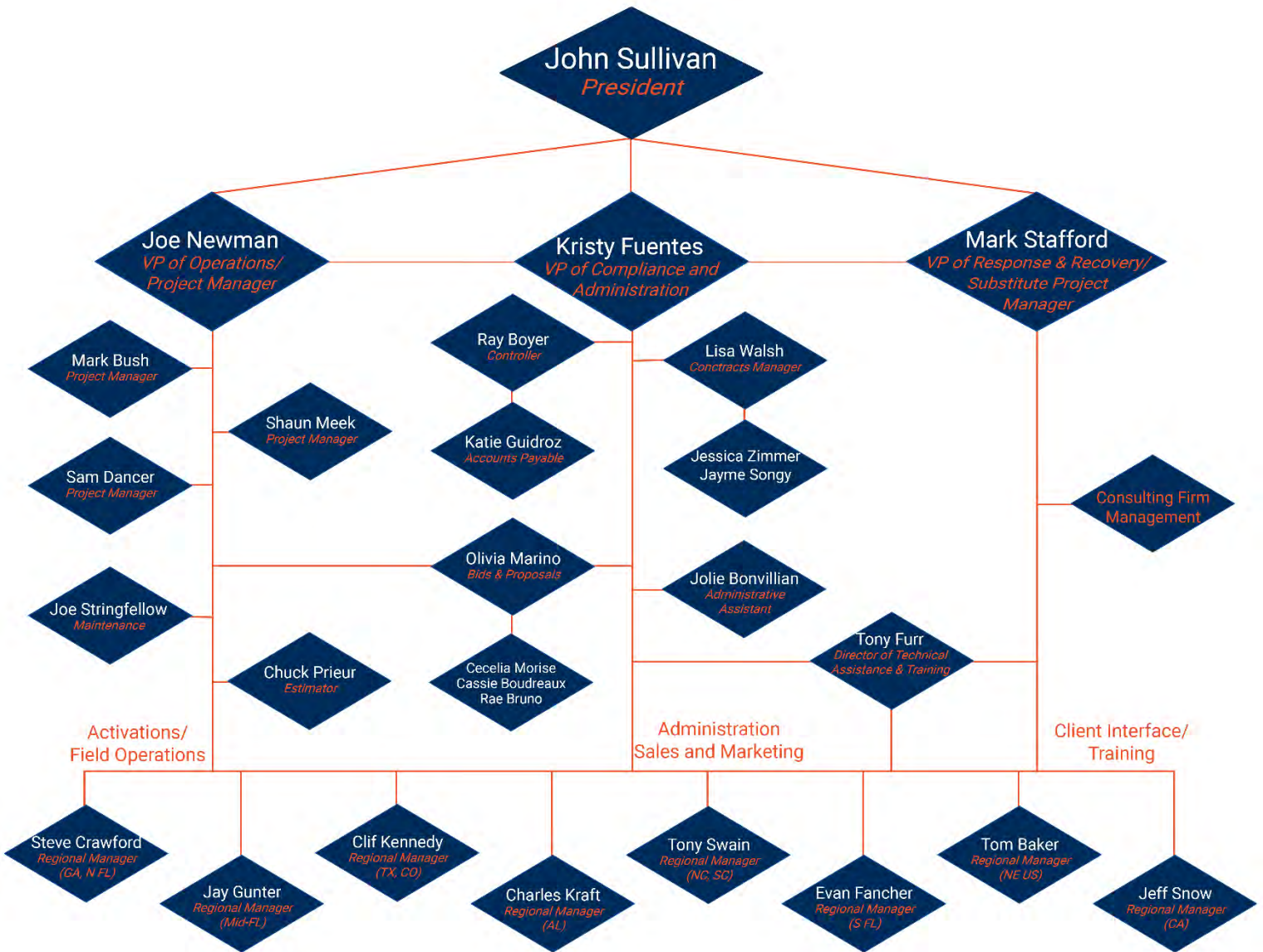
2021	Louisiana Severe Storms, Tornadoes, and Flooding	LA	DR-4606
2020	Hurricane Zeta	LA, MS, GA, AL	EM-3549, EM-3550
	Hurricane Delta	LA	DR-4570
	Hurricane Sally	AL, FL	DR-4563, DR-4564
	Washington BABB Fire	WA	FM-5355
	Hurricane Laura	LA	DR-4559
	Iowa Severe Storms (Derecho)	IA	DR-4557
	Hurricane Isaias	FL, NC	EM-3533, DR-4568
	Hurricane Hanna	TX	EM-3530
2019	Tropical Depression Imelda	TX	DR-4466
	Hurricane Dorian	NC	DR-4465
	Hurricane Barry	LA	DR-4462
2018	Hurricane Michael	FL, GA	DR-4399, DR-4400
	Hurricane Florence	NC	DR-4393
	Severe Thunderstorms and Dangerously High Winds	AL	DR-4362
2017	Hurricane Maria	PR	DR-4339
	Hurricane Irma	FL, GA	DR-4337, DR-4338
	Hurricane Harvey	TX	DR-4332
2016	Hurricane Matthew	NC, GA, FL	DR-4285, DR-4284, DR-4283
	Hurricane Hermine	FL	DR-4393
	LA Severe Storms & Flooding	LA	DR-4277
	Winter Storm Jonas	MD, VA	DR-4261, DR-4262
2015	TX Severe Storms & Flooding	TX	DR-4269
2014	Ice Storm Pax	SC, NC	DR-4166, DR-4167

2012	Hurricane Sandy	NY, MD, NJ, MO	DR-4085, DR-4091, DR-4086, DR-4098
	Hurricane Isaac	LA	DR-4080
2011	Hurricane Irene	VA, MD, NC, RI	DR-4024, DR-4034, DR-4019, DR-4027
2010	TN Severe Flooding	TN	DR-1909
2009	Ice Storms	MD, VA	DR-1875, DR-1874
2008	Hurricane Ike	TX	DR-1791
	Hurricane Gustav	LA	DR-1786
	Mother's Day Tornadoes	GA	DR-1750
	F5 Tornado	IA	DR-1763
2007	Ice Storms	MO	DR-1736
2006	Ice Storms	NY	EM-3268
2005	Hurricane Katrina	FL, LA, MS	DR-1602, DR-1603, DR-1604
	Hurricane Wilma	FL	DR-1609
	Hurricane Rita	TX, LA	DR-1606, DR-1607
	Hurricane Ophelia	NC	DR-1608
	Hurricane Dennis	FL	DR-1595
2004	Tropical Storm Gaston	SC	DR-1547
	Hurricanes Charley, Francis, Jeanne, and Ivan	FL	DR-1539, DR-1545, DR-1561, DR-1551
2003	Hurricane Isabel	VA	DR-1491
2002	Hurricane Lili	LA	DR-1437
	Emergency Tire Fire	VA	FSA-2397
	Hurricane Isadore	LA	DR-1435

2002	Severe Floods	VA	DR-1406
	Snow Storm	NY	DR-1404
2001	Ice Storm	KS, MO	DR-1366, DR-1412
	Tropical Storm Gabrielle	FL	DR-1393
	Tropical Storm Allison	LA	DR-1380
	Severe Flooding	WV	DR-1378
	Severe Flooding	TX	DR-1379
	Ice Storms	OK, LA, TX	DR-1355, DR-1357, DR-1356
	Catastrophic Flood	NJ	DR-1337
2000	F4 Tornado	TX	DR-1323
	Ice Storm	NC	DR-1312
	Ice Storm	GA	DR-1311
	Hurricane Floyd	FL, SC, NC	DR-1300, DR-1299
1999	F5 Tornado	OK	DR-1272
	Hurricane Irene	FL	DR-1306
	Tropical Storm	TX	DR-1274



ORGANIZATIONAL CHART



KEY PERSONNEL

DRC, its subcontractors, and/or personnel lists their accomplishments among memberships in several professional organizations including NEMA, APWA, SWANA and the Society of American Military Engineers. DRC and/or its' affiliates, associates and/or subcontractors are licensed General Contractors in the states in which DRC performs disaster response services. DRC is familiar with USACE, FEMA, and FHWA rules and regulations, the Stafford Act, and 44CFR as they pertain to emergency response, recovery and reimbursement.

John Sullivan, President

Mr. Sullivan has vast experience in all aspects of the construction industry, ranging from marine construction and dredging, land development and infrastructure construction as well as the intricate completion of individual custom homes. Mr. Sullivan, along with his brothers, started Sullivan Land Services, Ltd. which provides comprehensive site services for disaster response and recovery, infrastructure, and commercial landscaping, while earning a degree at Texas A&M University in Construction Management. His ingenuity eventually led to the creation of Sullivan Interests, Ltd., a portfolio of companies that provides services and products to various industries.

With over 26 years of experience in the construction industry, Mr. Sullivan has gained both extensive knowledge and hands on experience with the recovery process.

FEMA Certifications: IS-20.18, IS-100.b, IS-100.pwb, IS-200.b

Kristy Fuentes, Vice President of Compliance and Administration

Kristy Fuentes is the Vice President of Compliance and Administration for DRC Emergency Services, LLC (DRC ES) and Chief Ethics & Compliance Officer. Previously, Ms. Fuentes was Director of Business Development, leading the marketing, sales and communications functions. Since joining DRC in 2005, Ms. Fuentes has provided assistance to clients in planning, program management, disaster response, demolition contracting and regulatory compliance.

Following Hurricane Katrina, Ms. Fuentes managed expansive projects for the Orleans Levee Board, St. Bernard Parish and the United States Corps of Engineers. Ms. Fuentes has served as program manager for four contracts with the Louisiana Department of Environmental Quality, including the "Katrina Car and Vessel" contract and three massive demolition projects in the City of New Orleans. Following Hurricane Gustav, Ms. Fuentes managed nine major disaster-response contracts across southern Louisiana with a cumulative contract value of over thirty million dollars. In response to the BP MC 232 oil spill, Ms. Fuentes played a key role in the clean-up of lower Jefferson, Terrebonne and Plaquemines Parishes through the employment and management of hundreds of local residents and vessels.

Since November 2013, Ms. Fuentes has implemented changes and improvements to the methods and procedures for contract, licensing and pre-qualification processes, ensuring contractor compliance with Federal and State regulations.

Ms. Fuentes plays a key administrative role in every project DRC performs. In the wake of Hurricanes Michael and Florence in 2018 she directed 45 simultaneous contract activations while providing oversight of accounting, invoicing, ticket reconciliation and overall administrative management. Ms. Fuentes has provided this kind of oversight on all of DRC's projects since 2013.

FEMA Certifications: IS-5.a, IS-10.a, IS-11.a, IS-29, IS-37.17, IS-42, IS-100, IS-100.b, IS-100.pwb, IS-106.17, IS-200.b, IS-241.b, IS-244.b, IS-315, IS-317, IS-453, IS-546.a, IS-547.a, IS-632.a, IS-633, IS-634, IS-700, IS-702.a, IS-706, IS-775, IS-800.b, IS-801, IS-802, IS-803, IS-804, IS-906, IS-907, IS-909, IS-2900

Joe Newman, Vice President of Operations

With more than 14 years of experience in overseeing large-scale construction and disaster-related debris management projects, Mr. Newman has managed teams over multiple disasters including Hurricanes Isabel, Dennis, Katrina and Ike. Through the years, he has had many roles including heavy equipment operation, planning and coordination of construction process, securing permits and licenses, delivery of materials and equipment, FEMA compliance, coordinating and operating with municipality officials, and estimating for contracts.

As Vice President of Operations, Mr. Newman provides operational oversight in order to measure progress and adjust processes to ensure the success of the project. Mr. Newman oversees all project managers and works closely with management personnel to maintain efficient team structure during an activation.

Previously, while activated for Hurricane Ike, Mr. Newman oversaw the collection, processing, and recycling/disposal of over 1,000,000 cubic yards of debris. His recent project activations include Hurricanes Michael, Florence, Harvey, Maria, and Irma. Mr. Newman plays a role in every major activation providing overall project management and operational oversight.

FEMA Certifications: IS-33.17, IS-35.17, IS-100.b, IS-100.pwb, IS-632.a, IS-702.a, IS-2900

Other Certifications: Hazwoper

Mark Stafford, Vice President of Response and Recovery

Mr. Stafford brings many years of experience in disaster and commercial/industrial waste management to DRC Emergency Services. He has participated in recovery following ice storms and hurricanes throughout the Southeast. Mr. Stafford has overseen and operated landfills, recycling operations and transportation companies exceeding \$200 million in annual revenues. He has managed teams of over 1,100 staff serving business, industry and municipalities.

Prior to joining DRC, Mr. Stafford was the president and regional director of Allied Waste for the State of Louisiana. He also worked in an executive capacity for Waste Management. He earned a B. S. in business from the University of Louisiana.

FEMA Certifications: IS-5.a, IS-11.a, IS-33.17, IS-35.17, IS-100.pwb, IS-106.17, IS-200.b, IS-315, IS-317, IS-546.a, IS-547.a, IS-660, IS-700.a, IS-702.a, IS-706, IS-775, IS-800.b, IS-801, IS-802, IS-803, IS-806, IS-906, IS-907, IS-2900

Tony Furr, Director of Technical Assistance and Training

Mr. Furr was the Region VI Debris Subject Matter Expert (SME) from 2013 – 2021 for FEMA and has served as the Infrastructure Branch Director (IBD), Emergency Management Specialist, Appeals Analyst, Procurement Specialist, and Trainer for over 100 federally declared disasters and emergencies. He is nationally known and recognized in the emergency management community and is highly knowledgeable about FEMA policies, procedures, and debris operations.

Mr. Furr was directly involved in the FEMA Public Assistance (PA) grant program since 2005 (Hurricane Katrina and Rita) through 2020 COVID-19 events, including Hurricane Ike and Hurricane Harvey. Mr. Furr's knowledge and experience of the FEMA PA program is invaluable to both DRC Emergency Services, and all clients while navigating the FEMA Disaster grants programs. Mr. Furr is also a FEMA trainer for Grants Management and Debris Management. He has delivered the Debris Management training at the National Hurricane Conference, the Texas Emergency Managers Conference, the Oklahoma Emergency Managers Conference and presided over the round table workshops hosted by the Disaster Recovery Contractors Association (DRCA) in FEMA Region VI.

Tony Furr is one of the most knowledgeable people working in the debris management business with firsthand field experience managing major disasters and PA grants.

FEMA Certifications: ICS-100, ICS-200, IS-24, IS-632.a, IS-634, IS-800.b, IS-821, IS-00022, IS-00230, IS-00317, IS-00393.a, IS-00631, IS-00632, IS-00821, IS-1812

Other Certifications: National Wildlife Coordinative Group Certifications L-381 and L-480; E0193 Certified Appeal Analyst; Various field training, including CEF, Hazard Mitigation, PA Ops 1, PA Ops 2, and Debris; Project Management (Certified Project Manager (CPM) URS Corporation

Jay Gunter, Regional Manager

Mr. Gunter comes to DRC with 35 years in the solid waste business. Having started his career in solid waste in 1983, Mr. Gunter has operated nearly every type of waste and/or hauling truck. Additionally, he has held many positions in the solid waste business. Mr. Gunter has served as an incident commander through several hazardous waste events. As a previous Solid Waste Superintendent with Lake County, Florida, Mr. Gunter has a unique understanding of a jurisdiction's needs during a disaster event. Most recently, Mr. Gunter worked as the regional manager in the Southeast region of the United States in response to hurricanes that occurred during the 2020 storm season; these hurricanes include Hurricanes Isaias, Sally, Laura, and Zeta. His previous disaster experience includes coordination or clean up after Hurricanes Hugo, Andrew, Alberto and Mitch as well as many other flood and tornado events. Some of his projects include Hurricane Michael and the 2018 Red Tide Event. During Hurricane Michael, Mr. Gunter worked closely with both Georgia and Florida's Departments of Transportation. Mr. Gunter is MOT certified, which makes him qualified to design and implement temporary traffic control plans to ensure the safety of personnel, motorists, and pedestrians, making him an invaluable asset to all DOT projects. Mr. Gunter has successfully certified over 2,300 people to meet MOT guidelines for Temporary Traffic Control Flagging Operations during DOT events for years 2020 and 2021.

FEMA Certifications: IS-27, IS-35.20, IS-100.c, IS-200.c, IS-632.a, IS-633, IS-700.b, IS-703.b, IS-800.d

Other Certifications: Hazwoper, Manager of Landfill Operations - Solid Waste Association of North America, Transfer Station Operations Certification - Solid Waste Association of North America, Trainer Certification in Smith System Defensive Driving 5 Keys, FDOT Temporary Traffic Control - Intermediate Course, FDOT Temporary Traffic Control-Advanced Course, VDOT Traffic Control Supervisor – Intermediate Course, Introduction to OSHA and the OSHA Act, 10-Hr OSHA Training for the Construction Industry, VDOT Advanced MOT Certification

Mark Bush, Project Manager

Mr. Bush is a Texas native who worked previously as Field Service Supervisor/Operations Coordinator for an oilfield services company specializing in water treatment. He served 6 years in the US Army as a Light Wheel Mechanic and also served as a Squad Leader with the 4th Brigade/4th Infantry Division. His prior experience has helped him hone his skills in personnel management, reliability and responsiveness, attention to detail and adaptability to change, and time management. Mr. Bush manages the daily logistical coordination of crews, heavy equipment, and support resources; work flow and future crew movement planning; and daily work site documentation. Additionally, he implements health and safety protocols to ensure that all work was completed safely. Following Hurricane Harvey, Mr. Bush served as the main point of contact to Harris County Engineering. He also worked closely with FDOT in the aftermath of Hurricane Michael. Mr. Bush went to Lamar University in Beaumont, TX.

FEMA Certifications: IS-100.c, IS-200.c

Other Certifications: Hazwoper, TX All-lines Ins. Adjuster (lic#2156078), SafeLand USA, SafeGulf USA, H2S Awareness Training, CPR AED Certified

Sam Dancer, Field Supervisor and Project Manager

After more than a decade in the military and law enforcement, Mr. Dancer became a Field Supervisor and Project Manager, handling contracts involving clean-up following Hurricanes Gustav and Ike; City of Fayetteville, AR ice storm; City of Nashville, Tennessee flooding; BP Oil Spill; and the Port Au Prince, Haiti earthquake.

More recently, he was involved in: St. Charles County and the City of Bridgeton tornado debris removal (MO); Tuscaloosa (ALDOT) residential demolition of tornado-damaged residences (AL); Terrebonne Parish (LA) and St. Louis Bayou (MS) Cleanout project; City of New Orleans Strategic Demolition for Economic Recovery project (LA); East Baton Rouge Parish wind storm damage (LA); Ascension Parish, Tangipahoa Parish (LA), and Houston (TX) flood damage; project manager for Hurricane Irma Largo.

FEMA Certifications: IS-3, IS-5.a, IS-10.a, IS-11.a, IS -20.19, IS-20.21, IS -21.19, IS-21.21, IS-29, IS-33.17, IS-35.21, IS-36, IS-37.19, IS-37.21, IS-42, IS-60.b, IS-75, IS-100.c, IS-100.fda, IS-100.fwa, IS-100.hcb, IS-100.he, IS-100.leb, IS-100.pwb, IS-106.17, IS-200.b, IS-200.hca, IS-201, IS-230.d, IS-240.b, IS-241.b, IS-244.b, IS-315, IS-317, IS-324.a, IS-325, IS-360, IS-394.a, IS-405, IS-420, IS-421, IS-453, IS-454, IS-546.a, IS-547.a, IS-632.a, IS-633, IS-634, IS-660, IS-700.b, IS-702.a, IS-703.a, IS-706, IS-775, IS-800.b, IS-801, IS-802, IS-803, IS-804, IS-807, IS-807, IS-809, IS-810, IS-811, IS-812, IS-813, IS-906, IS-907, IS-909, IS-912, IS-914, IS-01010, IS-1150, IS-1172, IS -2000, IS-2002, IS -2500, IS -2600, IS-2900.a, IS-2901

OSHA Certifications: OSHA-105, OSHA-107, OSHA-108, OSHA-112, OSHA-113, OSHA-115, OSHA-116, OSHA-121, OSHA-122, OSHA-123, OSHA-144, OSHA-150, OSHA-151, OSHA-152, OSHA-161, OSHA-162, OSHA-602, OSHA-603, OSHA-605, OSHA-612, OSHA-614, OSHA-618, OSHA-700, OSHA-701, OSHA-702, OSHA-704, OSHA-707, OSHA-716, OSHA-718, OSHA-719, OSHA-722, OSHA-750, OSHA-806, OSHA-807, OSHA-808, OSHA-809, OSHA-815, OSHA-852

Other Certifications: Access to a TWIC card, Access to HSIN granted by the Department of Homeland Security for Louisiana, Mississippi, Texas, Alabama, and the EM Site

Lisa Garcia Walsh, Contracts Manager

Ms. Garcia Walsh has overseen DRC's contracts since 2010. Her role is to maintain all contractual records and documentation, such as receipt and control of all contract correspondence. She is responsible for applying, renewing, and activating general contractor licenses nationwide as well as other authorizations and pre-qualifications. Additionally, she is responsible for invoicing, ticket reconciliation and coordination with subcontractors, municipalities and monitoring firms regarding accounting procedures. Ms. Garcia Walsh helps ensure data is collected and processed efficiently.

Ms. Garcia Walsh brings experience in data management operations following some of the largest debris generating natural disaster in recent history. She oversaw data collection and processing for state and federally funded projects. She assists with data management, invoice reconciliation, and project closeout.

Ms. Garcia Walsh has provided administrative assistance to DRC's management personnel on all major disasters since 2013. Prior to joining DRC, Ms. Garcia Walsh provided administrative assistance for emergency response projects involving FEMA protocol.

FEMA Certifications: IS-5.a, IS-10.a, IS-11.a, IS-37.17, IS-42, IS-100.a, IS-100.b, IS-100.pwb, IS-106.17, IS-200.b, IS-201, IS-244, IS-315, IS-317, IS-324.a, IS-453, IS-546.a, IS-547.a, IS-632.a, IS-633, IS-634, IS-660, IS-700.a, IS-702.a, IS-706, IS-775, IS-800.b, IS-801, IS-802, IS-803, IS-806, IS-906, IS-907 IS-909, IS-2900



DRC has policies in place to protect our employees and your community. DRC has successfully continued to provide disaster relief services during the unprecedented COVID-19 pandemic. In times of disaster, DRC adapts, moves forward, and strikes back.

EMPLOYMENT OF LOCAL & MINORITY CONTRACTORS

DRC maintains one of the industry's largest network of pre-screened and fully qualified subcontractors, including local and preferred vendors. DRC's subcontractors are evaluated extensively, including past performance, equipment and personnel availability, mobilization timeframes, insurance, and cost.

The use of local resources is vitally important to a successful disaster recovery operation. DRC proudly promotes community involvement by working closely with local suppliers and vendors when the situation allows. DRC utilizes local vendors to the maximum extent possible to minimize load times, transportation costs, and schedule risk.

Because of its importance, we have developed a vast network of subcontractors that are uniquely qualified and meet all operational requirements envisioned under this RFP. DRC has access to more than 2,000 firms through our prequalified supplier database, including over 1,200 Small Business Firms. This database facilitates our ability to identify firms qualified for specific scopes of work and allows DRC to efficiently sort the firms by type of service and size of business.

Throughout its history, DRC has maintained strong relationships with local vendors and subcontractors. We pride ourselves on facilitating local involvement during recovery efforts and encourage local knowledge and experience. DRC has assembled a cadre of thousands of subcontractors which includes SBE, MBE, WBE, HUB Zone, 8(a), and VOSB (including Service-Disabled VOSB) contractors. DRC has established procedures nationally recognized in the area of community outreach as discussed below.

Local S/M/WBE Resource Program

DRC understands that primarily mobilizing staff and equipment from local subcontractors reduces mobilization times and reduces cost. While DRC maintains a current, active subcontractor list, Regional Managers reach out to local subcontractors and small, minority and women-owned business enterprises (S/M/WBE) by utilizing:

- 🌐 Governmental databases
- 🌐 Local, regional, and national SBE compliance departments
- 🌐 Client and vendor references
- 🌐 Direct mail community outreach
 - Information can be found by contacting: 888-721-4DRC or going on drcusa.com

Upon receipt of Notice of Award, DRC will make contact with local governments and SBE Resource offices to schedule an informational and technical assistance workshop for potential vendors and businesses. The workshops provides:

- 🌐 "Hands on" technical assistance to a variety of companies
- 🌐 Matches S/M/WBE contractors with other companies in order to strengthen their competitive position


DRC is committed to ensuring that local companies are made aware of all potential contracting and partnership opportunities.

From our extensive experience with subcontractors, DRC knows the importance of establishing strict guidelines for performance and safety standards. All subcontractors will be screened for qualifications and safety compliance prior to being offered a contract with DRC. Additionally, at the discretion of the contracting agency, all subcontractors will be approved prior to beginning work. Our sample Subcontractor Agreement details the scope of work and responsibilities of each subcontractor. The Subcontractor Agreement also commits the subcontractor to all governmental regulations and requirements. All subcontractor equipment will be inspected and properly maintained and all personnel certifications and safety courses will be on file and renewed or updated as needed.

In addition to stringent qualifications standards, DRC requires the following summarized items from subcontractors:

- 🌐 Compliance with all DRC safety plans.

- ④ Ability to meet liability and automobile insurance requirements (these may vary from contract to contract).
- ④ Compliance with governmental employment regulations, unemployment compensation and workman’s compensation laws.
- ④ Completion of a subcontracting agreement specifying the scope of work, terms and conditions, pricing, liability requirements and any hold harmless agreements.



DRC
EMERGENCY SERVICES
Striking Back.

DRC Emergency Services, LLC
110 Veterans Memorial Boulevard, Suite 515
Metairie, Louisiana 70005
Phone: (888) 721-4372 Fax: (504) 482-2852

Company Name: _____

Contact Person: _____

Contact Phone #: _____

Contact Email: _____


Address: _____

DBE/WBE: _____

Licensing/Certifications: _____

Equipment: _____

Notes: _____



DRC
EMERGENCY SERVICES
Striking Back.

DRC Emergency Services, LLC
110 Veterans Memorial Boulevard, Suite 515
Metairie, Louisiana 70005
Phone: (888) 721-4372 Fax: (504) 482-2852
www.drcusa.com

In the event of a disaster in the Jurisdiction and DRC Emergency Services is tasked with the Debris Removal and Disposal, the following equipment and licensing will be required:

EQUIPMENT:

- a) Hauling Equipment with bed capacity of greater than 30 CY and up to 100 CY is preferred. Self-loading equipment is also preferred, however, pieces of hauling equipment can be coupled with front end loaders with grapples and bobcats with grapples that are capable of loading hauling equipment. All equipment must meet DOT standards for on road travel. All loading equipment must operate with rubber tires.
- b) Seventy Hour Emergency Push (short term use) – the above equipment applies, however, rubber tire front end loaders, motor graders, telehandlers, backhoes, bobcats with buckets can be used during the first 70 hours.
- c) Operation of the DMS sites (Debris Management Sites) – Bulldozers, water disbursement trucks, grapple trucks, backhoes can be used for this operation.

INSURANCE REQUIREMENTS:

- a) General Liability - \$1,000,000.00 / \$1,000,000.00 Aggregate
- b) Workers Compensation - \$1,000,000.00/\$1,000,000.00/\$1,000,000.00

DBE CERTIFICATION

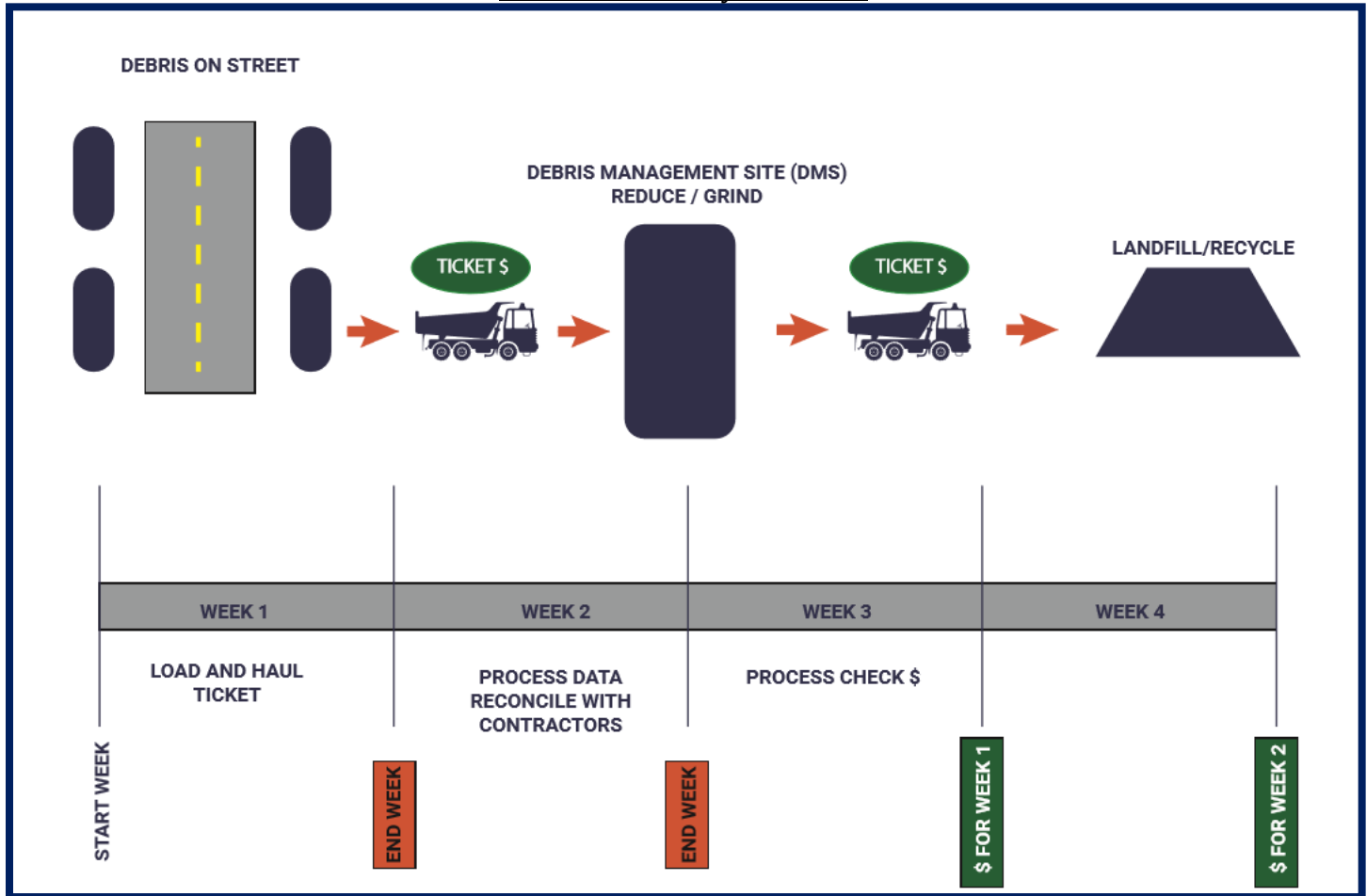
DBE Certificate not required; however, if you are DBE registers with the Jurisdiction, please send a copy of the certification by fax or mail to:

110 Veterans Memorial Boulevard, Suite 515
Metairie, LA 70005
FAX: (504) 482-2852

Prompt Payment of S/M/WBEs

In addition to occasionally assisting S/M/WBEs with operating startup costs, DRC has a 20 plus year history of paying subcontractors on a weekly basis. This expedited payment policy is critical to small businesses as they may experience cash flow issues that can impact operations.

Subcontractor Payable Chart



“Our Mayor's Office, Councilmembers, my office, and other coordinating agencies took great comfort in the "on the ground" presence and access they had to DRC's team throughout this effort, and their commitment to the job until we fully addressed all the recovery needs of our residents was greatly appreciated.”

– Adam M. Smith, P.E., Chief of Wastewater Operations & Maintenance, City of Baton Rouge/Parish of East Baton Rouge’s Department of Environmental Services

AFFIRMATIVE ACTION/ EQUAL OPPORTUNITY POLICY

DRC is an equal employment opportunity employer. Employment decisions are based on merit and business need, and not on race, color, citizenship status, national origin, ancestry, gender, sexual orientation, age, religion, creed, physical or mental disability, marital status, veteran status, political affiliation, or any other factor protected by law. DRC complies with the law regarding reasonable accommodation for handicapped and disabled employees. DRC's President has issued the following policy:

DRC recognizes the value of hiring a diverse group. Due to the nature of our work and the fact that we provide services worldwide, we find it necessary and advantageous to employ a number of persons from various countries who are of different races, religions and ethnic groups. In addition, we believe work force diversity may provide a significant market advantage.

It is the policy of DRC to comply with all the relevant and applicable provisions of the Americans with Disabilities Act (ADA). DRC will not discriminate against any qualified employee or job applicant with respect to any terms, privileges, or conditions of employment because of a person's physical or mental disability. DRC will also make reasonable accommodation wherever necessary for all employees or applicants with disabilities, provided that the individual is otherwise qualified to safely perform the essential duties and assignments connected with the job and provided that any accommodations made do not impose an undue hardship on DRC.

Equal employment opportunity notices are posted as required by law. Management is primarily responsible for seeing that DRC's equal employment opportunity policies are implemented, but all members of the staff share in the responsibility for assuring that by their personal actions the policies are effective and apply uniformly to everyone. Any employee, including managers, involved in discriminatory practices will be subject to termination.



Attachment A
FEE SCHEDULE – PART A: UNIT PRICES

Item /	Description	Unit	Unit Price
** 1.0	Loading and Hauling Debris from Public Property and Rights-of-Way to a Temporary Debris Staging and Reduction Site	Cubic Yard	\$ 16.98
** 2.0	Loading and Hauling Debris from Public Property and Rights-of-Way to a Final Disposal Site	Cubic Yard	\$ 21.86
3.0	Management and Operation of a Temporary Debris Staging and Reduction Site	Cubic Yard	\$ 6.42
4.0	Debris Reduction by Chipping/Grinding	Cubic Yard	\$ 4.92
5.0	Fluorocarbon Refrigerant Management and Recycling	Per Unit	\$ 98.00
6.0	Animal Carcass Collection, Hauling, and Final Disposal	Pound	\$ 3.95
7.0	Loading and Hauling Debris Reduction By-Products to a Final Disposal Site	Cubic Yard	\$ 6.88
8.0	Loading and Hauling Household Hazardous Waste to a Final Disposal Site	Pound	\$ 18.98
9.0	Hazardous Stump Removal, Loading and Hauling to a Temporary Debris Staging and Reduction Site		
	A. 24 inch to 35.99 inch diameter	Each	\$ 375.00
	B. 36 inch to 47.99 inch diameter	Each	\$ 575.00
	C. 48 inch and larger diameter	Each	\$ 750.00
11.0	Clean, Fill Dirt	Cubic Yard	\$ 15.00
12.0	Sand Screening	Cubic Yard	\$ 22.86
13.0	Hazardous Tree Removal	Each	\$ 550.00

Notes:

* Tipping fees will be billed as a direct pass through cost with no mark up

** Trees to be placed on ROW for pick up under line items 1 or 2

Attachment B
FEE SCHEDULE – PART B: EQUIPMENT AND LABOR RATES

Item	Description	Hourly Price
1.0	JD 544 Wheel Loader with debris grapple	\$ 225.00
2.0	JD 644 Wheel Loader with debris grapple	\$ 225.00
3.0	Extendaboom Forklift with debris grapple	\$ 210.00
4.0	753 Bobcat Skid Steer Loader with debris grapple	\$ 150.00
5.0	753 Bobcat Skid Steer Loader with bucket	\$ 150.00
6.0	753 Bobcat Skid Steer Loader with street sweeper	\$ 150.00
7.0	30-50 H Farm Tractor with box blade or rake	\$ 150.00
8.0	2 - 21/2 cu. yd. Articulated Loader with bucket	\$ 195.00
9.0	3 – 4 cu. yd. Articulated Loader with bucket	\$ 225.00
10.0	JD 648E Log Skidder, or equivalent	\$ 185.00
11.0	CAT D4 Dozer	\$ 190.00
12.0	CAT D5 Dozer	\$ 200.00
13.0	CAT D6 Dozer	\$ 220.00
14.0	CAT D7 Dozer	\$ 240.00
15.0	CAT D8 Dozer	\$ 290.00
16.0	CAT 125 – 140 HP Motor Grader	\$ 250.00
17.0	JD 690 Trackhoe with debris grapple	\$ 195.00
18.0	JD 690 Trackhoe with bucket & thumb	\$ 195.00
19.0	Rubber Tired Excavator with debris grapple	\$ 225.00
20.0	JD 310 Rubber Tired Backhoe with bucket & hoe	\$ 225.00
21.0	Rubber Tired Excavator with debris grapple	\$ 225.00
22.0	210 Prentiss Knuckleboom with debris grapple	\$ 195.00
23.0	CAT 623 Self-Loader Scraper	\$ 225.00
24.0	Hand-Fed Debris Chipper	\$ 185.00
25.0	300 – 400 HP Horizontal Grinder	\$ 550.00
26.0	800 – 1,000 HP Horizontal Grinder	\$ 750.00
27.0	30 Ton Crane	\$ 250.00
28.0	50 Ton Crane	\$ 350.00
29.0	100 Ton Crane (8 hour minimum)	\$ 450.00
30.0	40 – 60' Bucket Truck	\$ 250.00
31.0	Greater Than 60' Bucket Truck	\$ 300.00
32.0	Fuel / Service Truck	\$ 125.00
33.0	Water Truck	\$ 195.00
34.0	Portable Light Plant	\$ 40.00
35.0	Lowboy Trailer with Tractor	\$ 125.00
36.0	Flatbed Truck	\$ 95.00
37.0	Pick-up Truck (unmanned)	\$ 40.00
38.0	Self-Loading Dump Truck with debris grapple	\$ 250.00
39.0	Single Axle Dump Truck, 5 – 12 cu. yd.	\$ 150.00
40.0	Tandem Axle Dump Truck, 16 – 20 cu. yd.	\$ 160.00
41.0	Tandem Axle Dump Truck, 21 – 30 cu. yd.	\$ 170.00
42.0	Tandem Axle Dump Truck, 31 – 50 cu. yd.	\$ 180.00

43.0 Tandem Axle Dump Truck, 51 – 80 cu. yd.	\$ 190.00
44.0 Power Screen	\$ 225.00
45.0 Stacking Conveyor	\$ 225.00
46.0 Chainsaw	\$ 20.00
47.0 Air Curtain Incinerator, self-contained	\$ 350.00
48.0 Temporary Office Trailer	\$ 100.00
49.0 Mobile Command and Communications Trailer	\$ 150.00
50.0 Laborer, with small hand tools, and Traffic Control Flagperson	\$ 60.00
51.0 Skilled Sawman	\$ 75.00
52.0 Crew Foreman with cell phone	\$ 75.00
53.0 Operations Manager with cell phone	\$ 75.00
54.0 Tree Climber	\$ 150.00

*Note: All equipment descriptions submitted will be in accordance with the FEMA “Typed Resource Definitions.”

**Note: All equipment rates include the cost of the operator, fuel, and maintenance.

***Note: All labor rates include the cost of personal protective equipment, including but not limited to: hardhat, traffic safety vest, steel-toed shoes, gloves, leggings, and protective eyewear.

GRAND HAVEN
COMMUNITY DEVELOPMENT DISTRICT

REQUEST FOR PROPOSALS (RFP)
NO. DIS-2022-01

for

EMERGENCY DISASTER DEBRIS REMOVAL

ADDENDUM NO. 1

Certain questions have been posed involving a clarification of the original RFP document. These questions and the responses are set forth below:

1. The RFP states we are to submit 7 copies of our proposal.
 - a. Does this mean 1 original and 6 copies for a total of 7 submittals?
 - b. Does this mean 1 original and 7 copies or a total of 8 submittals?

The Response should contain a total of 7 copies, including one original and six copies

2. What is the contract length?

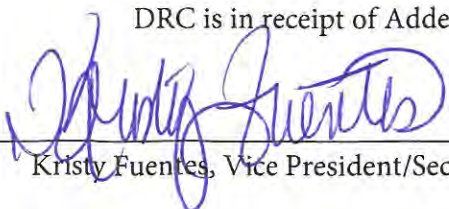
The Contract is intended to be continuous, but the Proposer can propose a particular length or term at the Proposer's discretion.

3. Attachment A Price Sheet Part A skips from 9.0 to 11.0.
 - a. Please confirm if this is a typo.
 - b. Please confirm if we are missing a line item.

The missing item 10.0 is a typo and should be ignored.

District Manager
Grand Haven CDD

DRC is in receipt of Addendum 1.



Kristy Fuentes, Vice President/Secretary/Treasurer

EXHIBIT 12

DRC Emergency Services Pricing

Attachment A FEE SCHEDULE – PART A: UNIT PRICES

Item /	Description	Unit	Unit Price
** 1.0	Loading and Hauling Debris from Public Property and Rights-of-Way to a Temporary Debris Staging and Reduction Site	Cubic Yard	\$ 16.98
** 2.0	Loading and Hauling Debris from Public Property and Rights-of-Way to a Final Disposal Site	Cubic Yard	\$ 21.86
3.0	Management and Operation of a Temporary Debris Staging and Reduction Site	Cubic Yard	\$ 6.42
4.0	Debris Reduction by Chipping/Grinding	Cubic Yard	\$ 4.92
5.0	Fluorocarbon Refrigerant Management and Recycling	Per Unit	\$ 98.00
6.0	Animal Carcass Collection, Hauling, and Final Disposal	Pound	\$ 3.95
7.0	Loading and Hauling Debris Reduction By-Products to a Final Disposal Site	Cubic Yard	\$ 6.88
8.0	Loading and Hauling Household Hazardous Waste to a Final Disposal Site	Pound	\$ 18.98
9.0	Hazardous Stump Removal, Loading and Hauling to a Temporary Debris Staging and Reduction Site		
	A. 24 inch to 35.99 inch diameter	Each	\$ 375.00
	B. 36 inch to 47.99 inch diameter	Each	\$ 575.00
	C. 48 inch and larger diameter	Each	\$ 750.00
11.0	Clean, Fill Dirt	Cubic Yard	\$ 15.00
12.0	Sand Screening	Cubic Yard	\$ 22.86
13.0	Hazardous Tree Removal	Each	\$ 550.00

Notes:

* Tipping fees will be billed as a direct pass through cost with no mark up

**Trees to be placed on ROW for pick up under line items 1 or 2

Attachment B
FEE SCHEDULE – PART B: EQUIPMENT AND LABOR RATES

Item	Description	Hourly Price
1.0	JD 544 Wheel Loader with debris grapple	\$ 225.00
2.0	JD 644 Wheel Loader with debris grapple	\$ 225.00
3.0	Extendaboom Forklift with debris grapple	\$ 210.00
4.0	753 Bobcat Skid Steer Loader with debris grapple	\$ 150.00
5.0	753 Bobcat Skid Steer Loader with bucket	\$ 150.00
6.0	753 Bobcat Skid Steer Loader with street sweeper	\$ 150.00
7.0	30-50 H Farm Tractor with box blade or rake	\$ 150.00
8.0	2 - 2 1/2 cu. yd. Articulated Loader with bucket	\$ 195.00
9.0	3 – 4 cu. yd. Articulated Loader with bucket	\$ 225.00
10.0	JD 648E Log Skidder, or equivalent	\$ 185.00
11.0	CAT D4 Dozer	\$ 190.00
12.0	CAT D5 Dozer	\$ 200.00
13.0	CAT D6 Dozer	\$ 220.00
14.0	CAT D7 Dozer	\$ 240.00
15.0	CAT D8 Dozer	\$ 290.00
16.0	CAT 125 – 140 HP Motor Grader	\$ 250.00
17.0	JD 690 Trackhoe with debris grapple	\$ 195.00
18.0	JD 690 Trackhoe with bucket & thumb	\$ 195.00
19.0	Rubber Tired Excavator with debris grapple	\$ 225.00
20.0	JD 310 Rubber Tired Backhoe with bucket & hoe	\$ 225.00
21.0	Rubber Tired Excavator with debris grapple	\$ 225.00
22.0	210 Prentiss Knuckleboom with debris grapple	\$ 195.00
23.0	CAT 623 Self-Loader Scraper	\$ 225.00
24.0	Hand-Fed Debris Chipper	\$ 185.00
25.0	300 – 400 HP Horizontal Grinder	\$ 550.00
26.0	800 – 1,000 HP Horizontal Grinder	\$ 750.00
27.0	30 Ton Crane	\$ 250.00
28.0	50 Ton Crane	\$ 350.00
29.0	100 Ton Crane (8 hour minimum)	\$ 450.00
30.0	40 – 60' Bucket Truck	\$ 250.00
31.0	Greater Than 60' Bucket Truck	\$ 300.00
32.0	Fuel / Service Truck	\$ 125.00
33.0	Water Truck	\$ 195.00
34.0	Portable Light Plant	\$ 40.00
35.0	Lowboy Trailer with Tractor	\$ 125.00
36.0	Flatbed Truck	\$ 95.00
37.0	Pick-up Truck (unmanned)	\$ 40.00
38.0	Self-Loading Dump Truck with debris grapple	\$ 250.00
39.0	Single Axle Dump Truck, 5 – 12 cu. yd.	\$ 150.00
40.0	Tandem Axle Dump Truck, 16 – 20 cu. yd.	\$ 160.00
41.0	Tandem Axle Dump Truck, 21 – 30 cu. yd.	\$ 170.00
42.0	Tandem Axle Dump Truck, 31 – 50 cu. yd.	\$ 180.00

43.0 Tandem Axle Dump Truck, 51 – 80 cu. yd.	\$ 190.00
44.0 Power Screen	\$ 225.00
45.0 Stacking Conveyor	\$ 225.00
46.0 Chainsaw	\$ 20.00
47.0 Air Curtain Incinerator, self-contained	\$ 350.00
48.0 Temporary Office Trailer	\$ 100.00
49.0 Mobile Command and Communications Trailer	\$ 150.00
50.0 Laborer, with small hand tools, and Traffic Control Flagperson	\$ 60.00
51.0 Skilled Sawman	\$ 75.00
52.0 Crew Foreman with cell phone	\$ 75.00
53.0 Operations Manager with cell phone	\$ 75.00
54.0 Tree Climber	\$ 150.00

*Note: All equipment descriptions submitted will be in accordance with the FEMA “Typed Resource Definitions.”

**Note: All equipment rates include the cost of the operator, fuel, and maintenance.

***Note: All labor rates include the cost of personal protective equipment, including but not limited to: hardhat, traffic safety vest, steel-toed shoes, gloves, leggings, and protective eyewear.

Existing Contractual Pricing (4 C's)

Item	Description	Unit	Unit Price
1	Loading and Hauling Debris from Public Property and Rights-of-way to a temporary Debris Staging and Reduction Site	Cubic Yard	N/A*
2	Loading and Hauling Debris from Public Property and Rights-of-Way to a Final Disposal Site	Cubic Yard	\$ 8.5
3	Management and Operation of a Temporary Debris Staging and Reduction Site	Cubic Yard	\$ N/A*
4	Debris Reduction by Chipping/Grinding	Cubic Yard Per Unit	N/A
5	Flurocarbon Refrigerant Management and Recycling	Pound	N/A
6	Animal Carcass Collection, Hauling, and Final Disposal and Hauling Debris Reduction BY-Products to a Final Disposal Site	Loading Cubic Yard	\$ 7
7	Loading and Hauling Household Hazardous Waste to a Final Disposal Site	Pound	N/A
8	Hazardous Stump Removal, Loading, and Hauling		
	A. 24 Inch to 35.99 Inch diameter	Each	\$ 2,200
	B. 36 Inch to 47.99 inch diameter	Each	\$ 2,800
	C. 48 Inch and larger diameter	Each	\$ 3,300
11	Clean, Fill Dirt	Cubic Yard	\$ 12.00
12	Sand Screening	Cubic Yard	\$ N/A*
13	Hazardous Tree Removal	Each	\$ 4,000

Item	Description	Hourly Price
1	938M CAT Wheel Loader with Debris Grapple	\$ 150
2	950M CAT Wheel Loader with Debris Grapple	\$ 160
3	259D CAT Skidsteer with Debris Grapple	\$ 130
4	259D CAT Skidsteer with Bucket	\$ 120
5	259D CAT Skidsteer with Street Sweeper	\$ 130
6	30 - 50 H Farm Tractor with box blade or rake	\$ 95
7	CAT D5 Dozer	\$ 160
8	CAT D6 Dozer	\$ 170
9	CAT D7 Dozer	\$ 180
10	CAT D8 Dozer	\$ 200
11	CAT 125- 140 HP Motor Grader	\$ 200
12	308 CAT Excavator	\$ 130
13	120 Volvo Excavator with Bucket & Thumb	\$ 130
14	336EL CAT Excavator	\$ 160
15	210 Prentiss Knuckleboom with debris grapple	\$ 120
16	Hand-fed Debris Chipper	\$ 90
17	800 - 1000 HP Horizontal Grinder	\$ 750
18	30 Ton Crane	\$ 600
19	50 Ton Crane	\$ 750
20	100 Ton Crane (8 hour minimum)	\$ 900
21	40 - 60' Bucket Truck	\$ 150
22	Greater than 6-0' Bucket Truck	\$ 180
23	Fuel/Service Truck	\$ 85

24	Water Truck	\$	85
25	Portable Light Plant	\$	50
26	Lowboy Trailer with Tractor	\$	175
27	Flatbed Truck	\$	120
28	Pick-up Truck (unmanned)	\$	43
29	Self-loading Dump Truck with debris grapple	\$	120
30	Single Axle Dump Truck, 5 - 12 cu. Yd.	\$	75
31	Tandem Axle Dump Truck, 6 - 20 cu. Yd.	\$	85
32	Power Screen	\$	195
33	Stacking Conveyor	\$	40
34	Chainsaw	\$	40
35	Laborer, with dmsll hand tools, and Traffic Control Flagperson	\$	35
36	Skilled Sawman	\$	45
37	Crew Foreman with cell phone	\$	55
38	Operations Manager with cell phone	\$	75
39	Tree Climber	\$	120

EXHIBIT 13

**GRAND HAVEN CDD
FISCAL YEAR 2022-2023 PROPOSED BUDGET
GENERAL FUND**

	FY 2022 ADOPTED	FY 2022 ACTUAL THROUGH 2/28/2022	FY 2022 PROJECTED THROUGH 9/30/2022	FY 2022 ACTUAL & PROJECTED TOTAL	FY 2023 PROPOSED	VARIANCE FY 2022 - FY 2023
1 REVENUES						
2 Assessments Levied (net of allowable discounts):						
3 Assessment Levy - General Fund	\$ 3,559,266	\$ 3,431,006	\$ 128,260	\$ 3,559,266	\$ 3,738,054	\$ 178,788
4 Assessment Levy - Escalante Fund	8,281	7,984	297.45	8,281	-	(8,281)
5 Additional Revenues:						
6 Reuse water	23,166	5,408	17,758.00	23,166	23,000	(166)
7 Gate & amenity guest	8,000	4,633	3,367.49	8,000	9,000	1,000
8 Tennis	500	37	463.45	500	3,000	2,500
9 Room rentals	500	1,253	(753.00)	500	2,000	1,500
10 Interest and miscellaneous	23,676	5,023	18,653.00	23,676	20,000	(3,676)
11 Amenity activity share	-	-	-	-	-	-
12 Insurance proceeds	-	-	-	-	-	-
13 Grant	-	-	-	-	-	-
14 State reimbursement - Hurricane	-	-	-	-	-	-
15 TOTAL REVENUES	3,623,389	3,455,343	168,046	3,623,389	3,795,054	171,665
16 EXPENDITURES						
17 ADMINISTRATIVE						
19 Supervisors - regular meetings	12,000	5,000	7,000	12,000	12,000	-
20 Supervisor - workshops	9,000	4,000	5,000	9,000	9,000	-
21 District management	39,125	16,302	22,823	39,125	40,299	1,174
22 Administrative	10,400	4,333	6,067	10,400	10,712	312
23 Accounting	21,475	8,948	12,527	21,475	22,119	644
24 Assessment roll preparation	9,450	3,938	5,513	9,450	9,734	284
25 Office supplies	1,000	1,251	1,324	2,575	1,050	50
26 Postage	3,000	-	3,000	3,000	3,150	150
27 Audit	11,300	-	11,300	11,300	4,850	(6,450)
28 Legal - general counsel	103,000	33,254	69,746	103,000	103,000	-
29 Engineering	30,000	5,504	24,496	30,000	31,500	1,500
30 Engineer Stormwater Analysis		-	-		5,000	5,000
31 Legal advertising	5,200	1,495	3,705	5,200	5,460	260
32 Bank fees	1,500	474	1,026	1,500	1,575	75
33 Dues & licenses	175	175	-	175	184	9
34 Property taxes	2,400	2,087	313	2,400	2,520	120
36 Contingency	500	264	236	500	-	(500)
37 TOTAL ADMINISTRATIVE	259,525	87,025	174,076	261,100	262,153	2,628
38						

**GRAND HAVEN CDD
FISCAL YEAR 2022-2023 PROPOSED BUDGET
GENERAL FUND**

	FY 2022 ADOPTED	FY 2022 ACTUAL THROUGH 2/28/2022	FY 2022 PROJECTED THROUGH 9/30/2022	FY 2022 ACTUAL & PROJECTED TOTAL	FY 2023 PROPOSED	VARIANCE FY 2022 - FY 2023
39 INFORMATION AND TECHNOLOGY						
40 IT support	26,670	15,896	10,774	26,670	28,004	1,334
41 Village Center and Creeside telephone & fax	6,546	2,729	3,817	6,546	6,873	327
42 Cable/internet-village center/creekside	9,782	4,071	5,711	9,782	10,271	489
43 Wi-Fi for gates	4,894	1,528	3,366	4,894	5,139	245
44 Landlines/hot spots for gates and cameras	26,400	7,184	19,216	26,400	27,720	1,320
45 Cell phones	7,282	3,017	4,265	7,282	7,646	364
46 Website hosting & development	1,515	758	758	1,515	1,591	76
47 ADA website compliance	210	210	-	210	221	11
48 Communications: e-blast	500	419	-	419	525	25
49 TOTAL INFORMATION AND TECHNOLOGY	83,799	35,811	47,906	83,718	87,990	4,191
50						
51 INSURANCE						
52 Insurance: general liability & public officials	11,935	11,935	-	11,935	12,532	597
53 Insurance: property	76,435	76,533	-	76,533	82,550	6,115
54 Insurance: auto general liability	3,153	3,153	-	3,153	3,311	158
55 Flood insurance	3,600	-	3,600	3,600	4,140	540
56 TOTAL INSURANCE	95,123	91,621	3,600	95,221	102,533	7,410
57						
58 UTILITIES						
59 Electric						
60 Electric services - #12316, 85596, 65378	5,200	2,142	3,058	5,200	5,980	780
61 Electric- Village Center - #18308	31,500	12,062	19,438	31,500	36,225	4,725
62 Electric - Creekside - #87064, 70333	21,500	9,311	12,189	21,500	24,725	3,225
63 Street lights ¹	20,000	8,936	11,064	20,000	23,000	3,000
64 Propane - spas/café	40,600	21,338	22,575	43,913	42,630	2,030
65 Garbage - amenity facilities	15,200	3,664	11,536	15,200	15,960	760
66 Water/sewer						
67 Water services ²	115,000	45,435	69,565	115,000	120,750	5,750
68 Water - Village Center - #324043-44997	13,500	4,927	8,573	13,500	14,175	675
69 Water - Creekside - #324043-45080	7,300	2,496	4,804	7,300	7,665	365
70 Pump house shared facility	15,500	1,953	13,548	15,500	16,275	775
71 TOTAL UTILITIES	285,300	112,263	176,350	288,613	307,385	22,085
72						

**GRAND HAVEN CDD
FISCAL YEAR 2022-2023 PROPOSED BUDGET
GENERAL FUND**

	FY 2022 ADOPTED	FY 2022 ACTUAL THROUGH 2/28/2022	FY 2022 PROJECTED THROUGH 9/30/2022	FY 2022 ACTUAL & PROJECTED TOTAL	FY 2023 PROPOSED	VARIANCE FY 2022 - FY 2023
73 FIELD OPERATIONS						
74 Stormwater system						
75 Aquatic contract	51,438	24,453	26,985	51,438	54,010	2,572
76 Aquatic contract: lake watch	4,076	1,766	2,310	4,076	4,280	204
77 Aquatic contract: aeration maintenance	4,000	608	3,392	4,000	4,200	200
78 Lake bank spraying	6,128	-	6,128	6,128	6,434	306
79 Stormwater system repairs & maintenance	15,000	-	15,000	15,000	15,750	750
80 Property maintenance						
81 Horticultural consultant	9,600	4,000	5,600	9,600	10,080	480
82 Landscape repairs & replacement	20,000	13,690	14,484	28,173	21,000	1,000
83 Landscape maintenance contract services	585,814	244,089	341,725	585,814	615,105	29,291
84 Landscape maintenance: croquet	50,800	21,178	29,622	50,800	53,340	2,540
85 Tree maintenance (Oak tree pruning)	35,000	23,400	11,600	35,000	36,750	1,750
86 Optional flower rotation	20,000	-	20,000	20,000	21,000	1,000
87 Irrigation repairs & replacement	22,000	9,840	12,160	22,000	40,000	18,000
88 Roads & bridges repairs	15,000	-	15,000	15,000	15,750	750
89 Street light maintenance	15,000	432	14,568	15,000	15,750	750
90 Vehicle repairs & maintenance	5,000	2,904	2,096	5,000	5,250	250
91 Office supplies: field operations	14,000	6,045	7,955	14,000	14,700	700
92 Holiday lights	9,000	3,568	5,432	9,000	9,450	450
93 CERT operations	500	114	386	500	500	-
94 Community maintenance	98,040	51,955	54,969	106,924	120,000	21,960
95 Storm clean-up	26,000	-	26,000	26,000	27,300	1,300
96 Miscellaneous contingency	4,000	-	4,000	4,000	-	(4,000)
97 TOTAL FIELD OPERATIONS	1,010,396	408,042	619,412	1,027,453	1,090,649	80,253
98						
99 STAFF SUPPORT						
100 Payroll	607,333	221,269	386,064	607,333	606,564	(769)
101 Merit pay/bonus	25,000	2,138	22,862	25,000	25,000	-
102 Payroll taxes	79,257	15,815	63,442	79,257	81,635	2,378
103 Health insurance	106,000	43,318	62,682	106,000	116,600	10,600
104 Insurance: workers' compensation	30,000	12,055	17,945	30,000	30,000	-
105 Payroll services	6,250	2,204	4,046	6,250	6,250	-
106 Mileage reimbursement	2,750	2,299	10,000	12,299	16,000	13,250
107 Vehicle Allowance	14,000	-	-	-	-	(14,000)
108 TOTAL STAFF SUPPORT	870,590	299,096	567,042	866,139	882,049	11,459
109						

**GRAND HAVEN CDD
FISCAL YEAR 2022-2023 PROPOSED BUDGET
GENERAL FUND**

	FY 2022 ADOPTED	FY 2022 ACTUAL THROUGH 2/28/2022	FY 2022 PROJECTED THROUGH 9/30/2022	FY 2022 ACTUAL & PROJECTED TOTAL	FY 2023 PROPOSED	VARIANCE FY 2022 - FY 2023
110 AMENITY OPERATIONS						
111 Amenity Management	592,786	246,994	345,792	592,786	610,570	17,784
112 A/C maintenance and service	3,900	-	3,900	3,900	4,095	195
113 Fitness equipment service	7,500	630	6,870	7,500	7,875	375
114 Music licensing	3,520	3,757	-	3,757	3,757	237
115 Pool/spa permits	875	-	875	875	919	44
116 Pool chemicals	15,500	5,130	10,370	15,500	16,275	775
117 Pest control	3,900	760	3,140	3,900	4,095	195
118 Amenity maintenance	110,000	130,025	-	130,025	120,000	10,000
119 Special events	10,000	1,500	8,500	10,000	10,500	500
120 TOTAL AMENITY	747,981	388,795	379,447	768,242	778,086	30,105
121						
122 SECURITY						
123 Gate access control staffing	204,375	87,036	117,339	204,375	214,594	10,219
124 Additional guards	8,000	2,341	5,659	8,000	8,400	400
125 Guardhouse facility maintenance	16,000	6,075	9,925	16,000	16,800	800
126 Gate communication devices	21,000	4,921	16,079	21,000	22,050	1,050
127 Gate operating supplies	16,000	21,128	-	21,128	16,800	800
128 Fire & security system	5,300	1,462	3,838	5,300	5,565	265
129 TOTAL SECURITY	270,675	122,963	152,840	275,803	284,209	13,534
130						
131 TOTAL EXPENDITURES	3,623,389	1,545,616	2,120,673	3,666,290	3,795,054	171,665
132						
133 EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	(1,721,111)	1,909,726	(1,952,627)	(42,901)	-	-
134						
135 OTHER FINANCING SOURCES & USES						
136 Transfer of Fund Balance to establish the SRF/CRF	(1,721,111)	(3,642,439)	-	(1,721,111)	-	1,721,111
137						
138 FUND BALANCE						
139 Fund Balance - Beginning	3,728,739	3,973,139	2,240,426	3,728,739	1,964,727	1,964,727
140 Excess of Revenue over (under) Expenditures		1,909,726	(1,952,627)	(42,901)	-	-
141 Transfer of Fund Balance to establish the SRF/CRF	(1,721,111)	(3,642,439)	1,921,328	(1,721,111)	-	-
142 Fund Balance - Ending	3,728,739	2,240,426	2,209,127	1,964,727	1,964,727	1,964,727
143						
144 Analysis of Fund Balance:						
145 Committed: Disaster	750,000	750,000	750,000	750,000	750,000	-
147 Assigned: 3 Months Operating Capital	945,505	945,505	945,505	945,505	948,764	3,259
148 Unassigned	312,123	544,921	513,622	269,222	265,964	(46,159)
149 TOTAL FUND BALANCE	2,007,628	2,240,426	2,209,127	1,964,727	1,964,727	(42,901)

**GRAND HAVEN CDD
FISCAL YEAR 2022-2023 PROPOSED BUDGET
CONTRACT SUMMARY**

FINANCIAL STATEMENT CATEGORY	FY 2023 PROPOSED	SERVICE PROVIDER	COMMENTS (SCOPE OF SERVICE)
REVENUES			
Additional Revenues:			
Reuse water	23,000	City of Palm Coast	
Gate & amenity guest	9,000	CDD	
Tennis	3,000	CDD	
Room rentals	2,000	CDD	
Interest and miscellaneous	20,000	Bank United	
Amenity activity share	-	Vesta	
Insurance proceeds	-	N/A	
Grant	-	N/A	
State reimbursement - Hurricane	-	N/A	
TOTAL ADDITIONAL REVENUES	57,000		
EXPENDITURES			
ADMINISTRATIVE			
Supervisors - regular meetings	12,000	CDD	Florida Statute, Chapter 190.006(8) sets a \$200 per Supervisor for each meeting of the Board of Supervisors not to exceed \$4,800 for each fiscal year per Supervisor. The District anticipates 12 meetings and 10 workshops
Supervisor - workshops	9,000	CDD	
District Management Services		DPFG	
District management	40,299	DPFG	Florida Statute, Chapter 190.007(1) states that the Board shall employ and fix the compensation of a District Manager. The District Manager shall have charge and supervision of the works of the District. The District entered into an agreement with DPFG-MC a wholly owned subsidiary of Vesta Property Services, Inc., for district management services on August 8, 2021, which remains in effect until such a time as either party terminates the agreement. The following services are provided under the District Management Agreement in addition to the District Management
Administrative	10,712	DPFG	DPFG provides administrative services to the District under the management services agreement. These services include preparation of meeting agenda and minutes, coordinating postings on the website, records retention, responding to resident requests and complying with all regulatory requirements involving District activities.
Accounting	22,119	DPFG	DPFG provides budget preparation and financial reporting, cash management, revenue reporting and accounts payable functions.
Assessment roll preparation	9,734	DPFG	DPFG provides assessment roll services, which include preparing, maintaining and transmitting the annual roll with the annual special assessment amounts for the operating, maintenance and capital assessments.
Office supplies	1,050	N/A	Office supplies used by the District Management company for the sole purpose of the District, billed annually in accordance with the adopted budget
Postage	3,150	N/A	Postage for mailings, including the annual 197 letters to residents related to the annual assessments and public hearings
Audit	4,850	DiBartolomeo	The District is required to have an independent examination of its financial accounting, records and accounting procedures each year. This audit is conducted pursuant to Florida State Law and the Rules of the Auditor General. An Independent Auditor is selected through a RFP process.

**GRAND HAVEN CDD
FISCAL YEAR 2022-2023 PROPOSED BUDGET
CONTRACT SUMMARY**

FINANCIAL STATEMENT CATEGORY	FY 2023 PROPOSED	SERVICE PROVIDER	COMMENTS (SCOPE OF SERVICE)
26 Legal - general counsel	103,000	Clark & Albaugh	Clark & Albaugh, LLP. provides on-going general counsel and legal representation. These lawyers are confronted with issues relating to public finance, public bidding, rulemaking, open meetings, public records, real property dedications, conveyances and contracts.
27 Engineering	31,500	Kimley-Horn	The District has engaged DRMP, a District Engineering firm to provide engineering, consulting and construction services to the District while crafting solutions with sustainability for the long-term interests of the community while recognizing the needs of government, the environment and maintenance of the District's facilities.
28 Engineer Stormwater Analysis	5,000	Kimley-Horn	
29 Legal advertising	5,460	CDD	Per Florida Statutes, the District advertises for all meetings, workshops, public hearings and public bids. These advertisements are to be in a newspaper of general circulation in the area in which the CDD is located.
30 Bank fees	1,575	Bank United	The District pays fees to various financial institutions for its bank accounts.
31 Dues & licenses	184	DEO	The District pays an annual registration fee to the State of Florida to fund the administration of the Uniform Special District Accountability Act.
32 Property taxes	2,520	Flagler County	
33 Tax collector	-	Flagler County	The District pays a fee to the Flagler County Tax Collector for the collection and disbursement of its annual assessment.
34 Contingency	-	N/A	
35 TOTAL ADMINISTRATIVE	262,153		
36			
37 INFORMATION AND TECHNOLOGY			
38 IT support	28,004	Celera	The District contracts with Celera I.T. Services, Inc. for technology services in the District offices.
39 Village Center and Creekside telephone & fax	6,873	AT&T	The District contracts with Fidelity for phone and fax service at the Village Center
40 Cable/internet-village center/creekside	10,271	AT&T	The District contracts with Spectrum for Village Center and Creekside Cable TV and for Creekside Internet. Village Center internet?
41 Wi-Fi for gates	5,139	AT&T	The District contracts with Spectrum for WiFi service for these three gates
42 Landlines/hot spots for gates and cameras	27,720	AT&T	The District contracts with AT&T for landline service/hot spot for the gates and cameras
43 Cell phones	7,646	Sprint	The District contracts with Sprint for cell phone service
44 Website hosting & development	1,591	Campus Suite	The District contracts with Campus Suite to produce and maintain the District's website which is required by the State of Florida. Includes IT support, security tools, email, quarterly technology alignment and vCIO reviews, roadmap, password manager, security awareness training, 24/7 security operations center etc,
45 ADA website compliance	221	Campus Suite	The District contracts with Campus Suite to ensure the District's website is ADA compliant
46 Communications: e-blast	525	Constant Contact	E-Blasts are sent out by CDD office as a means of communications with residents. Provide is Constant Contact. There is no formal contract for this service
47 TOTAL INFORMATION AND TECHNOLOGY	87,990		
48			
49 INSURANCE			
50 Insurance: general liability & public officials	12,532	FIA	The District obtains general liability and public officials insurance
51 Insurance: property	82,550	FIA	The District incurs expenses for property insurance
52 Insurance: auto general liability	3,311	FIA	The District incurs expenses for automobile general liability insurance
53 Flood insurance	4,140	FIA	The District incurs expenses for flood insurance
54 TOTAL INSURANCE	102,533		
55			
56 UTILITIES			

**GRAND HAVEN CDD
FISCAL YEAR 2022-2023 PROPOSED BUDGET
CONTRACT SUMMARY**

FINANCIAL STATEMENT CATEGORY	FY 2023 PROPOSED	SERVICE PROVIDER	COMMENS (SCOPE OF SERVICE)
57 Electric		FPL	
58 Electric services - #12316, 85596, 65378	5,980	FPL	
59 Electric- Village Center - #18308	36,225	FPL	
60 Electric - Creekside - #87064, 70333	24,725	FPL	
61 Street lights ¹	23,000	FPL	
62 Propane - spas/café	42,630	Amerigas	The District has a contract with Amerigas to provide propane gas to the spas and café.
63 Garbage - amenity facilities	15,960	City of Palm Coast	The District has a contract with Waste Pro for garbage service at both Village Center and Creekside
64 Water/sewer		City of Palm Coast	
65 Water services ²	120,750	City of Palm Coast	
66 Water - Village Center - #324043-44997	14,175	City of Palm Coast	
67 Water - Creekside - #324043-45080	7,665	City of Palm Coast	
68 Pump house shared facility	16,275	Escalante/CDD	
69 TOTAL UTILITIES	307,385		
70			
71 FIELD OPERATIONS			
72 Stormwater system			
73 Aquatic contract	54,010	Solitude	The District has a waterway management contract with SOLitude Lake Management
74 Aquatic contract: lake watch	4,280	Solitude	The District has a contract with SOLitude Lake Management
75 Aquatic contract: aeration maintenance	4,200	Solitude	The District has a maintenance contract with SOLitude Lake Management
76 Lake bank spraying	6,434	Solitude	The District has a contract with SOLitude Lake Management
77 Stormwater system repairs & maintenance	15,750	N/A	
78 Property maintenance			
79 Horticultural consultant	10,080	Louise Leister	The District has a contract with a horticulturalist to provide professional services regarding tree management within the community
80 Landscape repairs & replacement	21,000	N/A	
81 Landscape maintenance contract services	615,105	VerdeGo	The District has a contract with Verdego LLC to provide landscape maintenance services throughout the community. Contract expires on 9/30/2022 but can auto renew under terms for FY 2022.
82 Landscape maintenance: croquet	53,340	Precision Land Grading	The District will incur expenses with landscape maintenance specifically for croquet court
83 Tree maintenance (Oak tree pruning)	36,750	Shaw Tree	The District will incur expenses for oak tree pruning
84 Optional flower rotation	21,000	VerdeGo	The District will incur expenses for optional flower rotation
85 Irrigation repairs & replacement	40,000	VerdeGo	The District will incur expenses for irrigation repairs and replacements
86 Roads & bridges repairs	15,750	N/A	The District will incur expenses for roads and bridge repair
87 Street light maintenance	15,750	N/A	The District will incur expenses for street light maintenance
88 Vehicle repairs & maintenance	5,250	N/A	The District will incur expenses for vehicle repair and maintenance. This includes gas as well as repair and maintenance.
89 Office supplies: field operations	14,700	N/A	The District will incur expenses for office supplies for field operations staff (such as paper, printers, printer ink, pens, batteries, battery backups, computer accessories, office furniture, folders, cell phones, note pads, laptops, computers, etc.)
90 Holiday lights	9,450	N/A	The District will incur expenses for annual holiday light displays
91 CERT operations	500	N/A	The District may incur expenses for Community Emergency Response Team to educate volunteers about disaster preparedness
92 Community maintenance	120,000	N/A	The District will incur expenses for community maintenance (street signs, benches, garbage cans, power washing equipment, tools, camera repairs, bridge and pier repairs, mailbox maintenance/repairs, pond bank repairs, sidewalks, crosswalks, curb and gutters, bulkhead repairs/maintenance).

**GRAND HAVEN CDD
FISCAL YEAR 2022-2023 PROPOSED BUDGET
CONTRACT SUMMARY**

FINANCIAL STATEMENT CATEGORY	FY 2023 PROPOSED	SERVICE PROVIDER	COMMENTS (SCOPE OF SERVICE)
93 Storm clean-up	27,300	N/A	The District may incur expenses for storm clean-up. This is typically done by landscape company but is for more than their standard contract.
94 Miscellaneous contingency	-	N/A	
95 TOTAL FIELD OPERATIONS	1,090,649		
96			
97 STAFF SUPPORT			
98 Payroll	606,564	CDD Staff	The District has 12 full time employees
99 Merit pay/bonus	25,000	CDD Staff	The District provides a Board approved merit pay/bonus program for eligible employees
100 Payroll taxes	81,635	CDD Staff	As an employer, the District is required to pay this tax
101 Health insurance	116,600	CDD Staff	The District provides health insurance for eligible employees
102 Insurance: workers' compensation	30,000	CDD Staff	Premium for worker's compensation coverage which is required by Florida Statutes premium for eligible employees
103 Payroll services	6,250	CDD Staff	As an employer, the District is required to pay this tax
104 Mileage reimbursement	16,000	CDD Staff	The District pays a per mile reimbursement to employees when personal vehicles are used for District business
105 Vehicle Allowance	-	CDD Staff	
106 TOTAL STAFF SUPPORT	882,049		
107			
108 AMENITY OPERATIONS			
109 Amenity Management	610,570	Vesta Property Services	The District has a contract with Vesta Property Services for management of all amenities which expires on 9/30/2024.
110 A/C maintenance and service	4,095	N/A	The District will incur expenses for annual air conditioner maintenance and service
111 Fitness equipment service	7,875	Lloyd's Fitness	The District will incur expenses for annual fitness equipment service
112 Music licensing	3,757	Sesac	The District will incur expenses for use music
113 Pool/spa permits	919	FDOH	The District will incur expenses for annual permits
114 Pool chemicals	16,275	Poolsure	The District will incur expenses for chemicals to treat the pool
115 Pest control	4,095	Massey	The District will incur expenses for pest control in facilities
116 Amenity maintenance	120,000	N/A	The District will incur expenses for amenity maintenance --normally items that are underbudgeted (e.g. spa heater at Creekside; oven at the café, outdoor audio speaker at Village Center)
117 Special events	10,500	N/A	The District will incur expenses for special events throughout the year
118 TOTAL AMENITY	778,086		
119			
120 SECURITY			
121 Gate access control staffing	214,594	Guard One	The District pays for staffing of guards at certain gates within the community
122 Additional guards	8,400	Guard One	The District budgets for additional guards if the need arises
123 Guardhouse facility maintenance	16,800	N/A	The District will incur expenses for the on-going maintenance of the guardhouses
124 Gate communication devices	22,050	N/A	The District purchases "clickers" for resident's purchase
125 Gate operating supplies	16,800	N/A	The District pays for card readers, gate arms, control boards, motors, loop detectors and keypads
126 Fire & security system	5,565	Daytona	The District pays for inspections and repairs to the fire suppression systems
127 TOTAL SECURITY	284,209		

GRAND HAVEN CDD
FISCAL YEAR 2022-2023 PROPOSED BUDGET
CAPITAL RESERVE FUND (CRF)

	FY 2022 ADOPTED	FY 2022 ACTUAL THROUGH 2/28/2022	FY 2022 PROJECTED THROUGH 9/30/2022	FY 2022 ACTUAL & PROJECTED TOTAL	FY 2023 PROPOSED	VARIANCE 2022-2023
REVENUES						
1 ¹ Assessment Levy: Capital Reserve Fund	\$ 781,860	\$ 753,685	\$ 141,545	\$ 895,230	\$ 820,953	\$ 39,093
2 Interest & Miscellaneous	5,500				5,500	-
3 TOTAL REVENUES	787,360	753,685	141,545	895,230	826,453	39,093
4						
5 EXPENDITURES						
6 Infrastructure Reinvestment						
7 Capital Improvement Plan (CIP)	1,082,025	234,299	817,292	1,051,591	793,045	(288,980)
8 TOTAL EXPENDITURES	1,082,025	234,299	817,292	1,051,591	793,045	(288,980)
9						
10 EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(294,665)	519,386	(675,747)	(156,361)	33,408	328,073
11						
12 OTHER FINANCING SOURCES & USES						
13 Transfer In From GF in FY22	1,721,211	3,642,439	-	3,642,439	-	(1,721,211)
14 TOTAL OTHER FINANCING SOURCES & USES	1,721,211	3,642,439	-	3,642,439	-	(1,721,211)
15						
16 NET CHANGE IN FUND BALANCE	1,426,546	4,161,825	(675,747)	3,486,078	33,408	(1,393,138)
17						
18 FUND BALANCE						
19 Fund Balance - Beginning	-				1,426,546	1,426,546
20 Net Change in Fund Balance	1,426,546				33,408	(1,393,138)
21 FUND BALANCE - ENDING	1,426,546				1,459,954	33,408
22						
22 ANALYSIS OF FUND BALANCE:						
23 Committed: Future Capital Improvements	1,426,546				1,459,954	33,408
24 Assigned: 3 months working capital	-				-	-
25 FUND BALANCE - ENDING	\$ 1,426,546				\$ 1,459,954	\$ 33,408

¹Reflects 2% Tax Collector and 4% Discounts

**GRAND HAVEN CDD
FISCAL YEAR 2022-2023 PROPOSED BUDGET
CAPITAL IMPROVEMENT PLAN (CIP)**

PRIORITY	DESCRIPTION	FY 2023 PROPOSED
	CAPITAL PROJECTS	
1	C Concrete Replacement	50,000
2	C Firewise Projects	30,000
3	E Camera and DVR Replacement	10,000
4	E Gate & Gate Operator - Replacement	10,000
5	E Concrete Curb and Gutter Replacement	100,000
6	E Road Repairs	20,000
7	LTCP Roadway: River Park, Point, Landing, Front, Village View	218,545
8	LTCP Pavers, Interlocking - Front St North Access (Esplanade)	10,927
9	LTCP Pavers, Interlocking - Front St South Access (Esplanade)	10,927
10	LTCP Pavers, Interlocking - Front Street Park	10,927
11	LTCP Pavers, Interlocking - Front Street Village Entry	4,482
12	LTCP Finish, Carpet - Clubhouse ((CAC)) Office/Conference rooms	6,556
13	LTCP Replace Outdoor Tile Floors, Replace with Non-Skid - Clubhouse ((VC)) Gym	27,318
14	LTCP Refurbishment Allowance - Monument and Mailbox Creekside	8,195
15	LTCP Refurbishment Allowance - Monument and Mailbox East Lake	8,195
16	LTCP Vehicle Traffic, Speed Control Improvements	50,000
17	LTCP Landscape Enhancements-Annual Reinvestment	54,636
18	LTCP Dog Park Improvement Project	21,855
19	RES Paint Exterior and Waterproof - Clubhouse (CAC)	8,742
20	RES Paint Exterior and Waterproof - Tiki Bar (CAC)	2,394
21	RES Drinking Fountain, Outdoor - Village Center Amenities	3,000
22	RES Pool Equipment, Heat Pump (CAC) (4 units)	49,173
23	RES Street Signs and Poles, Replacement	5,000
24	RES Tennis Court Windscreen, 10' - (VC) Courts 1-7	14,853
25	RES Furniture, Outdoor - Pool Deck (VC)	27,318
26	RES Light Pole & Fixture - Replacement (estimated 5 poles)	30,000
27	TOTAL CAPITAL PROJECTS	\$ 793,045
28		
35	TOTAL CAPITAL PROJECTS INCLUDING CARRY OVER	\$ 793,045

PRIORITY

- C** Critical
- E** Essential
- RES** Reserve Study
- LTCP** Long Term Capital Plan
- CF** Carryforward

**GRAND HAVEN CDD
FISCAL YEAR 2022-2023 PROPOSED BUDGET
ASSESSMENT ALLOCATION**

OPERATIONS & MAINTENANCE (O&M)

NET O&M BUDGET	\$3,738,054.00
COUNTY COLLECTION COSTS	\$79,533.06
EARLY PAYMENT DISCOUNT	\$159,066.13
GROSS O&M ASSESSMENT	\$3,976,653.19

CAPITAL RESERVE FUND (CRF)

NET CAPITAL RESERVE FUND	\$820,953.00
COUNTY COLLECTION COSTS	\$17,467.09
EARLY PAYMENT DISCOUNT	\$34,934.17
GROSS CRF ASSESSMENT	\$873,354.26

ALLOCATION OF O&M ASSESSMENT						
UNIT TYPE	UNIT COUNT	ERU FACTOR	TOTAL ERU's	% TOTAL ERU's	TOTAL O&M	O&M PER UNIT
SINGLE LOT	1837	1.00	1837.0	96.14%	\$3,823,264.73	\$2,081.25
DOUBLE LOT	5	2.00	10.0	0.52%	\$20,812.55	\$4,162.51
CONDOS	2	24.00	48.0	2.51%	\$99,900.22	\$49,950.11
ESCALANTE	1	15.70	15.7	0.82%	\$32,675.70	\$32,675.70
		1845	1910.7	100.00%	\$3,976,653.19	

ALLOCATION OF CAPITAL RESERVE ASSESSMENT				
ERU FACTOR	TOTAL ERU's	% TOTAL ERU's	CAPITAL RESERVE FUND	CRF PER UNIT
1.00	1837.0	96.14%	\$839,667.02	\$457.09
2.00	10.0	0.52%	\$4,570.86	\$914.17
24.00	48.0	2.51%	\$21,940.13	\$10,970.06
15.70	15.7	0.82%	\$7,176.25	\$7,176.25
			1910.7	100.00%

Less: Flagler County Collection Costs (2%) and Early Payment Discounts (4%):	-\$238,599.19
Net Revenue to be Collected	\$3,738,054.00

Net Revenue to be Collected	\$820,953.00
-----------------------------	---------------------

O&M VARIANCE	
FY 2021-2022	\$3,567,547.00
FY 2022-2023	\$3,738,054.00
VARIANCE	\$170,507.00

CRF VARIANCE	
FY 2021-2022	\$781,860.00
FY 2022-2023	\$820,953.00
VARIANCE	\$39,093.00

O&M ASSESSMENT PER UNIT VARIANCE				
UNIT TYPE	FY 2022 O&M PER UNIT	FY 2023 O&M PER UNIT	VARIANCE PER UNIT FY22 VS FY23	PERCENT VARIANCE
SINGLE LOT	\$1,981.71	\$2,081.25	\$99.54	5.02%
DOUBLE LOT	\$3,963.42	\$4,162.51	\$199.09	5.02%
CONDOS	\$47,561.04	\$49,950.11	\$2,389.07	5.02%
ESCALANTE	\$31,112.85	\$32,675.70	\$1,562.85	5.02%

CRF ASSESSMENT PER UNIT VARIANCE				
UNIT TYPE	FY 2022 CRF PER UNIT	FY 2023 CRF PER UNIT	VARIANCE PER UNIT FY22 VS FY23	PERCENT VARIANCE
SINGLE LOT	\$435.32	\$457.09	\$21.77	5.00%
DOUBLE LOT	\$870.64	\$914.17	\$43.53	5.00%
CONDOS	\$10,447.68	\$10,970.06	\$522.38	5.00%
ESCALANTE	\$6,834.52	\$7,176.25	\$341.73	5.00%

TOTAL ASSESSMENT PER UNIT VARIANCE				
UNIT TYPE	FY 2022 TOTAL PER UNIT	FY 2023 TOTAL PER UNIT	VARIANCE PER UNIT FY22 VS FY23	PERCENT VARIANCE
SINGLE LOT	\$2,417.03	\$2,538.34	\$121.31	5.02%
DOUBLE LOT	\$4,834.06	\$5,076.68	\$242.62	5.02%
CONDOS	\$58,008.72	\$60,920.18	\$2,911.46	5.02%
ESCALANTE	\$37,947.37	\$39,851.95	\$1,904.58	5.02%

Logan
Need to break out the different condo's and townhomes by type

EXHIBIT 14

RESOLUTION 2022-07

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE GRAND HAVEN COMMUNITY DEVELOPMENT DISTRICT APPROVING PROPOSED BUDGET(S) FOR FISCAL YEAR 2022/2023 AND SETTING A PUBLIC HEARING THEREON PURSUANT TO FLORIDA LAW; ADDRESSING TRANSMITTAL, POSTING AND PUBLICATION REQUIREMENTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the District Manager has heretofore prepared and submitted to the Board of Supervisors (“**Board**”) of the Grand Haven Community Development District (“**District**”) prior to June 15, 2022, proposed budget(s) (“**Proposed Budget**”) for the fiscal year beginning October 1, 2022 and ending September 30, 2023 (“**Fiscal Year 2022/2023**”); and

WHEREAS, the Board has considered the Proposed Budget and desires to set the required public hearing thereon.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE GRAND HAVEN COMMUNITY DEVELOPMENT DISTRICT:

1. **PROPOSED BUDGET APPROVED.** The Proposed Budget prepared by the District Manager for Fiscal Year 2022/2023 attached hereto as **Exhibit A** is hereby approved as the basis for conducting a public hearing to adopt said Proposed Budget.

2. **SETTING A PUBLIC HEARING.** A public hearing on said approved Proposed Budget is hereby declared and set for the following date, hour and location:

DATE: August 18, 2022

HOUR: 5:00 P.M.

LOCATION: The Grand Haven Village Center, Grand Haven Room,
2001 Waterside Parkway, Palm Coast, Florida 32137

3. **TRANSMITTAL OF PROPOSED BUDGET TO LOCAL GENERAL PURPOSE GOVERNMENT.** The District Manager is hereby directed to submit a copy of the Proposed Budget to the City of Palm Coast at least 60 days prior to the hearing set above.

4. **POSTING OF PROPOSED BUDGET.** In accordance with Section 189.016, *Florida Statutes*, the District’s Secretary is further directed to post the approved Proposed Budget on the District’s website at least two days before the budget hearing date as set forth in Section 2, and it shall remain on the website for at least 45 days.

5. **PUBLICATION OF NOTICE.** Notice of this public hearing shall be published in the manner prescribed in Florida law.

6. **EFFECTIVE DATE.** This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS 21st DAY OF APRIL, 2022.

ATTEST:

**GRAND HAVEN COMMUNITY
DEVELOPMENT DISTRICT**

Secretary

By: _____
Its: _____

Exhibit A: FY 2022/2023 Proposed Annual Budget

**GRAND HAVEN CDD
FISCAL YEAR 2022-2023 PROPOSED BUDGET
GENERAL FUND**

	FY 2022 ADOPTED	FY 2022 ACTUAL THROUGH 2/28/2022	FY 2022 PROJECTED THROUGH 9/30/2022	FY 2022 ACTUAL & PROJECTED TOTAL	FY 2023 PROPOSED	VARIANCE FY 2022 - FY 2023
1 REVENUES						
2 Assessments Levied (net of allowable discounts):						
3 Assessment Levy - General Fund	\$ 3,559,266	\$ 3,431,006	\$ 128,260	\$ 3,559,266	\$ 3,738,054	\$ 178,788
4 Assessment Levy - Escalante Fund	8,281	7,984	297.45	8,281	-	(8,281)
5 Additional Revenues:						
6 Reuse water	23,166	5,408	17,758.00	23,166	23,000	(166)
7 Gate & amenity guest	8,000	4,633	3,367.49	8,000	9,000	1,000
8 Tennis	500	37	463.45	500	3,000	2,500
9 Room rentals	500	1,253	(753.00)	500	2,000	1,500
10 Interest and miscellaneous	23,676	5,023	18,653.00	23,676	20,000	(3,676)
11 Amenity activity share	-	-	-	-	-	-
12 Insurance proceeds	-	-	-	-	-	-
13 Grant	-	-	-	-	-	-
14 State reimbursement - Hurricane	-	-	-	-	-	-
15 TOTAL REVENUES	3,623,389	3,455,343	168,046	3,623,389	3,795,054	171,665
16 EXPENDITURES						
18 ADMINISTRATIVE						
19 Supervisors - regular meetings	12,000	5,000	7,000	12,000	12,000	-
20 Supervisor - workshops	9,000	4,000	5,000	9,000	9,000	-
21 District management	39,125	16,302	22,823	39,125	40,299	1,174
22 Administrative	10,400	4,333	6,067	10,400	10,712	312
23 Accounting	21,475	8,948	12,527	21,475	22,119	644
24 Assessment roll preparation	9,450	3,938	5,513	9,450	9,734	284
25 Office supplies	1,000	1,251	1,324	2,575	1,050	50
26 Postage	3,000	-	3,000	3,000	3,150	150
27 Audit	11,300	-	11,300	11,300	4,850	(6,450)
28 Legal - general counsel	103,000	33,254	69,746	103,000	103,000	-
29 Engineering	30,000	5,504	24,496	30,000	31,500	1,500
30 Engineer Stormwater Analysis		-	-		5,000	5,000
31 Legal advertising	5,200	1,495	3,705	5,200	5,460	260
32 Bank fees	1,500	474	1,026	1,500	1,575	75
33 Dues & licenses	175	175	-	175	184	9
34 Property taxes	2,400	2,087	313	2,400	2,520	120
36 Contingency	500	264	236	500	-	(500)
37 TOTAL ADMINISTRATIVE	259,525	87,025	174,076	261,100	262,153	2,628
38						

**GRAND HAVEN CDD
FISCAL YEAR 2022-2023 PROPOSED BUDGET
GENERAL FUND**

	FY 2022 ADOPTED	FY 2022 ACTUAL THROUGH 2/28/2022	FY 2022 PROJECTED THROUGH 9/30/2022	FY 2022 ACTUAL & PROJECTED TOTAL	FY 2023 PROPOSED	VARIANCE FY 2022 - FY 2023
39 INFORMATION AND TECHNOLOGY						
40 IT support	26,670	15,896	10,774	26,670	28,004	1,334
41 Village Center and Creeside telephone & fax	6,546	2,729	3,817	6,546	6,873	327
42 Cable/internet-village center/creekside	9,782	4,071	5,711	9,782	10,271	489
43 Wi-Fi for gates	4,894	1,528	3,366	4,894	5,139	245
44 Landlines/hot spots for gates and cameras	26,400	7,184	19,216	26,400	27,720	1,320
45 Cell phones	7,282	3,017	4,265	7,282	7,646	364
46 Website hosting & development	1,515	758	758	1,515	1,591	76
47 ADA website compliance	210	210	-	210	221	11
48 Communications: e-blast	500	419	-	419	525	25
49 TOTAL INFORMATION AND TECHNOLOGY	83,799	35,811	47,906	83,718	87,990	4,191
50						
51 INSURANCE						
52 Insurance: general liability & public officials	11,935	11,935	-	11,935	12,532	597
53 Insurance: property	76,435	76,533	-	76,533	82,550	6,115
54 Insurance: auto general liability	3,153	3,153	-	3,153	3,311	158
55 Flood insurance	3,600	-	3,600	3,600	4,140	540
56 TOTAL INSURANCE	95,123	91,621	3,600	95,221	102,533	7,410
57						
58 UTILITIES						
59 Electric						
60 Electric services - #12316, 85596, 65378	5,200	2,142	3,058	5,200	5,980	780
61 Electric- Village Center - #18308	31,500	12,062	19,438	31,500	36,225	4,725
62 Electric - Creekside - #87064, 70333	21,500	9,311	12,189	21,500	24,725	3,225
63 Street lights ¹	20,000	8,936	11,064	20,000	23,000	3,000
64 Propane - spas/café	40,600	21,338	22,575	43,913	42,630	2,030
65 Garbage - amenity facilities	15,200	3,664	11,536	15,200	15,960	760
66 Water/sewer						
67 Water services ²	115,000	45,435	69,565	115,000	120,750	5,750
68 Water - Village Center - #324043-44997	13,500	4,927	8,573	13,500	14,175	675
69 Water - Creekside - #324043-45080	7,300	2,496	4,804	7,300	7,665	365
70 Pump house shared facility	15,500	1,953	13,548	15,500	16,275	775
71 TOTAL UTILITIES	285,300	112,263	176,350	288,613	307,385	22,085
72						

**GRAND HAVEN CDD
FISCAL YEAR 2022-2023 PROPOSED BUDGET
GENERAL FUND**

	FY 2022 ADOPTED	FY 2022 ACTUAL THROUGH 2/28/2022	FY 2022 PROJECTED THROUGH 9/30/2022	FY 2022 ACTUAL & PROJECTED TOTAL	FY 2023 PROPOSED	VARIANCE FY 2022 - FY 2023
73 FIELD OPERATIONS						
74 Stormwater system						
75 Aquatic contract	51,438	24,453	26,985	51,438	54,010	2,572
76 Aquatic contract: lake watch	4,076	1,766	2,310	4,076	4,280	204
77 Aquatic contract: aeration maintenance	4,000	608	3,392	4,000	4,200	200
78 Lake bank spraying	6,128	-	6,128	6,128	6,434	306
79 Stormwater system repairs & maintenance	15,000	-	15,000	15,000	15,750	750
80 Property maintenance						
81 Horticultural consultant	9,600	4,000	5,600	9,600	10,080	480
82 Landscape repairs & replacement	20,000	13,690	14,484	28,173	21,000	1,000
83 Landscape maintenance contract services	585,814	244,089	341,725	585,814	615,105	29,291
84 Landscape maintenance: croquet	50,800	21,178	29,622	50,800	53,340	2,540
85 Tree maintenance (Oak tree pruning)	35,000	23,400	11,600	35,000	36,750	1,750
86 Optional flower rotation	20,000	-	20,000	20,000	21,000	1,000
87 Irrigation repairs & replacement	22,000	9,840	12,160	22,000	40,000	18,000
88 Roads & bridges repairs	15,000	-	15,000	15,000	15,750	750
89 Street light maintenance	15,000	432	14,568	15,000	15,750	750
90 Vehicle repairs & maintenance	5,000	2,904	2,096	5,000	5,250	250
91 Office supplies: field operations	14,000	6,045	7,955	14,000	14,700	700
92 Holiday lights	9,000	3,568	5,432	9,000	9,450	450
93 CERT operations	500	114	386	500	500	-
94 Community maintenance	98,040	51,955	54,969	106,924	120,000	21,960
95 Storm clean-up	26,000	-	26,000	26,000	27,300	1,300
96 Miscellaneous contingency	4,000	-	4,000	4,000	-	(4,000)
97 TOTAL FIELD OPERATIONS	1,010,396	408,042	619,412	1,027,453	1,090,649	80,253
98						
99 STAFF SUPPORT						
100 Payroll	607,333	221,269	386,064	607,333	606,564	(769)
101 Merit pay/bonus	25,000	2,138	22,862	25,000	25,000	-
102 Payroll taxes	79,257	15,815	63,442	79,257	81,635	2,378
103 Health insurance	106,000	43,318	62,682	106,000	116,600	10,600
104 Insurance: workers' compensation	30,000	12,055	17,945	30,000	30,000	-
105 Payroll services	6,250	2,204	4,046	6,250	6,250	-
106 Mileage reimbursement	2,750	2,299	10,000	12,299	16,000	13,250
107 Vehicle Allowance	14,000	-	-	-	-	(14,000)
108 TOTAL STAFF SUPPORT	870,590	299,096	567,042	866,139	882,049	11,459
109						

**GRAND HAVEN CDD
FISCAL YEAR 2022-2023 PROPOSED BUDGET
GENERAL FUND**

	FY 2022 ADOPTED	FY 2022 ACTUAL THROUGH 2/28/2022	FY 2022 PROJECTED THROUGH 9/30/2022	FY 2022 ACTUAL & PROJECTED TOTAL	FY 2023 PROPOSED	VARIANCE FY 2022 - FY 2023
110 AMENITY OPERATIONS						
111 Amenity Management	592,786	246,994	345,792	592,786	610,570	17,784
112 A/C maintenance and service	3,900	-	3,900	3,900	4,095	195
113 Fitness equipment service	7,500	630	6,870	7,500	7,875	375
114 Music licensing	3,520	3,757	-	3,757	3,757	237
115 Pool/spa permits	875	-	875	875	919	44
116 Pool chemicals	15,500	5,130	10,370	15,500	16,275	775
117 Pest control	3,900	760	3,140	3,900	4,095	195
118 Amenity maintenance	110,000	130,025	-	130,025	120,000	10,000
119 Special events	10,000	1,500	8,500	10,000	10,500	500
120 TOTAL AMENITY	747,981	388,795	379,447	768,242	778,086	30,105
121						
122 SECURITY						
123 Gate access control staffing	204,375	87,036	117,339	204,375	214,594	10,219
124 Additional guards	8,000	2,341	5,659	8,000	8,400	400
125 Guardhouse facility maintenance	16,000	6,075	9,925	16,000	16,800	800
126 Gate communication devices	21,000	4,921	16,079	21,000	22,050	1,050
127 Gate operating supplies	16,000	21,128	-	21,128	16,800	800
128 Fire & security system	5,300	1,462	3,838	5,300	5,565	265
129 TOTAL SECURITY	270,675	122,963	152,840	275,803	284,209	13,534
130						
131 TOTAL EXPENDITURES	3,623,389	1,545,616	2,120,673	3,666,290	3,795,054	171,665
132						
133 EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	(1,721,111)	1,909,726	(1,952,627)	(42,901)	-	-
134						
135 OTHER FINANCING SOURCES & USES						
136 Transfer of Fund Balance to establish the SRF/CRF	(1,721,111)	(3,642,439)	-	(1,721,111)	-	1,721,111
137						
138 FUND BALANCE						
139 Fund Balance - Beginning	3,728,739	3,973,139	2,240,426	3,728,739	1,964,727	1,964,727
140 Excess of Revenue over (under) Expenditures		1,909,726	(1,952,627)	(42,901)	-	-
141 Transfer of Fund Balance to establish the SRF/CRF	(1,721,111)	(3,642,439)	1,921,328	(1,721,111)	-	-
142 Fund Balance - Ending	3,728,739	2,240,426	2,209,127	1,964,727	1,964,727	1,964,727
143						
144 Analysis of Fund Balance:						
145 Committed: Disaster	750,000	750,000	750,000	750,000	750,000	-
147 Assigned: 3 Months Operating Capital	945,505	945,505	945,505	945,505	948,764	3,259
148 Unassigned	312,123	544,921	513,622	269,222	265,964	(46,159)
149 TOTAL FUND BALANCE	2,007,628	2,240,426	2,209,127	1,964,727	1,964,727	(42,901)

**GRAND HAVEN CDD
FISCAL YEAR 2022-2023 PROPOSED BUDGET
CONTRACT SUMMARY**

FINANCIAL STATEMENT CATEGORY	FY 2023 PROPOSED	SERVICE PROVIDER	COMMENTS (SCOPE OF SERVICE)
REVENUES			
Additional Revenues:			
Reuse water	23,000	City of Palm Coast	
Gate & amenity guest	9,000	CDD	
Tennis	3,000	CDD	
Room rentals	2,000	CDD	
Interest and miscellaneous	20,000	Bank United	
Amenity activity share	-	Vesta	
Insurance proceeds	-	N/A	
Grant	-	N/A	
State reimbursement - Hurricane	-	N/A	
TOTAL ADDITIONAL REVENUES	57,000		
EXPENDITURES			
ADMINISTRATIVE			
Supervisors - regular meetings	12,000	CDD	Florida Statute, Chapter 190.006(8) sets a \$200 per Supervisor for each meeting of the Board of Supervisors not to exceed \$4,800 for each fiscal year per Supervisor. The District anticipates 12 meetings and 10 workshops
Supervisor - workshops	9,000	CDD	
District Management Services		DPFG	
District management	40,299	DPFG	Florida Statute, Chapter 190.007(1) states that the Board shall employ and fix the compensation of a District Manager. The District Manager shall have charge and supervision of the works of the District. The District entered into an agreement with DPFG-MC a wholly owned subsidiary of Vesta Property Services, Inc., for district management services on August 8, 2021, which remains in effect until such a time as either party terminates the agreement. The following services are provided under the District Management Agreement in addition to the District Management
Administrative	10,712	DPFG	DPFG provides administrative services to the District under the management services agreement. These services include preparation of meeting agenda and minutes, coordinating postings on the website, records retention, responding to resident requests and complying with all regulatory requirements involving District activities.
Accounting	22,119	DPFG	DPFG provides budget preparation and financial reporting, cash management, revenue reporting and accounts payable functions.
Assessment roll preparation	9,734	DPFG	DPFG provides assessment roll services, which include preparing, maintaining and transmitting the annual roll with the annual special assessment amounts for the operating, maintenance and capital assessments.
Office supplies	1,050	N/A	Office supplies used by the District Management company for the sole purpose of the District, billed annually in accordance with the adopted budget
Postage	3,150	N/A	Postage for mailings, including the annual 197 letters to residents related to the annual assessments and public hearings
Audit	4,850	DiBartolomeo	The District is required to have an independent examination of its financial accounting, records and accounting procedures each year. This audit is conducted pursuant to Florida State Law and the Rules of the Auditor General. An Independent Auditor is selected through a RFP process.

**GRAND HAVEN CDD
FISCAL YEAR 2022-2023 PROPOSED BUDGET
CONTRACT SUMMARY**

FINANCIAL STATEMENT CATEGORY	FY 2023 PROPOSED	SERVICE PROVIDER	COMMENTS (SCOPE OF SERVICE)
26 Legal - general counsel	103,000	Clark & Albaugh	Clark & Albaugh, LLP. provides on-going general counsel and legal representation. These lawyers are confronted with issues relating to public finance, public bidding, rulemaking, open meetings, public records, real property dedications, conveyances and contracts.
27 Engineering	31,500	Kimley-Horn	The District has engaged DRMP, a District Engineering firm to provide engineering, consulting and construction services to the District while crafting solutions with sustainability for the long-term interests of the community while recognizing the needs of government, the environment and maintenance of the District's facilities.
28 Engineer Stormwater Analysis	5,000	Kimley-Horn	
29 Legal advertising	5,460	CDD	Per Florida Statutes, the District advertises for all meetings, workshops, public hearings and public bids. These advertisements are to be in a newspaper of general circulation in the area in which the CDD is located.
30 Bank fees	1,575	Bank United	The District pays fees to various financial institutions for its bank accounts.
31 Dues & licenses	184	DEO	The District pays an annual registration fee to the State of Florida to fund the administration of the Uniform Special District Accountability Act.
32 Property taxes	2,520	Flagler County	
33 Tax collector	-	Flagler County	The District pays a fee to the Flagler County Tax Collector for the collection and disbursement of its annual assessment.
34 Contingency	-	N/A	
35 TOTAL ADMINISTRATIVE	262,153		
36			
37 INFORMATION AND TECHNOLOGY			
38 IT support	28,004	Celera	The District contracts with Celera I.T. Services, Inc. for technology services in the District offices.
39 Village Center and Creekside telephone & fax	6,873	AT&T	The District contracts with Fonality for phone and fax service at the Village Center
40 Cable/internet-village center/creekside	10,271	AT&T	The District contracts with Spectrum for Village Center and Creekside Cable TV and for Creekside Internet. Village Center internet?
41 Wi-Fi for gates	5,139	AT&T	The District contracts with Spectrum for WiFi service for these three gates
42 Landlines/hot spots for gates and cameras	27,720	AT&T	The District contracts with AT&T for landline service/hot spot for the gates and cameras
43 Cell phones	7,646	Sprint	The District contracts with Sprint for cell phone service
44 Website hosting & development	1,591	Campus Suite	The District contracts with Campus Suite to produce and maintain the District's website which is required by the State of Florida. Includes IT support, security tools, email, quarterly technology alignment and vCIO reviews, roadmap, password manager, security awareness training, 24/7 security operations center etc,
45 ADA website compliance	221	Campus Suite	The District contracts with Campus Suite to ensure the District's website is ADA compliant
46 Communications: e-blast	525	Constant Contact	E-Blasts are sent out by CDD office as a means of communications with residents. Provide is Constant Contact. There is no formal contract for this service
47 TOTAL INFORMATION AND TECHNOLOGY	87,990		
48			
49 INSURANCE			
50 Insurance: general liability & public officials	12,532	FIA	The District obtains general liability and public officials insurance
51 Insurance: property	82,550	FIA	The District incurs expenses for property insurance
52 Insurance: auto general liability	3,311	FIA	The District incurs expenses for automobile general liability insurance
53 Flood insurance	4,140	FIA	The District incurs expenses for flood insurance
54 TOTAL INSURANCE	102,533		
55			
56 UTILITIES			

**GRAND HAVEN CDD
FISCAL YEAR 2022-2023 PROPOSED BUDGET
CONTRACT SUMMARY**

FINANCIAL STATEMENT CATEGORY	FY 2023 PROPOSED	SERVICE PROVIDER	COMMENS (SCOPE OF SERVICE)
57 Electric		FPL	
58 Electric services - #12316, 85596, 65378	5,980	FPL	
59 Electric- Village Center - #18308	36,225	FPL	
60 Electric - Creekside - #87064, 70333	24,725	FPL	
61 Street lights ¹	23,000	FPL	
62 Propane - spas/café	42,630	Amerigas	The District has a contract with Amerigas to provide propane gas to the spas and café.
63 Garbage - amenity facilities	15,960	City of Palm Coast	The District has a contract with Waste Pro for garbage service at both Village Center and Creekside
64 Water/sewer		City of Palm Coast	
65 Water services ²	120,750	City of Palm Coast	
66 Water - Village Center - #324043-44997	14,175	City of Palm Coast	
67 Water - Creekside - #324043-45080	7,665	City of Palm Coast	
68 Pump house shared facility	16,275	Escalante/CDD	
69 TOTAL UTILITIES	307,385		
70			
71 FIELD OPERATIONS			
72 Stormwater system			
73 Aquatic contract	54,010	Solitude	The District has a waterway management contract with SOLitude Lake Management
74 Aquatic contract: lake watch	4,280	Solitude	The District has a contract with SOLitude Lake Management
75 Aquatic contract: aeration maintenance	4,200	Solitude	The District has a maintenance contract with SOLitude Lake Management
76 Lake bank spraying	6,434	Solitude	The District has a contract with SOLitude Lake Management
77 Stormwater system repairs & maintenance	15,750	N/A	
78 Property maintenance			
79 Horticultural consultant	10,080	Louise Leister	The District has a contract with a horticulturalist to provide professional services regarding tree management within the community
80 Landscape repairs & replacement	21,000	N/A	
81 Landscape maintenance contract services	615,105	VerdeGo	The District has a contract with Verdego LLC to provide landscape maintenance services throughout the community. Contract expires on 9/30/2022 but can auto renew under terms for FY 2022.
82 Landscape maintenance: croquet	53,340	Precision Land Grading	The District will incur expenses with landscape maintenance specifically for croquet court
83 Tree maintenance (Oak tree pruning)	36,750	Shaw Tree	The District will incur expenses for oak tree pruning
84 Optional flower rotation	21,000	VerdeGo	The District will incur expenses for optional flower rotation
85 Irrigation repairs & replacement	40,000	VerdeGo	The District will incur expenses for irrigation repairs and replacements
86 Roads & bridges repairs	15,750	N/A	The District will incur expenses for roads and bridge repair
87 Street light maintenance	15,750	N/A	The District will incur expenses for street light maintenance
88 Vehicle repairs & maintenance	5,250	N/A	The District will incur expenses for vehicle repair and maintenance. This includes gas as well as repair and maintenance.
89 Office supplies: field operations	14,700	N/A	The District will incur expenses for office supplies for field operations staff (such as paper, printers, printer ink, pens, batteries, battery backups, computer accessories, office furniture, folders, cell phones, note pads, laptops, computers, etc.)
90 Holiday lights	9,450	N/A	The District will incur expenses for annual holiday light displays
91 CERT operations	500	N/A	The District may incur expenses for Community Emergency Response Team to educate volunteers about disaster preparedness
92 Community maintenance	120,000	N/A	The District will incur expenses for community maintenance (street signs, benches, garbage cans, power washing equipment, tools, camera repairs, bridge and pier repairs, mailbox maintenance/repairs, pond bank repairs, sidewalks, crosswalks, curb and gutters, bulkhead repairs/maintenance).

**GRAND HAVEN CDD
FISCAL YEAR 2022-2023 PROPOSED BUDGET
CONTRACT SUMMARY**

FINANCIAL STATEMENT CATEGORY	FY 2023 PROPOSED	SERVICE PROVIDER	COMMENTS (SCOPE OF SERVICE)
93 Storm clean-up	27,300	N/A	The District may incur expenses for storm clean-up. This is typically done by landscape company but is for more than their standard contract.
94 Miscellaneous contingency	-	N/A	
95 TOTAL FIELD OPERATIONS	1,090,649		
96			
97 STAFF SUPPORT			
98 Payroll	606,564	CDD Staff	The District has 12 full time employees
99 Merit pay/bonus	25,000	CDD Staff	The District provides a Board approved merit pay/bonus program for eligible employees
100 Payroll taxes	81,635	CDD Staff	As an employer, the District is required to pay this tax
101 Health insurance	116,600	CDD Staff	The District provides health insurance for eligible employees
102 Insurance: workers' compensation	30,000	CDD Staff	Premium for worker's compensation coverage which is required by Florida Statutes premium for eligible employees
103 Payroll services	6,250	CDD Staff	As an employer, the District is required to pay this tax
104 Mileage reimbursement	16,000	CDD Staff	The District pays a per mile reimbursement to employees when personal vehicles are used for District business
105 Vehicle Allowance	-	CDD Staff	
106 TOTAL STAFF SUPPORT	882,049		
107			
108 AMENITY OPERATIONS			
109 Amenity Management	610,570	Vesta Property Services	The District has a contract with Vesta Property Services for management of all amenities which expires on 9/30/2024.
110 A/C maintenance and service	4,095	N/A	The District will incur expenses for annual air conditioner maintenance and service
111 Fitness equipment service	7,875	Lloyd's Fitness	The District will incur expenses for annual fitness equipment service
112 Music licensing	3,757	Sesac	The District will incur expenses for use music
113 Pool/spa permits	919	FDOH	The District will incur expenses for annual permits
114 Pool chemicals	16,275	Poolsure	The District will incur expenses for chemicals to treat the pool
115 Pest control	4,095	Massey	The District will incur expenses for pest control in facilities
116 Amenity maintenance	120,000	N/A	The District will incur expenses for amenity maintenance --normally items that are underbudgeted (e.g. spa heater at Creekside; oven at the café, outdoor audio speaker at Village Center)
117 Special events	10,500	N/A	The District will incur expenses for special events throughout the year
118 TOTAL AMENITY	778,086		
119			
120 SECURITY			
121 Gate access control staffing	214,594	Guard One	The District pays for staffing of guards at certain gates within the community
122 Additional guards	8,400	Guard One	The District budgets for additional guards if the need arises
123 Guardhouse facility maintenance	16,800	N/A	The District will incur expenses for the on-going maintenance of the guardhouses
124 Gate communication devices	22,050	N/A	The District purchases "clickers" for resident's purchase
125 Gate operating supplies	16,800	N/A	The District pays for card readers, gate arms, control boards, motors, loop detectors and keypads
126 Fire & security system	5,565	Daytona	The District pays for inspections and repairs to the fire suppression systems
127 TOTAL SECURITY	284,209		

GRAND HAVEN CDD
FISCAL YEAR 2022-2023 PROPOSED BUDGET
CAPITAL RESERVE FUND (CRF)

	FY 2022 ADOPTED	FY 2022 ACTUAL THROUGH 2/28/2022	FY 2022 PROJECTED THROUGH 9/30/2022	FY 2022 ACTUAL & PROJECTED TOTAL	FY 2023 PROPOSED	VARIANCE 2022-2023
REVENUES						
1 ¹ Assessment Levy: Capital Reserve Fund	\$ 781,860	\$ 753,685	\$ 141,545	\$ 895,230	\$ 820,953	\$ 39,093
2 Interest & Miscellaneous	5,500				5,500	-
3 TOTAL REVENUES	787,360	753,685	141,545	895,230	826,453	39,093
4						
5 EXPENDITURES						
6 Infrastructure Reinvestment						
7 Capital Improvement Plan (CIP)	1,082,025	234,299	817,292	1,051,591	793,045	(288,980)
8 TOTAL EXPENDITURES	1,082,025	234,299	817,292	1,051,591	793,045	(288,980)
9						
10 EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(294,665)	519,386	(675,747)	(156,361)	33,408	328,073
11						
12 OTHER FINANCING SOURCES & USES						
13 Transfer In From GF in FY22	1,721,211	3,642,439	-	3,642,439	-	(1,721,211)
14 TOTAL OTHER FINANCING SOURCES & USES	1,721,211	3,642,439	-	3,642,439	-	(1,721,211)
15						
16 NET CHANGE IN FUND BALANCE	1,426,546	4,161,825	(675,747)	3,486,078	33,408	(1,393,138)
17						
18 FUND BALANCE						
19 Fund Balance - Beginning	-				1,426,546	1,426,546
20 Net Change in Fund Balance	1,426,546				33,408	(1,393,138)
21 FUND BALANCE - ENDING	1,426,546				1,459,954	33,408
22 ANALYSIS OF FUND BALANCE:						
23 Committed: Future Capital Improvements	1,426,546				1,459,954	33,408
24 Assigned: 3 months working capital	-				-	-
25 FUND BALANCE - ENDING	\$ 1,426,546				\$ 1,459,954	\$ 33,408

¹Reflects 2% Tax Collector and 4% Discounts

**GRAND HAVEN CDD
FISCAL YEAR 2022-2023 PROPOSED BUDGET
CAPITAL IMPROVEMENT PLAN (CIP)**

PRIORITY	DESCRIPTION	FY 2023 PROPOSED
	CAPITAL PROJECTS	
1	C Concrete Replacement	50,000
2	C Firewise Projects	30,000
3	E Camera and DVR Replacement	10,000
4	E Gate & Gate Operator - Replacement	10,000
5	E Concrete Curb and Gutter Replacement	100,000
6	E Road Repairs	20,000
7	LTCP Roadway: River Park, Point, Landing, Front, Village View	218,545
8	LTCP Pavers, Interlocking - Front St North Access (Esplanade)	10,927
9	LTCP Pavers, Interlocking - Front St South Access (Esplanade)	10,927
10	LTCP Pavers, Interlocking - Front Street Park	10,927
11	LTCP Pavers, Interlocking - Front Street Village Entry	4,482
12	LTCP Finish, Carpet - Clubhouse ((CAC)) Office/Conference rooms	6,556
13	LTCP Replace Outdoor Tile Floors, Replace with Non-Skid - Clubhouse ((VC)) Gym	27,318
14	LTCP Refurbishment Allowance - Monument and Mailbox Creekside	8,195
15	LTCP Refurbishment Allowance - Monument and Mailbox East Lake	8,195
16	LTCP Vehicle Traffic, Speed Control Improvements	50,000
17	LTCP Landscape Enhancements-Annual Reinvestment	54,636
18	LTCP Dog Park Improvement Project	21,855
19	RES Paint Exterior and Waterproof - Clubhouse (CAC)	8,742
20	RES Paint Exterior and Waterproof - Tiki Bar (CAC)	2,394
21	RES Drinking Fountain, Outdoor - Village Center Amenities	3,000
22	RES Pool Equipment, Heat Pump (CAC) (4 units)	49,173
23	RES Street Signs and Poles, Replacement	5,000
24	RES Tennis Court Windscreen, 10' - (VC) Courts 1-7	14,853
25	RES Furniture, Outdoor - Pool Deck (VC)	27,318
26	RES Light Pole & Fixture - Replacement (estimated 5 poles)	30,000
27	TOTAL CAPITAL PROJECTS	\$ 793,045
28		
35	TOTAL CAPITAL PROJECTS INCLUDING CARRY OVER	\$ 793,045

PRIORITY

- C** Critical
- E** Essential
- RES** Reserve Study
- LTCP** Long Term Capital Plan
- CF** Carryforward

**GRAND HAVEN CDD
FISCAL YEAR 2022-2023 PROPOSED BUDGET
ASSESSMENT ALLOCATION**

OPERATIONS & MAINTENANCE (O&M)

NET O&M BUDGET	\$3,738,054.00
COUNTY COLLECTION COSTS	\$79,533.06
EARLY PAYMENT DISCOUNT	\$159,066.13
GROSS O&M ASSESSMENT	\$3,976,653.19

CAPITAL RESERVE FUND (CRF)

NET CAPITAL RESERVE FUND	\$820,953.00
COUNTY COLLECTION COSTS	\$17,467.09
EARLY PAYMENT DISCOUNT	\$34,934.17
GROSS CRF ASSESSMENT	\$873,354.26

ALLOCATION OF O&M ASSESSMENT						
UNIT TYPE	UNIT COUNT	ERU FACTOR	TOTAL ERU's	% TOTAL ERU's	TOTAL O&M	O&M PER UNIT
SINGLE LOT	1837	1.00	1837.0	96.14%	\$3,823,264.73	\$2,081.25
DOUBLE LOT	5	2.00	10.0	0.52%	\$20,812.55	\$4,162.51
CONDOS	2	24.00	48.0	2.51%	\$99,900.22	\$49,950.11
ESCALANTE	1	15.70	15.7	0.82%	\$32,675.70	\$32,675.70
		<u>1845</u>	<u>1910.7</u>	<u>100.00%</u>	<u>\$3,976,653.19</u>	

ALLOCATION OF CAPITAL RESERVE ASSESSMENT				
ERU FACTOR	TOTAL ERU's	% TOTAL ERU's	CAPITAL RESERVE FUND	CRF PER UNIT
1.00	1837.0	96.14%	\$839,667.02	\$457.09
2.00	10.0	0.52%	\$4,570.86	\$914.17
24.00	48.0	2.51%	\$21,940.13	\$10,970.06
15.70	15.7	0.82%	\$7,176.25	\$7,176.25
			<u>1910.7</u>	<u>100.00%</u>

Less: Flagler County Collection Costs (2%) and Early Payment Discounts (4%):	-\$238,599.19
Net Revenue to be Collected	\$3,738,054.00

Less: Flagler County Collection Costs (2%) and Early Payment Discounts (4%):	-\$52,401.26
Net Revenue to be Collected	\$820,953.00

O&M VARIANCE	
FY 2021-2022	\$3,567,547.00
FY 2022-2023	\$3,738,054.00
VARIANCE	\$170,507.00

CRF VARIANCE	
FY 2021-2022	\$781,860.00
FY 2022-2023	\$820,953.00
VARIANCE	\$39,093.00

O&M ASSESSMENT PER UNIT VARIANCE				
UNIT TYPE	FY 2022 O&M PER UNIT	FY 2023 O&M PER UNIT	VARIANCE PER UNIT FY22 VS FY23	PERCENT VARIANCE
SINGLE LOT	\$1,981.71	\$2,081.25	\$99.54	5.02%
DOUBLE LOT	\$3,963.42	\$4,162.51	\$199.09	5.02%
CONDOS	\$47,561.04	\$49,950.11	\$2,389.07	5.02%
ESCALANTE	\$31,112.85	\$32,675.70	\$1,562.85	5.02%

CRF ASSESSMENT PER UNIT VARIANCE				
UNIT TYPE	FY 2022 CRF PER UNIT	FY 2023 CRF PER UNIT	VARIANCE PER UNIT FY22 VS FY23	PERCENT VARIANCE
SINGLE LOT	\$435.32	\$457.09	\$21.77	5.00%
DOUBLE LOT	\$870.64	\$914.17	\$43.53	5.00%
CONDOS	\$10,447.68	\$10,970.06	\$522.38	5.00%
ESCALANTE	\$6,834.52	\$7,176.25	\$341.73	5.00%

TOTAL ASSESSMENT PER UNIT VARIANCE				
UNIT TYPE	FY 2022 TOTAL PER UNIT	FY 2023 TOTAL PER UNIT	VARIANCE PER UNIT FY22 VS FY23	PERCENT VARIANCE
SINGLE LOT	\$2,417.03	\$2,538.34	\$121.31	5.02%
DOUBLE LOT	\$4,834.06	\$5,076.68	\$242.62	5.02%
CONDOS	\$58,008.72	\$60,920.18	\$2,911.46	5.02%
ESCALANTE	\$37,947.37	\$39,851.95	\$1,904.58	5.02%

Logan
Need to break out the different condo's and townhomes by type